RAJASTHAN SERVICE RULES
VOLUME II

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M.A

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INDEX

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APPENDIX I

Administrative Instructions in connection with the Service Rules

This appendix contains Administrative Instructions/directions to be followed by the authorities of the State Government in dealingwith the cases pertaining to the charge of office, Suspension during criminal proceedings, leaving Jurisdiction by Government servant, availing casual including Special casual leave, Quarintive leave etc etc admissible to them while in service within the State or in India or on Foreign Service

The Government are pleased to make the following rules in connection with the Service Rules —

I *Charge of Office*

1 Unless for special recorded reasons (which must be of public nature) the authority under whose orders the transfer takes place permits or requires it to be made in any particular case elsewhere or otherwise, the charge of an office must be made over at its headquarters, both the relieving and the relieved Government servants being present

2 The condition imposed by the rule that both the relieving and the relieved Government servants must be present need not be enforced in the case of Government servants who are permitted to combine vacation with leave In such cases the following procedure should be followed —

(a) When vacation is prefixed to leave the outgoing Government servant will report before leaving headquarters, or if for urgent reasons the leave is granted during vacation, as soon as it is granted that he makes over charge with effect from the end of the vacation The relieving Government servant will then take over charge at the end of the vacation in the ordinary way

(b) When the vacation is affixed to leave the Government servant to be relieved will make over charge in the ordinary way before the vacation, the incoming Government servant on return at the end of the vacation taking over charge with effect from the beginning of the vacation

Government of Rajasthan Decision

[1]A question has been raised whether counter signatures by a higher authority are essential on charge reports of taking over/hading over of Gazetted Officer The question has been examined and it has been decided that counter-signature by the immediate superior officer is essential

1 Inserted vide PUC No 2487 F 7 A (44) FD—A/Rules/57 dated 20 5 1958.

only where an officer hands over or takes up and there is no officer to whom he hands over or from whom he takes over.

3 As a general rule, and subject to any special orders to the contrary in particular cases, the Headquarters of a Government servant on the staff of Government, as for instance, a Secretary to Government, or a clerk in the Government Secretariat, are the headquarters for the time being, of the Government, to which he is attached.

The Headquarters of any other Government servant are either the station which has been declared to be his headquarters by the authority which appoints him, or, in the absence of such declaration, the station where the records of his office are kept

Leaving Jurisdiction

4 No Government servant other than a police officer acting within his legal powers is entitled to pay or allowance for any time he may spend beyond the limits of his charge without proper authority.

5. A Competent Authority may authorise a Government servant under his control to proceed on duty to any part of India whether within or beyond its jurisdiction or to any Foreign Settlement in India.

6 A Government servant permitted under this rule to proceed to any place on duty may take with him such establishment and records as are absolutely necessary for the efficient discharge of his duties

7. A Controlling Officer may allow any Government servant subordinate to him to proceed on duty to any part of the territories of Rajasthan or to a district or a Foreign Settlement adjoining the jurisdiction of the Controlling Officer and to draw travelling allowance

II. Suspension during pendency of criminal proceeding for arrest for debt [or during detention under a law providing for preventive Detention]

[1](a) A Government servant who is detained in custody under any law providing for preventive detention or as a result of a proceeding either c[illegible]
debt shall, if the period
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1. Substituted by F. D wide Memo No 2467/59/F-7A (I) F. D A./Rules/58-I, dated 10th August, 59 and will take with immediate effect.

sion, be deemed to be under suspension from the date of detention until further orders as contemplated in Rule 13 (2) of the Rajasthan Civil Services (Classification, Control and Appeal) Rules, 1958 A Government servant who is undergoing a sentence of imprisonment shall also be dealt with in the same manner, pending a decision on the disciplinary action to be *taken against him.*

(b) A Government servant against whom a proceeding has been taken on a criminal charge but who is not actually detained in custody (e g a person released on bail) may be placed under suspension by an order of the competent authority under clause (b) of Rule 13 (1) of the Rajasthan Civil Services (Classification, Control and Appeal) Rules, 1958 If the charge is connected with the official position of the Government servant or involving any moral turpitude on his part, suspension shall be ordered under this rule unless there are exceptional reasons for not adopting this course;

(c) A Government servant against whom a proceeding has been taken for his arrest for debt but who is not actually detained in custody may be placed under suspension by an order under clause (a) of Rule 13 (1) of the Rajasthan Civil Services (Classification Control and Appeal) Rules, 1958 i e only if a disciplinary proceeding against him is contemplated,

(d) When a Government servant who is deemed to be under suspension in the circumstances mentioned in clause (a) or who is suspended in circumstances mentioned in clause (b) is re instated without taking disciplinary proceedings against him, his pay and allowances for the period of suspension will be regulated under Rule 54, i e in the event of his being acquitted of blame or (if the proceeding taken against him was for his arrest for debt) or its being proved that his liability arose from circumstances beyond his control or the detention being held by any competent authority to be wholly unjustified, the case may be dealt with under Rule 54 (2), otherwise it may be dealt with under Rule 54 (3).

III. Casual leave

1. Casual leave is not recognised and is not subject to any rule. Technically, therefore, a Government servant on casual leave is not treated as absent from duty and his pay is not intermitted. Casual leave however, must not be given so *as to cause evasion of the rules* regarding —

(i) date of reckoning pay and allowances,

(ii) charge of office,

only where an officer hands over or takes up and there is no officer to whom he hands over or from whom he takes over.

3. As a general rule, and subject to any special orders to the contrary in particular cases, the Headquarters of a Government servant on the staff of Government, as for instance, a Secretary to Government, or a clerk in the Government Secretariat, are the headquarters, for the time being, of the Government, to which he is attached.

The Headquarters of any other Government servant are either the station which has been declared to be his headquarters by the authority which appoints him, or, in the absence of such declaration, the station where the records of his office are kept.

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II. Suspension during pendency of criminal proceeding for arrest for debt [or during detention under a law providing for preventive Detention].

[1](a) A Government servant who is detained in custody under any law providing for preventive detention or as a result of a proceeding either on a criminal charge or for his arrest for debt shall, if the period of detention exceeds 48 hours and unless he is already under suspension, be deemed to be under suspen-

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1 Substituted by F D wide Memo No 2467/59/F 7A (1) F D A /Rules/58 I, dated 10th August, 59 and will take with immediate effect

[1]"3. Sundays, Gazetted holidays and weekly off which immediately precede a period of casual leave or come at the end may be prefixed or suffixed to such leave and these falling within a period of casual leave will not be counted as part of the casual leave"

This order will take effect from 1st December, 1964.

[2]4. Casual leave already enjoyed during the current year will not be effected by this.

[3]5. The Government servant should not leave Headquarters or District without obtaining previous permission.

[4] स्पष्टीकरण

सरकार के समक्ष ऐसे मामले आये हैं, जब कि कर्मचारी हैड क्वार्टर के बाहर आकस्मिक अवकाश पर जाते समय अपने निवास स्थान का पता जहा वे आकस्मिक अवकाश पर रहेगें नही बतलाते हैं। इससे प्रशासनिक कठिनाईया उत्पन हो जाती हैं और सम्बन्धित कर्मचारी से पत्र व्यवहार भी नही किया जा सकता। अत यह निश्चय किया गया है, कि भविष्य मे आकस्मिक अवकाश के प्रार्थना पत्र मे सम्बन्धित कर्मचारी अपने निवास स्थान का पत्ता जहां आकस्मिक अवकाश हैड क्वार्टर के बाहर पर रहना चाहते है, अंकित करेगें।

इसी प्रकार और कई कर्मचारी हैड क्वार्टर के बाहर राजपत्रित अवकाश में जाना चाहेगें तो वे भी अपने निवास स्थान का पता आकस्मिक अवकाश के प्रार्थना पत्र मे अंकित करेंगे।

[5]6. Attention is invited to para 1 of Section III "Casual Leave" of Appendix I wherein, Inter-alia, it has been provided that casual leave may not be given so as to cause evasion of Rules regarding commencement and end of leave. These provisions have led to hardship in case of R A. C Force personnel as while proceeding on privilege leave to their homes, they cannot prefix casual leave to privilege leave under the existing rules"

The matter has been considered and it has been ordered that the R. A. C. personnel may be allowed to prefix the whole or unutilised balance of casual leave due, as the case may be, to previlege leave provided that the amount of casual leave so

1 Inserted vide F D order No F 35(1) R/51, dated the 17th Sept 1951 and substituted vide F D order F 1(51) FD/A/Rules/61 dated 18 12 61 and F D order No F 1(44)FD(E-R)/64 Dated 24-11 64

2. Inserted vide F D. order No. F 35(1) R/51, dated 17th Sept 1951.

3 Inserted by F D. Order No F.5(1)F (R)/56, dated the 11th January 1956.

4. वित्त विभाग आदेश स० एफ. १, ६१ वि; व्यव नियम ६६ दिनाक २१ दिसम्बर ६६, द्वारा जोडा गया।

5. Inserted vide F.D. Memo No. F1 (24)FD (E-R)/64 Dt. 4-6-64 and 30 7 64

(iii) commencement and end of leave,

(iv) return to duty,

or so as to extend the term of leave beyond the time admissible by rule

[1]2 The maximum period of casual leave admissible to Government servants will be 15 days in a year subject to a limit of 10 days at any one time

[2]"*Exception* -The word 'year' in respect of Government servant of vacation Departments viz Government Colleges (including Veterinary, Medical etc) School, Polytechnics & other Educational Institutions shall mean year begining with 1st July and ending on 30th June '

This will come into force with effect from 1 7 1963 The Casual leave account for the period prior to 1 7 1963 may be treated as closed with effect from 1 7 1963 This order is applicable to those Government servants only who enjoy vacations

Government of Rajasthan's Decisions

Concession in Casual leave to Garwalis, Nepalis and Gurkhas of the R. A. C Units

[3]Having regard to the strenuous duties performed and the fact that they have to reside at long distances from their homes, it has been ordered that while proceeding on casual leave for their homes, the Garwalis, Nepalis and Gurkhas of the R A C Units posted on the Indo-Pak border may be allowed a special concession of extra casual leave upto 5 days to cover the actual period spent by them in their journeys to their homes and back, subject to the condition that total period of absence at a time inclusive of holidays, etc does not exceed 15 days This concession will be available once a year.

[4]2 A question was raised whether part time employees should also be allowed casual leave like whole time Government servants The matter has been examined and it is held that there is no objection to the grant of casual leave to the part time employees like other Government servants

1 Inserted by FD Notification No F 35 (1)-R/51 dated the 16th May, 1951

2 Inserted vide FD Order No F 1 (28) FDA/R/61 dated 12 7-61 & 20-9-61
& Substituted vide FD Order No F 1 (19) FD (Exp-Rules)/63 dated 30-7-63

3 Inserted by Home Department Sanction No F 1 (1) (52) Home 1/53 dated the 21st May 1954

4 Inserted by F D Memo No 3003/59/F 7A (45) F D.A./Rules/57, dated 12th June 59

[1]3. Sundays, Gazetted holidays and weekly off which immediately precede a period of casual leave or come at the end may be prefixed or suffixed to such leave and these falling within a period of casual leave will not be counted as part of the casual leave."

This order will take effect from 1st December, 1964.

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The matter has been considered and it has been ordered that the R. A. C. personnel may be allowed to prefix the whole or unutilised balance of casual leave due, as the case may be; to previlege leave provided that the amount of casual leave so

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2. Inserted vide F.D. order No. F 35(1) R/51, dated 17th Sept. 1951.

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5. Inserted vide F.D. Memo No. F1 (24)FD (E-R)/64 Dt. 4-6-64 and 30.7.64.

prefixed shall not exceed fifteen days on any one occassion This order takes effect from 1 6 1964

Instructions for grant of Casual leave to new Entrants—

Ordinarily 15 days casual leave is granted to a Government servant in one year, but if any person joins service during the course of the year he cannot be granted the full quota of 15 days casual leave Government servants should be granted casual leave in the following manner subject to normal rules —

(a) upto 5 days for service of 3 months or less

(b) upto 10 days for service of more than 3 months but less than six months, and

(c) upto 15 days for service of more than six months

Memorandum

[1]There are occassions when Government servants keep away from duty without obtaining prior sanction of casual leave assuming that such leave would be sanctioned in due course Attention of all Government servants may, however, be invited to part III of Appendix I of the Rajasthan Service Rules Volume II, according to which a person on casual leave continues on duty and, therefore, the grant of casual leave is a matter entirely at the discretion of the sanctioning authority There can thus be no presumption that casual leave asked for will always be sanctioned If the sanctioning authority considers that Government work will suffer he may refuse casual leave A Government servant whose application for casual leave is rejected and who is not present on duty will be guilty of wilful absence from duty Such wilful absence amounts to interruption in service involving for feiture of past services as well as mis behaviour

Government of Rajasthan's Decisions

SPECIAL CASUAL LEAVE

Special Casual leave to Government servants permitted to join Territorial Army

[2]A copy of the Government of India, Ministry of Home Affairs, Office Memorandum No 25/42/51 Estt dated August 1, 1951, on the above subject is reproduced below Government of India have decided *inter alia* that the periods spent in camp

1 Inserted vide F D (Exp-Rules) Memo No F 1 (44)FD/Exp Rules/64 dated 22 5-66
2 Inserted by (Political B Deptt Circular No F (1) Pol (B) 51 dated the 6th November 1951

by Civil Government servants permitted to join the Territorial Army should not be set off against the ordinary casual leave of the employees concerned but should in all cases be treated as special casual leave and that the periods spent in attending a course of instruction by Civil Government servants, who have joined the Territorial Army, should also be treated as duty.

Government is pleased to order that similar treatment be accorded to the Government servants of this State also who join the Territorial Army.

Copy of Ministry of Home Affairs Office Memorandum No. 25/42/51 Estt., dated the 1st August, 1951, addressed to all Ministries of the Government of India, etc.

Subject:—Treatment of the period spent in camp or in a course or instruction by Civil Government servants permitted to join the Territorial Army.

(1) The undersigned is *directed to refer to this Ministry's* Office Memorandum No. 25/19/40-Estt., dated the 7th July, 1950, regarding the grant of permission to Civil Government servants to join the Territorial Army, and to say that a suggestion has been made that, since the quantum of casual leave has since been reduced from twenty days to fifteen days in a year, *the periods spent in camp by* Civil Government servants permitted to join the Territorial Army should not be set off against the ordinary casual leave of the employees concerned but should in all cases, be treated as special casual leave. After careful consideration, the Government of India have decided to accept this suggestion. The undersigned is to request that this decision *may be noted and communicated to all concerned.* The relevant provision in this Ministry's Office Memorandum cited above may also be treated to be modified accordingly.

(2) The Government of India have also decided that the periods spent by Civil Government servants who have joined the Territorial Army in attending a course of instruction, which will vary according to the nature of the course but will not exceed three months in duration in any one case, should be treated as duty in the same way as Government servants would be treated when embodied for supporting or supplementing the regular force. Persons sent on a course of training would also be "embodied" and would therefore be governed by the terms *set out in para 4 of this Ministry's Office Memorandum* referred to above, in all respects.

(3) In connection with the sending of personnel to attend courses of instructions, the following points should be noted:—

(i) It would be purely voluntary on the part of the individual concerned whether to attend a course or not, and

(ii) the prior permission of the Head of his Office would be necessary before an individual gives his assent to proceed on a course, and it would be quite open to the Head of the Office concerned to refuse such permission if he considers this necessary in the exigencies of service Ordinarily, however, such a permission should be granted

Special Casual leave to officers of Education Department undertaking Academic work

[1]2 His Highness the Rajpramukh has been pleased to direct that the officers of the Education Department may be permitted by the officer competent to grant them casual leave to undertake academic work such as attending meetings of various bodies of the University of Rajputana, and going as University Inspectors etc and be treated as on duty subject to a maximum of 15 days in a session in Rajasthan and 6 days outside provided that they receive no remuneration either specifically for such attendance or in a lump sum for the entire work except ordinary travelling allowance (including daily allowance)

In cases not covered by this rule, the officers should approach the Competent Authority for grant of casual or such other leave as may be due to them under the rules

The officers concerned must travel by the class for which they are paid for by the University and will have in every case of duty leave to certify that they have travelled by the class for which they have been paid for by the University

Government is in no case responsible for the travelling and daily allowances of such officers for the journeys performed in connection with academic work of the nature mentioned above

This order supersedes all previous orders on the subject

[2]The Governor has been pleased to order that officers of Education Department who are appointed Centre Superintendents/Supervisor in chief in connection with examinations conducted by the Board of Secondary Education, Rajasthan may be granted special casual leave not exceeding 21 days in an academic session, by the authority competent to sanction casual leave

1. Inserted by Edn. Deptt. Order No F 13 (12) Edu./52, dated the 13th October 1953
2. Inserted vide FD Order No F 1 (78) FD (Exp-Rules) 67 Dated 13th Dec. 1967

The grant of special casual leave under these orders would be subject to the conditions mentioned in Government of Rajasthan's Decision No 2 appearing in Appendix I-Page 7 of the Rajasthan Service Rules

Special Casual leave to officers of Medical Department undertaking Academic work

[1]3 His Highness the Rajpramukh has been pleased to direct that the staff of the Medical Department may be permitted by the officer competent to grant them casual leave to undertake academic work such as conducting examinations, etc, in or outside Rajasthan or to attend academic conferences and meetings of the working committees of Medical Conference, etc as representatives During absence on such work they may be treated as on duty subject to a maximum of 15 days in an academic session in Rajasthan and 6 days outside, provided that they receive no remuneration either specifically for such attendance or in a lump sum, for the entire work except ordinary travelling and daily allowance at a rate not more than what is admissible to them from Government

In cases not covered by this rule, the officers should approach the Competent Authority for grant of casual or such other leave as may be due to them under the rules

Government is in no case responsible for the travelling and daily allowance of such officers for the journeys performed in connection with academic work of the nature mentioned above.

This order supersedes all previous orders on the subject

Special Casual leave to Officers of mines and Geology Department

[2]The Governor has been pleased to direct that the officers of the Mines & Geology Department may be permitted, by the officer competent to grant them casual leave, to attend Annual sessions of the Indian Science Congress Association and be treated as on duty subject to a maximum of 15 days in a year in Rajasthan and 6 days outside provided that they receive no remuneration either specifically for such attendance or in a lump sum for the entire work except ordinary travelling and daily allowance at a rate not more than what is admissible to them from Government

1 Insert d b Med [illegible]

2

In cases not covered by this rule, the officers should approach the competent authority for grant of casual or such other leave as may be due to them under the rules

Government is in no case responsible for the travelling and daily allowance of such officers for the journeys performed in connection with academic work of the nature mentioned above

[1]Special casual leave to Government servants undergoing sterilization operation

It is ordered that the Government servants who undergo sterilization operation may be granted special casual leave as follows —

Males	4 days
Females	10 days

[2]Special casual leave to Government servants who undergo sterilization operation under Family Planning Scheme

The undersigned is directed to refer to this Department order of even number dated 6 5 1964 and to state that the question regarding the entitlement to special casual leave to female Government servants who undergo puerperal or non puerperal operations for salpingectomy has been reconsidered

The position is that the operation of salpingectomy for sterlising women can be done at any time When it is done to five days after the delivery it is called puerperal sterilisation When it is done at any other time it is called non puerperal or gyanaecological (gynance) sterilization In the case of puerperal sterilization since the female Government servants are already entitled to maternity leave to the extent of six weeks from the date of confinement or up to three months from the date of commencement of maternity leave It has been decided that no special casual leave need be granted to a female Government servant who undergo puerperal sterilization in regard to the other kind of sterilization, namely non duerperal 14 days is essential for the operation and for rest after the operation It has therefore, been decided in partial modification of the afore said order that special casual leave not exceeding 14 days may granted to female Government servant who undergo non puerperal sterilization

It has been decided that special casual leave admissible under paragraph 1 above and to made Government servant in terms of Finance Department order dated 6 5 1964 may be allowed to be combined either with casual leave or regular leave provided such leave in excess of special casual leave has been

1 Inserted vide F.D order No F 1(19)FD(E-R) 64 dated 6-5-64
2 Inserted vide F D No F 1 (19) FD (E R)/64 dated 28-10-66

recommended on medical advice and a medical certificate from the appropriate medical authority under the leave rules applicable to the Government servant concerned in support of leave is produced. In no case however, special casual leave should be allowed to be combined with casual leave as well as with regular leave at one time.

Special casual leave to female Government servants for under going I. U. C. D. insertion under the 'Family Planning Programme'.

[1]The Governor has been pleased to order that female Government servants may be granted special casual leave for one day for purpose of I U.C.D. (loop) insertion.

[2]*Special casual leave to Government servants for appearing at departmental examination under the Rajasthan Civil Services (Departmental Examination) Rules.*

The Government have had under consideration the question of treatment of period of absence from duty of Government servants appearing at departmental examination under Rajasthan Civil Services (Departmental Examination) Rules, 1958 It has been decided that special casual leave may be granted to Government servants who are eligible or are required to appear at the departmental examinations under the aforesaid rules. Special casual leave for the departmental examinations will cover the actual duration of the examination concerned plus the minimum period required for the journey to and from the examination centre nearest to the headquarters station, where such examination is held outside the headquarters. No travelling allowance will, however, be admissible to the Government servants appearing at the examinations.

Government servants can combine special casual leave with ordinary casual leave (but not with regular leave) for the purpose.

The power of granting special leave under these orders will be exercised by the Head of Department/Officer concerned.

[3]*Instructions for grant of Casual leave to Gazetted Officers.*

Casual leave to Heads of Departments may be sanctioned by the Secretary to the Government in the Administrative Department concerned and for other Gazetted Officers by their immediate superiors. In the case of Collectors, casual leave

1 Inserted vide FD Order No, F.1(23) FD (E-R)/65,

2 " " " " F.1(23) FD (E.R)/64, dated 2.6.64

3 Inserted by G.A.D. No F.2 (257) G.A /A/52, dated the 11th March, 1953.

may be sanctioned by the Commissioners, but the Secretary to *Government in the Revenue Department should be informed invariably*

A proper account of casual leave should be maintained by the authority sanctioning the leave

[1]*III A Compensation (Casual) leave in lieu of holiday*

1 Compulsory attendance on Sundays and other gazetted holidays justifies the *grant to a member of the* Ministerial establishment of compensation (casual) leave for the number of days he is compelled to attend the office, unless the attendance is imposed on him as a penalty The compensation (casual) leave earned under this instruction will be an addition to the 15 days' casual leave ordinarily admissible in a year

2 In order to entitle a Government servant to this additional casual leave the attendance in such cases should be under the previous written orders of the gazetted officer in charge, who should say in the order whether or not the attendance is 'compulsory'

3 The compensation (casual) leave to the extent actually earned will be allowed by the officer competent to sanction casual leave to the Government servant concerned subject to the same conditions as are prescribed for the grant of casual leave

Instruction

[2]The aforesaid order shall also be applicable to the class IV servants from 1 1-64

NOTE

In lieu of the above instruction no claim for conveyance charges or extra remuneration will be admitted for attendance on Sunday or other holiday

Government of Rajasthan's Decision

[3]The order regarding Compensation casual leave is not applicable to the personal staff of the Officers viz, Personal Assistants Stenographers, Readers in Courts etc, as they are expected to work with their Heads even *during such hol days and are not, therefore entitled to compensation (casual)* leave

[4]*III B Special compensation (casual) leave to R A C personnel*

Special Compensation (Casual) Leave not exceeding 31 days may be granted during the year 1966 to R A C personnel released by Pakistan after being prisoners of war

These orders take effect from 9 2 1966

IV. QUARANTINE LEAVE

Quarantine leave is leave of absence from duty necessitated by orders not to attend office, in consequence of the presence of infectious disease in the family or household of a Government servant. Such leave may be granted by the Head of the Office on the certificate of a Medical or Public Health Officer for a period not exceeding 21 days, or in exceptional circumstances 30 days. Any leave necessary for Quarantine purposes in excess of this period shall be treated as ordinary leave. Quarantine leave may also be granted when necessary in continuation of other leave subject to the above maximum. Except in the cases mentioned in the notes below, no substitute should be appointed in place of a Government servant absent on Quarantine Leave. A Government servant on Quarantine Leave is not treated as absent from duty and his pay is not intermitted.

EXPLANATIONS

[1](1) Quarantine leave is not admissible in the case of a Government servant who himself contracts an infectious disease. He will be granted leave according to leave Rules.

(2) The maximum limits of 21 and 30 days prescribed in this Rule refer to each occassion on which leave is applied for and granted.

NOTES

1. Cholera, Small-pox, Plague, Diphtheria, Typhus fever [2][and Cerebrospinal Meningitis may be considered as infectious disease for the purpose of the rule. In the case of Chicken-pox Quarantine Leave should not be sanctioned unless the Health Officer responsible considers that because of doubt as to the true nature of the disease, for example, small-pox there is reason for the grant of such leave.

2. Government or a Competent Authority to the extent authorised may sanction a substitute for an absentee on Quarantine Leave whose duties cannot be arranged for without prejudice to his pay, provided that the absence does not exceed 30 days and the pay of the absentee is not more than Rs. 100/- a month.

V. FOREIGN SERVICE

1. Procedure for payment of contriburion

(a) A copy of the orders sanctioning a Government servant's transfer to foreign service must also ...

1 Inserted by F I
2. The words "M
FR/56, dated

to the Accounts Officer by the authority by whom the transfer is sanctioned. The Government servant himself should, without delay, communicate a copy to the officer who audits his pay, and take his instructions as to the officer to whom he is to account for the contribution; report to the later officer the time and date of all transfers of charge to which he is a party when proceeding on, while in, and on return from, foreign service; and furnish from time to time particulars regarding his pay in foreign service, leave taken by him, his postal address and any other information which that officer may require.

(b) The Accounts officer to whom communications should be made in respect of foreign service is the Accountant General.

2. Rules regarding leave and grant of leave.

A Government servant on foreign service is himself personally responsible for the observance of the rules in Chapter XIII of the Service Rules by accepting leave to which he is not entitled under the rules he renders himself liable to refund leave salary irregularly drawn, and in the event of his refusing to refund, to forfeit his previous service under Government, and to cease to have any claim on Government in respect of either pension or leave salary.

VI. TRAVELLING ALLOWANCE

1. When a Government servant is transferred otherwise than for the public convenience, a copy of the order of transfer should be sent to the Accountant General with an endorsement stating the reason of the transfer. In the absence of such an endorsement the Accountant General shall assume that the Government servant has been transferred for the public convenience.

2. In the case of a non-gazetted Government servant a certificate from the Head of the Office may be accepted in lieu of the copy of the order referred to in Rule I.

3. The grant of Travelling Allowance under the rules is desirable as far as possible in all cases falling under the Travelling Allowance Rules governing Travelling Allowance of persons attending commission of enquiry, etc. as it avoids correspondence and tends to facility of audit.

APPENDIX II

Leave terms for Officers engaged on Contract

NOTES

It deals with the leave Terms for the officers who are/were employed by the State Government or by the Government of a covencenting State on contract basis and to whom the General leave rules defined in R.S R. Vol. I. are not applicable.

The Government servants engaged on contract in connection with the affairs of the Government shall be governed by the Leave Rules for the time being in force subject to the following provisions and to the special provisions, if any, in the contract.

(1) Where the contract is for a period not exceeding five years the said Rules shall apply to the officer as to an officer not in permanent or quasipermanent employ :

Provided that no half-pay leave shall be admissible to such an officer otherwise than on medical certificate :

Provided further that no extraordinary leave shall be admissible to such an officer if the contract is for one year or less, and if the contract is for more than one year but not more than five years the total amount of extraordinary leave admissible during the entire period of the contract shall be limited to three months :

Provided further that if the contract is for a year or less, no leave shall be granted beyond the date of expiry of the contract even if the officer has been denied in whole or in part on account of the exigencies of the public service, leave which was due to him during the period of the contract.

(2) Where the contract is for a longer term than five years and where an original contract for five years or less is extended so as to make the total period of contract longer than five years, the said Rules shall apply to the officer as to an officer in permanent employ :

Provided that no half-pay leave shall be admissible to such an officer otherwise than on medical certificate :

Provided further that in the matter of extraordinary leave the said Rules shall apply to such officer as to an officer not in permanent or quasipermanent employ.

NOTE

In the case of extension of a contract for a period longer than five years the officer will be credited with the privilege leave that would have been admissible had the contract been initially one of more than five years diminished by any privilege leave alredy taken.

(3) Where the contract is for an indefinite period or an original contract for a definite period is extended for an indefinite period the said Rules shall apply to the officer as to an officer in permanent employ

NOTE

In the case of extension of a contract for an indefinite period, the officer will be credited with privilege leave that would have been admissible had the contract been initially one for an indefinite period diminished by any privilege leave already taken

(4) (i) An officer on privilege leave or on commuted leave will be entitled to leave salary equal to his average pay, subject to a maximum of Rs 1500 per mensum in the case of commuted leave

(ii) An officer on leave on half pay or on leave not due is entitled to leave salary equal to half his average pay, sbuject in either case to a maximum of Rs 750 p m

NOTE

"Average pay" means the average monthly pay earned during the 12 complete months preceding the month in which the event occurs which necessitates the calculation of average pay

(5) An officer initially engaged on contract on his being taken into permanent employ will be credited with privilege leave that would have been admissible had his previous duty been duty as an officer in permanent employ diminished by any privilege leave already taken

(6) Unless it is indicated in the contract to which class of service the officer belongs, the Government, or such person as may be authorised by it in that behalf shall declare to which class of service the officer belongs for the purpose of Leave Rules

2 These orders take effect from 1 4 1951 but a contract officer in service on the date of the issue of the Service Rules will have the option of retaining his existing leave terms in respect of his existing contract An officer who decides to retain his existing leave terms in respect of his subsisting contract, should communicate his decision in writing to his Accounts Officer or the Head of his Office, as the case may be, within three months from the date of issue of these orders or before he applies for leave for the first time after the issue of the Service Rules, whichever is earlier The option once exercised will be final

3. In the case of an officer who retains his existing leave terms in respect of his subsisting contract, the Leave Rules contained in the Rajasthan Service Rules, shall subject to the provisions in paragraph 1 above automatically apply in the event of extension of the period of that contract. In such cases the leave to be carried forward to the extended period would be the amount of privilege leave due to him on the date on which the extension takes effect and the amount of half-pay leave admissible to him had he not elected to retain the existing leave terms in respect of his subsisting contract.

APPENDIX II-A

Form of Leave Account

Name of Government Servant........ ....Date of birth..................................

Date of commencement of continuous service............ ....Designation.......................

Date of Compulsory retirement.......... ....

PRIVILEGE LEAVE									HALF PAY LEAVE					ON PRIVATE AFFAIR AND ON MEDICAL CERTIFICATES											Balance on return from leave (Cols. 14—24)	Remarks
Duty					Leave taken				Length of Service			Credit of leave		LEAVE TAKEN												
														Leave on private affairs or on Medical Certificate			Commuted leave on M.C. on full pay (limited to 180 days in entire Service)				Leave not due on M C. (limited to 180 days in entire Service)					
From	To	No. of days	Leave earned (in days)	Leave at credit (in days) columns 9+4 subject to appropriate limit	From	To	No. of days	Balance on return from leave (Column 5-8)	From	To	Number of completed years of Service	Leave earned (in days)	Leave at credit (Columns 26+13)	From	To	No. of days	From	To	No. of days	Commuted leave converted into half pay leave (twice of col. 20)	From	To	No. of days	Total half pay leave taken 17+21+24		
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27

Note 1.—Periods of Extraordinary leave taken should be noted in red ink in column 27 for remarks.

2. The entries in columns 10 and 11 should indicate only the beginning and end of completed years of service at the time the half pay leave commences In case where a Government servant completes another year of service while on half pay leave the extra credit should be shown in columns 11 to 14 by making suitable additional entries and this should be taken into account when completing column 26.

3. Wherever transition from one fraction to another takes place the credit at that stage should be rounded off to the nearest day, i. e., fraction below half should be ignored and those of half or more should be reckoned as a day.

4. Whenever the rate of earning leave changes, the fraction in the privilege leave accumulated in the earlier rate should be rounded off to the nearest day, i e., fraction below half should be ignored and that of half and more should be reckoned as a day.

APPENDIX III

Model Agreement Form No. I

(Initial agreement for recruitment in India, with Memorandum for re-engagement for a further definite period.)

NOTICE

It must be understood that although the agreement as required by law is in form an agreement with the Governor of Rajasthan. This appointment is made by the Government of Rajasthan. A person selected to fill it will be subject in all respcets through out his service to the orders of that Government.

ARTICLES OF AGREEMNT made the.................. .. day of ....one thousand nine hundred and........ .... BETWEEN .... of................ of the one part and the Governor of Rajasthan hereinafter called the "Government" of the other part.

WHEREAS the Government have engaged the party of the first part and the party of the first part has agreed to serve the Government on the terms and conditions hereinafter contained.

NOW THESE PRESNTS WITNESS and the parties hereto respectively agree as follows:—

1. The party of the first part shall submit himself to the orders of the Government and of the officers and authorities under whom he may form time to time be placed by the Government and shall remain in the service for the term of ....years commencing from the ... day of .... 19.........subject to the provisions herein contained.

2. The party of the first part shall devote his whole time to his duties and at all times obey the rules including the Government Servants' Conduct Rules prescribed from time to time for the regulation of the branch of the public service to which he may belong and shall, whenever required, proceed to any part of Rajasthan or India and there perform such duties as may be assigned to him.

3. The service of the party of the first part may be terminated as follows:—

(i) At the end of the first year by either party without notice.

1 Substituted by Revised Model Agreement Form by F.D. Order No. F. 7 (15) F. II/55, dated, the 5th December, 1955.

(ii) At any time on three calendar months' notice in writing given to him by the Government, if, in the opinion of the Government, the party of the first part proves unsuitable for the efficient performance of his duties during service under this agreement

(iii) By the Government without previous notice if the Government are satisfied on medical evidence that the party of the first part unfit and is likely for a considerable period to continue unfit by reason of ill health for the discharge of his duties in Rajasthan or India PROVIDED always that the decision of the Government that the party of the first part is likely to continue unfit shall be conclusive binding on the party of the first part

(iv) By the Government or their officers having proper authority without any previous notice if the party of the first part be guilty of any insubordination intemperance or other misconduct or of any breach or non performance of any of the provisions of these presents or of any rules pertaining to the branch of the public service to which he may belong

(v) By six calendar months' notice in writing given at any time during service under this agreement (except the first year thereof) either by him to the Government or by the Government or their authorised officer to him without cause assigned

PROVIDED awlays that the Government may in lieu of any notice herein provided or give the party of the first part a sum equivalent to the amount of his pay for six months or shorter notice than six months if they pay him a sum equal to the amount of his pay for the period by which such notice falls short of six months PROVIDED further that in the event of a notice being given under sub clause (ii) of this clause the word three' shall be read in plac of the word 'six'in the preeding proviso The term 'pay' for the purpose of this clause shall mean the pay (including spec al pay and personal pay, if any) the party of the first part is receiving under these presents at the time, unless he is receiving officiating pay in which case it shall mean the pay (including special pay and personal pay, if any) of his substantive appointment

4 If the party of the first part be suspended from duty during investigation into any charge of misconduct mentioned in sub clause (iv) of clause 3 hereof he shall not be entitled to any pay during such period of suspension but shall be entitled to receive a subsistence grant at such rate as the Government may decide to allow him.

5 The scale of pay attached to the post of .. ..to which the party of the first part is appointed shall comprise the

following monthly rates of pay in successive stages of twelve months' service:

Stages	Pay Rs.
1.	
2.	
3.	
etc.	

He shall from the..
be granted pay at the rate of Rs..
per mensem in the aforesaid scale and shall receive pay in the succeeding stages provided for in that scale in accordance with the provisions of the rules from time to time in force and applicable to his case, service in the stages reckoning from the aforesaid date. The pay from time to time payable to him under these presents shall be paid for such time as he shall serve under this agreement and actually perform his duties commencing from the aforesaid date and ceasing on the date of his quitting service in Rajasthan or on the day of his discharge therefrom or on the day of his death if he shall die whilst in service. If at any time the party of the first part proceeds on deputation out of Rajasthan his pay during the period of his deputation shall be regulated by the ordinary rules regarding deputation.

6. The party of the first part shall be eligible subject to the exigencies of the public service for leave and leave salary under the Rajasthan Service Rules as amended from time to time.

[1]The leave salary of the party of the first part, who is permitted under Rule 64 of R. S. R. to take up employment under the Government or a private employer during terminal leave or such other leave on the expiry of which he is not expected to return to duty, shall be restricted to the amount of leave on half pay.

7. If the party of the first part is required to travel in the interests of the public service he shall be entitled to travelling allowance on the scale provided for in the Travelling Allowance Rules framed by the Government from time to time in force and applicable to his case.

8. The party of the first part shall be eligible for any concessions in relation to medical attendance and treatment that may be prescribed by Government for the class of officers

1. Inserted vide F.D. Order No. F. 1 (86) R/56, dated 12-8-58.

serving in the same station to which the Government may declare the party of the first part to correspond in status or conditions of service.

9. Notwithstanding anything hereinbefore contained the pay and leave salary admissible under these presents whether payable in Rajasthan or elsewhere shall be subject to any emergency cut that may be ordered by the Government for the same period and on the same terms as for other officers under the administrative control of the Government.

10. In respect of any matter in respect of which no provision has been made in this agreement the provisions of the Civil Services (Classification, Control and Appeal) Rules, any rules made thereunder and any rules made or deemed to be made under Article 309 or continued under Article 313 of the Constitution shall apply to the extent to which they are applicable to the service hereby provided for and the decision of the Government as to their applicability shall be final.

In witness whereof the party of the first part and ....to the Government of Rajasthan in the.................. Department on behalf of the Governor of Rajasthan acting in the premises for and on behalf of .... have hereunto set their hands the day and year first above written.

Signed by............ the party
of the first part in the presence
of

Signed by.... the said ....
to the Government of Rajasthan
in the ....Department
on behalf of the Governor of
Rajasthan in the presence of

MEMORANDUM

The within named ....
has been re-engaged and his service extended for a further period of ....years subject *mutatis mutandis* to the conditions of the within agreement and his scale of pay shall as from the..............day of ....henceforth comprise the following monthly rates of pay in successive stages of twelve months' service :—

Stages	Pay
1.	Rs.
2.	
3.	

In witness whereof the party of the first part and on behalf of the Governor of Rajasthan have hereunto set their hands on the.... ....day of ....19 .

APPENDIX IV

***Model Agreement Form No II**

(Agreement for extension of service for an indefinite period)

NOTICE

(It must be understood that although the agreement as required by law is in form an agreement with the Governor of Rajasthan this appointment is made by the Government of Rajasthan A person selected to fill it will be subject in all respects throughout his service to the orders of that Government)

ARTICLES OF AGREEMENT made the day of one thousand nine hundred and BETWEEN of of the one part and the Governor of Rajasthan (hereinafter called the Government) of the other part WHEREAS the party of the first part was engaged by the Government under an agreement dated the ..... day of one thousand nine hundred and —... AND WHEREAS the said agreement has terminated AND WHEREAS the Government have now re engaged the party of the first part and party of the first part has agreed to continue to serve the Government on the terms and conditions hereinafter contained

NOW THESE PRESENTS WITNESS and the parties hereto respectively agree as follows —

1 The party of the first part shall submit himself to the orders of the Government and of the officers and authorities under whom he may from time to time be placed by the Government He should devote his whole time to his duties and at all times obey the rules including the Government Servants' Conduct Rules prescribed from time to time for the regulation of the branch of the public service to which he may belong and shall whenever required proceed to any part of Rajasthan or India and there perform such duties as may be assigned to him

2 Unless the service of the party of the first part is terminated as hereinafter provided he shall continue in the employment of the Government until he attains the age of fifty five years when he shall retire PROVIDED that the

* Substituted by the Revised Model Agreement Form by F D Order No F 7 (15)/55 dated the 5th December 1955

Government may retain his service after he has attained that age for such period as may be agreed upon subject to the provisions of the rules from time to time being in force and applicable to him and to the provisions herein contained

3 The service of the party of the first part may be terminated as follows —

(1) At any time on three calendar months' notice in writing given to him by the Government if, in the opinion of the Government, the party of the first part proves unsuitable for the efficient performance of his duties during service under this agreement

(2) By the Government without previous notice if the Government are satisfied on medical evidence that the party of the first part is unfit and is likely for a considerable period to continue unfit by reason of ill health for the discharge of his duties in Rajasthan or India as PROVIDED always that the decision of the Government that the party of the first part is likely to continue unfit shall be conclusively binding on the party of the first part

(3) By the Government or their officers having proper authority without any previous notice if the party of the first part shall be guilty of any insubordination, intemperance or other misconduct or of any breach or non performance of any of the provisions of these presents or of any rules pertaining to the branch of the public service to which he may belong

(4) By six calendar months' notice in writing given at any time during service under this agreement (except during the first year thereof) either by him to the Government or by the Government or their authorised officer to him without cause assigned

PROVIDED always that the Government may in lieu of any notice herein provided for give the party of the first part a sum equivalent to the amount of his pay for six months or shorter notice than six months if they pay him a sum equal to the amount of his pay for the period by which such notice falls short of six months PROVIDED also that in the event of a notice being given under sub clause (1) of this clause the word 'three shall be read in place of the word 'six in the preceding proviso

The term 'pay for the purpose of this clause shall mean the pay (including special pay and personal pay if any) the party of the first part is receiving under these presents at the time, unless he is receiving officiating pay in which case it shall mean the pay (including special pay and personal pay, if any), of his substantive appointment

4 If the party of the first part be suspended from duty during investigation into charge of misconduct mentioned in sub clause (3) of clause 3 hereof he shall not be entitled to any pay during such period of suspension but shall be entitled to receive a sub sistence grant at such rate as the Government may decide to allow him.

5 During the period of his employment under these presents the party of the first part shall receive subject to the provisions of the rule from time to time in force and applicable to him such rate and scale of substantive pay (as defined therein) as may be attached under the orders of the Govern ment to the appointment held by him from time to time The pay from time to time payable to him under these presents shall be paid for such time as he shall serve under this agree ment and actually perform his duties and shall cease on the day of his quitting service in Rajasthan or on the day of his discharge therefrom or on the day of his death if he shall die whilst in service. If at any time the party of the first part proceeds on deputation out of Rajasthan his pay during the period of his deputation shall be regulated by the ordinary rules regarding deputation

6 The party of the first part shall during his service under these presents be eligible subject to the exigencies of the public service for leave and leave salary under the rules reffered to in the agreement dated the . ... day of ... .. one thousand nine hundred and .

[1]The leave salary of the party of the first part, who is permitted under Rule 64 of R S R to take up employment under the Government or a private employer during terminal leave or such other leave on the expiry of which he is not expected to return to duty, shall be restricted to the amount of leave on half average pay or half pay leave, as the case may be

7 If the party of the first part is required to travel in the interest of the public service during the period of his engagement he shall be entitled to travelling allowance on the scale provided for in the Travelling Allowance Rules framed by the Government from time to time in force and applicable to him.

8 The party of the first part shall be eligible for any concession in relation to medical attendance and treatment that may be prescribed by Government for the class of officers serving in the same station to which Government may declare

1. Inserted by F D Order No F. 1 (86) R/56, dated 12-8-58

the party of the first part to corresponed in status or conditions of service

9 Notwithstanding anything hereinafter contained the party of the first part shall unless otherwise decide by the Government be entitled to receive in whole or in part as may be authorised by the Government the benefits of any improvement that may be sanctioned by the Government subsequent to the date of these presents in the terms and conditions of service of members of the branch of the public service to which he may for the time being belong and the decisions of the Government in respect of such improvement in the terms and conditions of service of the party of the first part shall operate so as to modify to that extent the provisions of these presents

10 Notwithstanding anything hereinbefore contained the pay and leave salary admissible under these presents whether payable in Rajasthan or elsewhere shall be subject to any emergency cut that may be ordered by the Government for the same period and on the same term as for other officers under the administrative control of the Government

11 In respect of any matter in respect of which no provision has been made in this agreement the provisions of the Civil Services (Classification, Control and Appeal) Rules, any rules made thereunder and any other rules made or deemed to be made under Article 309 or continued under Article 313 of the Constitution shall apply to the extent to which they are applicable to the service hereby provided for and the decision of the Government as to their applicability shall be final

In witness whereof the party of the first part and Secretary to the Government of Rajasthan in the ... ... Department by the order and direction of the... ... ... acting in the premises for and on behalf of the Governor of Rajasthan have hereunto set their hands the day and year first above written

Signed by ... ... the party of the first part in the presence of

Signed by the said to the Government of Rajasthan in the ... ... Department ... ... on behalf of the Governor of Rajasthan in the presence of

APPENDIX V

Rate of contribution payable on account of pension and leave salary during foreign service.

It deals with the rules regulating contributions payable by the foreign employer on account of pension and leave salary during the period a Government servant remains in Foreign service and receives pay from a fund other than the Consolidated Fund of the State.

For the purpose of contribution for pension Government servants have been classified in the following grades:—

(a) Members of All India and Class I Central Services.

(b) Members of the State Services.

(c) Members of the Subordinate Services.

NOTE

[1]"For purposes of this Appendix subordinate service means, subordinate Ministerial and Class IV Government servants as defined in Rajasthan Classification Control and Appeal Rules, 1958."

A Government servant who is a subscriber to the Contributory Provident Fund and who is transferred to foreign service shall pay monthly subscriptions calculated on the rate of pay drawn in foreign service. The foreign employer or the officer himself, according to the arrangement made under clause (c) of Rule 145 shall pay, in addition, for the period of active foreign service, at such times as Government may prescribe, in each case a contribution determined by the formula $X + XY$, where X equals the amount which would have been credited monthly to the subscriber's account in the Provident Fund had he not proceeded on foreign service, the rate of pay drawn by him, in foreign service being regarded as his 'emoluments', for his purpose, and Y equals the fraction which the amount recoverable as leave salary contribution bears to pay drawn in foreign service.

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1 Inserted vide FD order No. F. 1 (35) FD (A) Rules/61 Dated, 7-2-1962.

The following monthly rates of contribution for pension shall be payable during active foreign service in respect of—

Length of service	Members of All [1][ ] India Services	Members of the State Services	Members of the Subordinate Services
0—1 year	63	5% of the maximum monthly pay of the grade substantively held	4% of the maximum monthly pay of the grade substantively held
1—2 years	70	5 " "	4 " "
2—3 "	78	5 " "	5 " "
3—4 "	86	6 " "	5 " "
4—5 "	94	6 " "	5 " "
5—6 "	102	7 " "	6 " "
6—7 "	110	7 " "	6 " "
7—8 "	117	8% of the maximum monthly pay of the grade substantively held.	7% of the maximum monthly pay of the grade substantively held.
8—9 "	125	8 " "	7 " "
9—10 "	133	9 " "	7 " "
10—11 "	141	9 " "	8 " "
11—12 "	149	10 " "	8 " "
12—13 "	157	10 " "	9 " "
13—14 "	164	10 " "	9 " "
14—15 "	172	11 " "	9 " "
15—16 "	180	11 " "	10 " "
16—17 "	188	12 " "	10 " "
17—18 "	196	12 " "	10 " "
18—19 "	204	13 " "	11 " "
19—20 "	211	13 " "	11 " "
20—21 "	219	14 " "	12 " "
21—22 "	227	14 " "	12 " "
22—23 "	235	15 " "	12 " "
23—24 "	243	15 " "	13 " "
24—25 "	251	15 " "	13 " "
25—26 "	258	16 " "	14 " "
26—27 "	266	16 " "	14 " "
27—28 "	274	17 " "	14 " "
28—29 "	282	17 " "	15 " "
Over 29 "	290	18 " "	15 " "

1 [ ] The word "and class I central" deleted vide F.D. order No. F. 1 (35) F.D. (A) Rules 61, Dated 7-2-62.

Rates of monthly contribution for leave salary on active service shall be at the rate of 11% of the pay drawn on foreign service in respect of all classes of Government servants [ ].[1]

[2][2. The words "excluding class IV servants deleted in the above para will take effect in respect of cases of foreign service commencing hereafter. In respect of persons already on foreign service, these amendments will be effective :—

(a) On the expiry of their present term of foreign service, if the existing term is a specified one and extended hereafter.

(b) On the expiry of three years from the date of original foreign service where the foreign service was for an unspecified period.]

The term "active foreign service" includes the period of joining time which may be allowed to an officer both on the occasion of his proceeding to and reverting from foreign service, and accordingly contributions are leviable in respect of such periods.

[3]Length of service means the entire continuous service of the Government servant concerned, including temporary service in a pensionable post.

In the case of a temporary Government servant who is transferred to foreign service, Government may decide whether or not to recover pension contributions having regard to the probabilities of the Government servant qualifying for pension. If it is decided to recover such contributions they should be calculated with reference to his length of service in the following manner:—

(a) if he is on a time-scale of pay, on the maximum on time-scale, and

(b) if he is on a fixed rate of pay, on that pay.

In such cases the recovery of contributions for leave salary does not present any difficulty the amounts being calculated on the pay actually drawn in foreign service.

Literacy and other allowances which are drawn by Governments servants should be taken into account in calculating average pay and average emoluments for purposes of leave salary and pension respectively, and should be considered as part of the maximum monthly pay of the grade substantively held.

---

1. [ ] The word "excluding class IV servants" deleted vide F.D order No. F-1(35) FD-(A) Rules 61 Dated 7-2-62
2. [illegible]

7. Length of service including interruptions—

of which { superior..................., inferior .. .., non-qualifying and interruptions.

8. Classification of injury.
9. Pay at the time of injury.
10. Proposed pension or gratuity.
11. Date of injury.
12. Place of payment.
13. Special remarks, if any.
14. Date of applicant's birth by Christian era.
15. Height.
16. Marks.
    Thumb and finger impressions.
    Thumb, fore-finger, middle-finger, ring-finger, little-finger.
17. Date on which the applicant applied for pension.

Signature of Head of Office.

NOTE

(In the case of European ladies, gazetted officers, Government title-holders and other persons who may be specially exempted by Government, thumb and finger impressions and particulars of height and personal marks are not required.)

FORM B.

Form of Application for family pension

Application for an extraordinary pension for the family of A. B., late a.... ... . killed, or died of injuries received, as a result of special risk of office.

Submitted by the ....

Description of Claimant :—

1. Name and residence, showing Village and Pargana.
2. Age.
3. Height.
4. Race, caste, or tribe.
5. Marks of identification.
6. Present occupation and pecuniary circumstances.
7. Degree of relationship to deceased.
8. Name.
9. Occupation and service.
10. Length of service.

11. Pay when killed.
12. Nature of injury causing death.
13. Amount of pension or gratuity proposed.
14. Place of payment.
15. Date from which pension is to commence.
16. Remarks.

Name and ages of surviving kindered of deceased.

Sons.
Widows.
Daughters.
Father.
Mother.

NOTE

(If the deceased has left no son, widow, daughter, father or mother surviving him' the word 'none' or 'dead' should be entered opposite to such relative.)

Signature of Head of Office.

FORM C.

Proceedings of Medical Board

Confidential.

Proceedings of a Medical Board assembled by order of ....for the purpose of examining and reporting on the present state of the $\frac{\text{injury substained by}}{\text{disease contracted by}}$ at (place of injury, etc.) on the (date of injury, etc.)

(a) State briefly the circumstances under which the $\frac{\text{injury}}{\text{disease}}$ was $\frac{\text{Substained}}{\text{Contracted}}$.
(b) What is the Government servant's present condition ?
(c) Is the Government servant's present condition wholly due to the $\frac{\text{injury}}{\text{disease}}$?
(d) If the case of disease from which date does it appear that the Government servant has been incapacitated ?

The opinion of the Board upon the questions below is as follows :—

PART A.

First Examination

The severity of the injury should be assessed in accordance with the following classification and details given in the remarks column below :—

	Yes	No.
1. Is the injury		
(i) (a) the loss of an eye or a limb ?		
(b) the loss of more than one eye or limb ?		
(ii) more severe than the loss of an eye or a limb ?		
(iii) equivalent to the loss of an eye or a limb ?		
(iv) very severe and likely to be permanent ?		
(v) sever and likely to be permanent ?		
(vi) very severe but not likely to be permanent ?		
(vii) slight but likely to be permanent ?		
2. For what period from the date of the injury		
(a) has the Government servant been unfit for duty ?		
(b) is the Government servant likely to remain unfit for duty ?		

APPENDIX VII

FORM A

Nomination for death cum-retirement gratuity.

(When the officer has a family and wishes to nominate one member thereof)

I hereby nominate the person mentioned below, who is a member of my family and confer on him the right to receive any gratuity that may be sanctioned by Government in the event of my death.[1]

Name and address of nominee	Relationship with officer	Age	Contigencies on the happening of which the nomination shall become invalid	Name, address and relationship of the person if any to whom the right conferred on the nominee shall pass in the event of the nominee pre-deceasing the officer

Dated this ....day of..................................196

at.... ....

Witnesses to signature
1.
2.

Signature of Officer.

(To be filled in by the Head of Office in the case of a non-gazetted officer)

Nomination by............ ..
Designation.................. ..

Signature of Head of Office.

Office.... ....Date.... ....
Designation.... ....

1. Following words omitted by F.D. Order No. F.35 (9) R/52. dated the 11th June, 1952.—"While in service and the right to receive on my death any gratuity which having become admissible to me on retirement may remain unpaid at my death."

FORM B

Nomination for Death cum retirement Gratuity

(When the officer has a family and wishes to nominate more than one member thereof)

I, hereby nominate the persons mentioned below who are members of my family, and confer on them the right to receive, to the extent specified below, any gratuity that may be sanctioned by Government in the event of my death [1]

Name and address of nominee	Relationship with officer	Age	Amount or share of gratuity payable to each	Contingencies on the happening of which the nomination shall become invalid	Name, address and relationship of the person if any, to whom the right conferred on the nominee shall pass in the event of the nominee predeceasing the officer.

N B —The officer should draw lines across blank space below the last entry to prevent the insertion of any name after he has signed

Dated this ... day of ... 190
at... . ...

Witnesses to signature
1. Signature of Officer
2

This column should be filled in so as to cover the whole amount of the gratuity

(To be filled in by the Head of Office in the case of a non gazetted officer)

Nomination by .

Designation Signature of Head of Office

Office . .. . Date .. ..
Designation

1 The following words ommitted vide FD Order No F 35 (9) R/52, dated the 11th June 1952

"While in service and the right to receive on my death to the extent specified below any gratuity which having become admissible to me on retirement may remain unpaid at my

FORM C

Nomination for Death cum retirement Gratuity

(When the officer has no family and wishes to nominate one person

I having no family hereby nominate the person mentioned below and confer on him the right to receive any gratuity that may be sanctioned by Government in the event of my death

Name and address of nominee	Relationship with officer	Age	Contengencies on the happening of which the nomination shall become invalid	Name, address and relationship of the person if any, to whom the right conferred on the nominee shall pass in the event of the nominee predeceasing the officer

Dated this day of ... 196
at

Witnesses to signature
1
2

Signature of Officer

(To be filled in by the Head of Office in the case of a non gazetted officer)

Nomination by
Designation

Signature of Head of Office

Office

Date .. .. ..
Designation

FORM D

Nomination for Death cum retirement Gratu ty

(When the officer has no family and wishes to nominate more than one person)

1 The following words omm tted by F D Ord r No F 35 (9) R/52 dated the 11th June 1952 –
Wh le in service and the right to receive on my death any gratu ty wh ch having b co me admiss ble to me on reterment may rema n unpa d at my death.

I, having no family, hereby nominate the persons mentioned below and confer on them the right to receive to the extent specified below, any gratuity that may be sanctioned by Government in the event of my death [1]

Name and address of nominee	Relationship with officer	Age	Amount of shares of gratuity payable to each[2]	Contingencies on the happening on which the nomination shall become invalid	Name, address and relationship of the person if any, to whom the right conferred on the nominee shall pass in the event of the nominee predeceasing the officer

N B —The officer should draw lines across blank space below the last entry to prevent the insertion of any name after he has signed

Dated this day of 19

at

Witnesses to signature

1

2

Signature of Officer

(To be filled in by the Head of Office in the case of a non-gazetted officer)

Nomination by

Signature of Head of Office

Designation Date

Office *Designation*

FORM E

Nomination of Family Pension

I hereby nominate the persons mentioned below, who are members of my family, to receive in the order shown below the Family Pension which may be granted by Government in the event of my death after completion of 29 years' qualifying service

1 The following words omitted vide F D Order No F 35 (9) R 52, dated the 11th J 1952 —

" While in service and the right to receive on my death to the extent specified below gratuity which having become admissible to me on retirement may remain unpaid at my death

2 Note—This column should be filled in so as to cover the whole amount of gratuity

Name and address of nominee	Relationship with officer	Age	Whether married or unmarried

N B - The Officer should draw lines across blank space below the entry to prevent the insertion of any name after he has signed

Dated this day of ...196

at

Witnesses to signature

1

2 Signature of Officer

(To be filled in by the Head of Office in the case of a non gazetted officer)

Nomination by

Signature of Head of Office

Designation

Office

Date ..

Designation

FORM F[1]

Application for a family pension for the family of Shri.. late a. in the ,

Department/Ministry of

1 Name of the applicant

2 Relationship to the deceased Government servant/pensioner

3 Date of retirement if the deceased was a pensioner

4 Date of death of the Government servant/pensioner

5 The order in which the applicant's name appears in the nomination Form 'E

6 Names and ages of surviving kindered of the deceased

NAME Date of birth (By Christian era)

1 Inserted by FD Order No F 35 (9) R/62 dated the 11th June 1952.

(a) Widow/husband
Sons
Unmarried daughters
Widowed daughters

(b) Father
Mother
Brothers
Unmarried sisters
Widowed sisters

7 Name of Treasury/Sub-treasury at which payment is desired

8 Descriptive Roll of ...
Widow/son/daughters, etc. of late ....

(i) Date of birth (by Christian era)

(ii) Height

(iii) Personal marks, if any on the hand, face etc

(iv) Signature or left hand thumb and finger impressions
Small finger Ring finger Middle finger, Index fingr, Thumb

9 Full address of the applicant

Attested by—	Witnesses—
(1)	(1) . .
(2)...	(2)

NOTES

1 The descriptive roll and signature/thumb and finger impressions accompanying application for family pension should be in duplicate and attested by two or more persons of respectability in the town, village or district in which the applicant resides

2 If the applicant belongs to a category mentioned in item 6(b) he should furnish proof of his dependence on the deceased Government servant/pensioner for support

3 If the applicant is a minor brother of the Government servant/pensioner, the statement against item 8 (i) should be supported by a certificate of age (in original) with two attested copies showing the date of birth of the applicant The origional will be returned to the applicant after the necessary verification

FORM G[1]

Declaration to be furnished by a person to whom an anticipatory Death-cum-retirement Gratuity is sanctioned

Whereas the (here state the designation of the officer sanctioning the advance) has consented provisionally, to advance to me the the sum of Rs.... ...... in anticipation of the completion of the enquiries necessary to enable the Government to fix the amount of Death-cum-retirement Gratuity payable to me [2](as the [illegible] ... I hereby acknowledg[illegible] ly understand that the [illegible] to me is subject to revision on the completion of the necessary formal enquiries and I promise to base no objection to such revision on the ground that the provisional Death-cum-retirement Gratuity which may be finally sanctioned to me. I further promise to repay any amount advanced to me in excess of the Death-cum-retirement Gratuity that may be finally sanctioned to me.

Witnesses to signature (with address)

1. .... Signature .. ..
2. .... Designation ... .

(of a Government servant)

Station ....

Date.... ....

FORM GG.[3]

Application for the grant of death-cum-retirement gratuity/ residuary gratuity to the family of Shri/Shrimati .... late ... . in the Office/Department ....

1. Name of applicant.
2. Relationship to deceased Government servant/pensioner.
3. Date of birth.
4. Date of retirement if the deceased was a pensioner.
5. Date of death of the Government servant/pensioner.
6. Name of the Treasury/Sub-treasury at which payment is desired.
7. Full address of the applicant.
8. Signatures or thumb impression of the applicant.
9. [4]Attested by

   (i) ....

   (ii) ... .

10. Witnesses.—

Name Full address Signature

(i) ... .

(ii)... ....

FORM H[1]

Application for Pension or Gratuity (and Death-cum Retirement Gratuity)

1 Name of Applicant
2. Father's name (and also husband's name in the case of a woman Government servant)
3 Religion and Nationality
4 Permanent residential address showing Village/Town District and State.
5. Present or last appointment, including name of establishment
5A. Present or last substantive appointment.
6 Date of beginning of service
7. Date of ending of service.
7. (a) Total period of Military Service
   Date of commencement of each period of Military Service
   Amount and nature of any pension/gratuity received for the Military Service
7 (b) Government under which service has been rendered in order of employment
8 Length of service with details of interruptions and non qualifying periods — Yr. Mont Days
9. Class of pension or gratuity applied for and cause of application
10. Average emoluments.
11. Proposed pension
12. Proposed gratuity.
   (a) Proposed Death cum Retirement Gratuity
13. Date from which pension is to commence

1 Inserted vide F D Memo No F 7 A(41) F D /A/Rules, 59-IV dated 11 7 .6 and FD order No F 7A(41) F D /Rules,59 dated 21 11 196

14. Place of payment (Government Treasury or Sub-Treasury).
   (a) Pension Rules opted/eligible.
   (b) Whether nomination made for:—
      (i) Family Pension.
      (ii) Death-cum-Retirement Gratuity.
15. Date of applicant's birth by Christian era.
[1]16. Height.
[1]17. Identification Marks:—
   (a) Thumb and finger impressions.

Thumb	Fore-finger	Middle finger	Ring-finger	Little-finger

Note:—Persons who are required to send along with this application certified copies of passport size photograph are exempted from recording their lefth and thumb and finger impressions, if they are literate, enough to sign their names in English Hindi or the official regional language.

18. Date on which the applicant applied for pension.

Signature of Head of Office/Department.

[1]In the case of Gazetted Government Servants, Government title holders and other persons who may be specially exempted by Government, particulars of height and personal marks are not required.

(a) Remarks by the Receiving Authority.

1. As to character and past conduct of applicant
2. Explanation of any suspension or degradation.
3. Regarding any gratuity or pension already received by applicant.
4. Any other remarks.
5. Specific opinion of the Receiving Authority whether the service claimed is established and should be admitted or not (See Rules 386 (ii) and 291 (a) (ii)

(b) Orders of the pension sanctioning authority.

The undersigned having satisfied himself that the service of Shri/Shrimati/Kumari. .... has been thoroughly satisfactory hereby orders the grant of the full pension and/or gratuity which may be accepted by the

Accountant General as admissible under the rules The grant of this pension and/or gratuity shall commence from ... ...

[1]A sum of Rs on account of is to be held over from the death cum retirement gratuity till the outstanding dues are assessed and adjusted

or

The undersigned having satisfied himself that the service of Shri/Shrimati/Kumari .. .. has not been thoroughly satisfactory hereby orders that the full pension and/or gratuity which may be accepted by the Accountant General as admissible under the rule shall be reduced by the specified amounts or percentage indicated below —

Amount or percentage of reduction in pension
Amount or percentage of reduction in gratuity

The grant of this pension and/or gratuity shall take effect from

[1]A sum of Rs on account of ... is to be held over from the death cum retirement gratuity till the outstanding dues are assessed and adjusted

The pension and death cum retirement gratuity are payable at .. Treasury and are chargeable to ...

This order is subject to the condition that should the amount of pension and/or gratuity as authorised by Accountant General be afterwards found to be in excess of the amounts to which the pensioner is entitled under the rules he/she will be called upon to refund such excess A declaration from the officer accepting this condition has been obtained A declaration from the officer accepting this condition will be obtained and submitted separately

NOTE

To be filled in case a surety or a suitable cash deposit as provided in sub-para (i) and sub-para (ii) of para 4 of Memo No F 7A (41) FD/A/Rules/59 dated 1 3 1960 is not forthcoming

Date —

Signature and Designation
of the Authority Sanctioning Pension

(c) Audit Enfacement

1 Total period of qualifying service which has been accepted for the grant of superannuation/retiring/invalid/compensation/death cum-retirement gratuity with reason for disallowances, if any, other than disallowances, if any, service the reasons for which are recorded by the Audit in the Second Page

NOTE

[1]Service for the period commencing from and upto the date of retirement has not yet been verified, this should be done before the Pension Payment Order is issued

2 Amount of superannuation/retiring/invalid/compensation/pension/death cum retirement gratuity that has been admitted

3 Amount of the superannuation/retiring/invalid/compensation/pension/death cum retirement gratuity admissible for taking into account the reduction in pension and gratuity made by the authority sanctioning pension

4 The date from which the superannuation/retiring/pension/death cum retirement gratuity is admissible

5 Head of Account to which the superannuation/retiring/pension/death cum retirement gratuity is chargeable

Accountant General

NOTE

If the qualifying service is more than sufficient to obtain the maximum pension, the certificate may run "duly proved for over .... years' (the number of years entered being that required to earn the maximum pension)

(The alternative not applicable should be omitted)

Application for Pension or Gratuity and Death-cum retirement Gratuity

NOTE

If the qualifying service is more than sufficient to obtain the maximum pension, the certificate may run duly proved for over years"

1 Substituted vide (FD Memo No F 7A(41) FD/A/Rules/59-IV Dated 11 7 1960) & (FD Order No F 7A(41) FD/A/Rules/59 Dated 21 11 1960)

(the number of years enterned being that required to earn the maximum pension).

(The alternative not applicable should be omitted)

Date of application.

Name of applicant.

Last appointment.

Class of pension or gratuity.

Sanctioning Authority.

Amount of pension sanctioned.

Amount of gratuity sanctioned.

Amount of death-cum-retirement gratuity sanctioned.

Date of commencement.

Date of sanction

Signature.

APPENDIX VII-A

[1]+Formal Application for Pension

From

....

....

To

....

....

Subject—Application for sanction of Pension

Sir,

I beg to say that I am due to retire from service with effect from the............ ....,my date of birth being .... , I therefore request that steps may kindly be taken with a view to the Pension and Gratuity admissible to me being sanctioned by the date of my retirement. I desire to draw my pension from.... .. ..Treasury.

2. I hereby declare that I have neither applied for, nor received, any Pension or Gratuity in respect of any portion of the service qualifying for this pension and in respect of which Pension and/or Gratuity is claimed herein nor shall I submit an application hereafter without quoting a reference to this application and the orders which may be passed hereon.

3. I enclose:—

(i) two specimen signatures of mine, duly attested;

*(ii) a passport size photograph also duly attested;

**(iii) two slips each bearing my left hand thumb and finger impressions.

£4. My present address is..any my address after retirement will be.... ....

Dated .... Signature............... ....

Designation.... .. ..

---

[1]+ Inserted vide F.D Office Memo No. F. 7A(41) F.D./A/Rules/59-II Dated 1-3-1960.

* This is not necessary in the case of a Gazetted Officer.

** This is repuired only in the case of persons who are illiterate and cannot sign their names.

£ Note:—Any subsequent change of address should be notified to the Head of Office.

APPENDIX VII B

+ Form of Surety Bond

In consideration of the Governor of Rajasthan (herein aftercalled the "Government' which expression shall include his successors and assigns) having agreed to settle the final accounts of Shri/Shrimati
without production of a No demand Certificate" from the P W D Officers I hereby stand surety (which expression shall include my heirs executors and administrators) for payment by the said ...
of rent and other dues in respect of residence now allotted to him by Government and also for any residence that may be allotted or that was allotted to the said
.... from time to time by Government I, the surety, further agree and undertake to indemnify the Government against all loss and damage until delivery of vacant possession of the above said residence is made over to the Government

I hereby also stand surety for any amounts that may be be due by the said to Government by way of over payment of pay allowances, leave salary advances for conveyances house building or other purposes or any other dues

The obligation undertaken by me shall not be discharged or in any way affected by an extension of time or any other dues

The obligation undertaken by me shall not be discharged or in any way affected by an extension of time or any other indulgence granted by Government to the said

This guarantee shall remain in force till—

(i) the No demand Certificate is issued by the P W D authorities in favour of the said ...

and

(ii) the Head of Office in which the said .
was last employed and in case he/she was drawing pay and allowances on Gazetted Government servants bill forms the concerned audit officer (s) has/have certified that nothing is now due to the Government from the said .. .. ..

The stamp duty on this instrument shall be borne by the Government.

Signature of Surety.

Signed and delivered by the said Surety at .... on this .... day of .... in the presence of:

1. Signature..........................
   Address & occupation of witness..............................
   ....

2. Signature......................
   Address and accoupation of witness..............................
   ....

Certified that Shri/Shrimati .... is a permanent Government servant.

Signature of the Head of the Department or the office in which the Surety is employed

The above bond is accepted.

Signature ....

Designation ....

(For & on behalf of the Governor of Rajasthan).

Inserted vide F D. Memo No F. 7A(41) FD/A/Rules/59-II Dated 11-7-1960.

APPENDIX VII B

+Form of Surety Bond

In consideration of the Governor of Rajasthan (hereinaftercalled the "Government' which expression shall include his successors and assigns) having agreed to settle the final accounts of Shri/Shrimati without production of a 'No demand Certificate" from the P W D Officers I hereby stand surety (which expression shall include my heirs executors and administrators) for payment by the said .. of rent and other dues in respect of residence now allotted to him by Government and also for any residence that may be allotted or that was allotted to the said .... .. from time to time by Government I, the surety, further agree and undertake to indemnify the Government against all loss and damage until delivery of vacant possession of the above said residence is made over to the Government

I hereby also stand surety for any amounts that may be be due by the said to Government by way of over payment of pay, allowances, leave salary, advances for conveyances house building or other purposes or any other dues

The obligation undertaken by me shall not be discharged or in any way affected by an extension of time or any other dues

The obligation undertaken by me shall not be discharged or in any way affected by an extension of time or any other indulgence granted by Government to the said

This guarantee shall remain in force till—

(i) the 'No demand Certificate' is issued by the P W D authorities in favour of the said ..
and
(ii) the Head of Office in which the said .. ... was last employed and in case he/she was drawing pay and allowances on Gazetted Government servants bill forms the concerned audit officer (s) has/have certified that nothing is now due to the Government from the said

The stamp duty on this instrument shall be borne by the Government.

Signature of Surety.

Signed and delivered by the said Surety at .... on this .... day of .... in the presence of:

1. Signature..........................
   Address & occupation of witness......................................
   ....

2. Signature.......................
   Address and accoupation of witness..................................
   ....

Certified that Shri/Shrimati .... is a permanent Government servant.

Signature of the Head of the Department or the office in which the Surety is employed

The above bond is accepted.

Signature ....

Designation ....

(For & on behalf of the Governor of Rajasthan).

Inserted vide F.D Memo No F. 7A(41) FD/A/Rules/59-II Dated 11-7-1963.

APPENDIX VII-C

FORM "A"

Form for Death-cum-Retirement Gratuity/Residuary Gratuity in cases where valid Nomination exists.

No..................

GOVERNMENT OF RAJASTHAN

Department of...

Dated the..............................

Subject:—Payment of Death-cum-Retirement Gratuity/ residuary Gratuity in respect of the late Shri/Shrimati..

Sir,

I am directed to state that in terms of the nomination made by the late Shri/Shrimati.. a..in the Office/Department of.. a Death-cum-Retirement Gratuity/residuary Gratuity is payable to his/her nominee (s). A copy of the said nomination is enclosed herewith.

2. I am to request that a formal claim for the grant of Death-cum-Retirement Gratuity/residuary Gratuity may be submitted by you in the enclosed Form "GG" as soon as possible.

3. Should any contingency have happened since the date of making the nomination, so as to render the nomination, idvalid, in whole or in part, precise details of the contingency may kindly be stated.

Yours faithfully,

To

....

....

....

FORM "B"

Form for Death-cum-Retirement Gratuity/Residuary Gratuity where Nominatian does not exist.

No...............

Government of Rajasthan

Department of...........................

Dated the....................

Sub:—Payment of Death-cum Retirement Gratuity/Residuary Gratuity in respect of the late Shri/ Shrimati..

Sir,

I am directed to say that in terms of the Finance Department Memorandum No. D. 3561/57/F. 7-A (10) FD/A/Rules/57 dated 19-6 57, a Death-cum-Retirement Gratuity/residuary Gratuity is payable to the following memers of the family of Shri/Shrimati .... late a .... in the Office/Department ....of...................................in equal shares:—

(i) Wife/Husband,
(ii) Sons,
(iii) Unmarried daughters } including step-children.

2. In the event of there being no surviving member of the family as indicated above, the Death-cum-Retirement Gratuity/residuary Gratuity will be payable (to the following members of the family in equal shares :—

(i) Widowed daughters.
(ii) Brother below the age of 18 years and unmarried or widowed sisters.
(iii) Father, and
(iv) Mother.

3. It is requested that a formal claim for the payment of Death-cum-Retirement Gratuity/residuary Gratuity may be submitted in the enclosed Form "GG" as soon as possible.

Yours faithfully,

Dated ....

FORM "C"

Form for Family Pension where valid Nomination exists.

No...................

Government of Rajasthan

Department of ....

Dated the......................

Subject:—Payment of a Family Pension in respect of late Shri/Shrimati.............................

Sir,

I am directed to state that in terms of the nomination made by the late Shri/Shrimati .... a ....in the Office/Department of ....(Designation)

.............................a Family Pension is payable to you as his/her nominee.

2 I am accordingly to suggest that a formal claim for admission to the family pension may be submitted by you in the enclosed Form "F" as soon as possible

3 Should any contingency have happened since the date of making the nomination, so as to render the nomination invalid, in whole or in part precise details of the contingency may kindly be stated

Yours faithfully,

To

... ...

.. ..

... .

FROM 'D'

Form for Family Pension where valid Nomination does not exist

No ....

Government of Rajasthan

Department of ... ...

Dated the ... .

Subject—Payment of Family Pension in respect of late Shri/Shrimati ... .

Sir,

I am directed to state that a Family Pension is payable to the family of the late Shri/Shrimati ... . a ... (Designation) in the Office/Department of ... In the absence of a nomination in accordance with Rule 265 of Rajasthan Service Rules, the family pension is payable as follows —

(a) (i) to the eldest surviving widow or the husband,
  (ii) failing widow/husband, to the eldest surviving son,
  (iii) failing (i) and (ii) to the eldest surviving unmarried daughter,
  (iv) these failing to the eldest widowed daughter, and

(b) in the event of no family pension becoming payable under clause (a) above,
  (i) to the father,
  (ii) failing the father, to the mother,
  (iii) failing father and mother, to the eldest surviving brother below the age of 18,

(iv) these failing, to the eldest surviving unmarried sister;

(v) failing (i) to (iv) to the eldest surviving widowed sister.

No family pension is payable to a person mentioned in clause (b) above without production of reasonable proof that such person was dependent on the deceased for support.

2. I am to suggest that a formal claim for family pension may be submitted in the enclosed form "F", if you have a prior claim to it in accordance with the gradation given above. You are requested to furnish also an affidavit to the effect that there is no other surviving member of the family of Shri... . ... ranking above you in the order given above; you should understand that any false information given or declaration made, by you in this connection will render you liable to legal action, if, in the light of the above gradation; you have no prior claim to the Family Pension, you are, requested to intimate the name, address and relationship to the deceased of the person who according to your knowledge has a prior claim to the pension, and also pass on this letter to him/her for necessary action.

Yours faithfully,

Inserted vide F.D. Office Memo No. F. 7A(41) FD/A/Rules/59-I Dated 1-3-1960.

APPENDIX VIII

FORM A

Commutation of Civil Pensions

Part I.—*Form of Application*

I . . . desire to commute Rs .. ....[xxx] of my pension of Rs . [xxx] a month I certify that I have answered correctly each and all of the questions below.

Place ....
Date. . . ....

Signature .. ..
Designation .. ....
Address . ...

Questions	*Answers*
1 What is the date of your birth ?	
2 How much of your pension do you wish to commute ?	

NOTE

[1]"In cases of anticipatory pension the pensioner may, if he so desires, indicate his intention to commute the maximum amount in the event of his final pension being more than the anticipatory pension In such a case, the amount proposed to be commuted may, alternatively, be expressed in terms of percentage of full pension within the maximum permissible limit.

The pensioner may also indicate whether he anticipates that the final amount of pension he would be entitled to commute might exceed Rs 25/- in case he disires to commute a sum exceeding Rs 25/- "

(a) Have you already commuted a portion of your pension ? If so, give particulars

(b) Has any application form you for commutation of pension ever been rejected, or have you ever accepted/declined to accept commutation of pension on the basis of an addition of years to your actual age recommended by the medical authority? If so, give particulars.

1 Inserted by F D Order No D 1057/59/F. 7A (ii) F D (A) Rules/58 & Memo No 2467/59/F7A (i) F D (A)/Rules/58 II, dated 1st June, 59 & 10th August, 59 respectively

[xxx] Deleted vide F.D Order No F 1 (10) (Exp-Rules)/67, dated 20-12-67.

4. From what treasury do you draw or propose to draw your pension and commutation money ?
5. If you are already drawing your pension, quote the number of Pension Payment Order or your Colonial Warrant.
6. Without prejudice to the discretion of the sanctioning authority, from what date approximately do you wish this commutation to have effect (See Civil Pensions Commutation Rules)?
7. At what station (near the area in which you are ordinarily resident) would you prefer your medical examination to take place ?

Place . .. .   *Signature.... .... -*
Date . .. .

[For use in cases governed by procedure instruction 1(1)]
Forwarded for report to .... - . . ..
(here enter the designation
... .
and address of the Accounts Officer)

Place .. ..   *Signature .. .. ..*
Date .. ..   *Designation.... ... ..*

NOTE

* The portion of pension to be commuted should consist of whole rupee [xxxx]

PART II

Forwarded to . . . ... -- ... .
(here enter the designation and
.. . .
address of the sanctioning authority)

2 Subject to the Medical authority's recommending commutation, the lump sum payable will be as stated below —

Sum payable if the commutation becomes absolute before the applicant's next birthday, which falls on	On the basis of normal age, i e		years Rs
	Do	Do	plus
	1 year, i e. .. .	... .	year Rs
	Do	Do	plus

---

* Inserted by F D Order No 4752/F 7A (3) FD (A)/R/57 dated the 3rd August, 1957
[xxxx] Deleted vide F D. Order No. F 1 (10) FD (Exp-Rules)/67, dated 20-12-67

	2 years, i e		years Rs
	Do	Do	plus
	3 years i e		years Rs
	Do	Do	plus
	4 years, i e		years Rs
	Do	Do	plus
	5 years i e		years Rs
Sum payable if the commutation becomes absolute after the applicant s next birthday but before his next birth day but one	On the basis of normal age, i e		years Rs
	Do	Do	plus
	1 years i e		years Rs
	Do	Do	years Rs
	2 years i e		years Rs
	Do	Do	plus
	3 years i e		years Rs
	Do	Do	plus
	4 years, i e		years Rs
	Do	Do	plus
	5 years, i e		years Rs

3 The sum payable will be a charge on —

Central Revenues.. Rs ..
The Government of
(State Government) .. Rs

Station ...

Date

Signature and designation of Accounts Officer

PART III

Administrative sanction of
is accorded to the above commutation A certified copy of para graph 2 of Part II of the form has been forwarded to the appli cant in Form B

Place .
Date....

Signature
Designation

Forwarded[1] to .. ..
(here enter the designation and address
.. ..
of the Chief Administrative Medical Officer)
in original on with the request that he will arrange for the medical examination of the applicant by the proper Medical authority as early as possible within three months from

1 With one copy of Form C and an extra copy of Part III of that Form.

the..
(here enter the date)
but not earlier than the .... *and inform*
(here enter the date of retirement)
the applicant direct in sufficient time where and when he should *appear for the examination.*

\+ The next birthday of the applicant falls on .... and his medical examination may be arranged before that date *but within the period prescribed in the sanctioning order.*

Signature and designation of the Sanctioning Authority.

FORM B
PART I

Subject to the Medical authority's recommending commutation and the conditions prescribed in Part II of this Form, the lump sum payable will be as stated below :—

Sum payable if the commutation becomes absolute before the applicant's next birthday which falls on..	On the basis of normal age. i. e....... .. ..years Rs.
	Do Do puls
	1 years, i. e...................years Rs.
	Do Do plus
	2 years, i, e...... ....years Rs.
	Do Do plus
	3 years, i. e...................years Rs.
	Do Do plus
	4 years, i e................ years Rs.
	Do Do plus
	5 years, i. e .... years Rs.
Sum payable if the commutation becomes absolute after the applicant's next birthday but before his next birthday but one.	On the basis of normal age, i. e .. .. years Rs.
	Do Do plus
	1 years, i. e... ....years Rs.
	Do Do plus
	2 years, i. e ... . years Rs.
	Do Do plus
	3 years, i. e....... ....years Rs.
	Do Do plus
	4 years, i. e .. .. years Rs.
	Do Do plus
	5 years, i. e ... ... years Rs.

Station.... ... . Signed ....

Dated .... *Signature and designation of Accounts Officer.*

To be struck out when the next birthday falls beyond the prescribed date,

PART II

The commutation for lump payment of the pension of .. is administratively sanctioned on the basis of the report of the Accounts Officer contained in Part I above The table of present values, on the basis of which the calculation in the Accounts Officer s report have been made is subject to alteration at any time without notice, and consequently they are liable to revision before payment is made The sum payable will be the sum appropriate to the applicant s age on his birth day next after the date on which the commutation becomes absolute or if the medical authority directs that years shall be added to that age, to the consequent assumed age

2 The .. ..
(here enter the designation and address of the
.... ..has been requested
Chief Administrative Medical Officer)

to arrange for the medical examination and inform Mr
.... direct where and when he should appear for the examination He should bring with him the enclosed Form C with the particulars required in Part I completed except for the signature

Station .. .. *Signature* ..
Dated *Designation* .. ..
To

..
(the name and address
.. ..
of the applicant)

FORM C

Medical examination by the ...
(here enter the Medical Authority)
.. ..

PART I

Statement by the applicant for commutation of a portion of his pension

The applicant must complete this statement prior to his examination by the and
(here enter the Medical authority)
must sign the declaration appended thereto in the presence of that authority

(*A*) *Form to be filled in by applicants governed by* [1] *[Rules in Chapter XXVII—Commutation of Pensions].*

1. State your name in full (in Block Letters)
2. State place of birth
3. State your age and date of birth
4. Furnish the following particulars concerning your family :—

Father's age, if living and state of health	Father's age at death and cause of death	Number of brothers living, their ages and state of health	Number of brothers dead, their ages at death and cause of death

Mother's age, if living and state of health	Mother's age at death and cause of death	Number of sisters living, their ages and state of health	Number of sisters dead, and their ages at death and cause of death

5. Have any of your near relations suffered from Tuberculosis (Consumption, *Scrofula*), Cancer, Asthma, Fits, Epilepsy, Insanity or any other nervous disease ?
6. Have you ever been abroad ? Where and for what period and how long since ?
7. Have you ever served in the Navy, Army, Air Force, or in any Government Department?
8 Have you ever been examined—
 (a) for Life Insurance, or/and

1. Substituted by F.D. Order No. 286/58 F. 7A (30) F.D. (A) Rules/57, dated 11-3-58 for 'Rules in Chapter XXVIII Commutation of Pension of R.S.R."

by any Government Medical Officer or State Medical Board, Civil or Military ? If so, state details and with what results ?

9 Have you ever—

(a) had Small-pox Intermitent or any other fever, enlargement or supporation of glands, spitting of blood, Asthma, Inflammation of lungs, Pleurisy, Heart disease fainting attacks, Rheumatism, Appendicitis, Epilepsy, Insanity, or other nervous disease, discharge from or other disease of the ear, Syphilis, Gonorrhoea, or

(b) had any other disease or injury which required confinement to bed or medical or surgical treatment, or

(c) undergone any surgical operation, or

(d) suffered from any illness, wound or injury sustained while on active service with His Majesty's Forces during the War which began in 1914 ?

10 Have you rupture ?

11 Have you Varicocele, Varicose Veins or Piles ?

12 Is your vision in each eye good ?

13 Is your hearing in each ear good

14 Have you any congenital or acquired malformation, defect or deformity ?

15 When were you last vaccinated ?

16 Is there any further matter concerning your health not covered by the above questions which should be communicated to the Medical authority ?

(B.) Form to be filled in by applicants governed by Rule 4 of the Civil Pensions (Commutation) Rules

1. Name in full (in Block letters).
2. Date of birth.
3. Have you ever been granted leave on medical certificate ? If so, state periods of Leave and nature of illness.
4. Has any application for insurance on your life ever been declined or accepted at the increased premium ?
5. Have your ever been told that you had albumen or sugar in the urine ?
   Do you rise at night to urinate ?
   Are you now on have ever been on special diet for your health?
   Has there been any marked increase or decrease in your weight within the past three years? If so, how much ?
6. Have you been under the treatment of any doctor within the last three months ? If so, for what illness ?

Declaration by applicant

(To be signed in presence of the Medical Authority)

I declare all the above answers to be, to the best of my belief, true and correct.

I will fully reveal to the Medical Authority all circumstances within my knowledge that concern my health and fitness.

I am fully aware that by wilfully making a false statement or concealing a relevant fact, I shall incur the risk of losing the commutation I have applied for and of having my pension withheld or withdrawn under Service Rules.

Signed in

Signature

PART II

(To be filled in by the examining Medical Authority)

1. Apparent age.
2. Height.
3. Weight.

4. Girth of abdomen at level of umbilicus.
5. Pulse rate—
   (a) Sitting
   (b) Standing.
   What is character of pulse ?
6 What is condition of arteries ?
7 Blood pressure—
   (a) Systolic
   (b) Diastolic.
8. Is there any evidence of disease of the main organs—
   (a) Heart.
   (b) Lungs
   (c) Liver
   (d) Spleen
9 Does chemical examination of urine show (i) albumen, (ii) sugar ? State specific gravity.
10. Has the applicant a rupture ? If so, state the kind and if reducible
11. Describe any scars or identifying marks
12. Any additional information.

PART III

I/We have carefully examined AB. and am/are of opinion that:—

"Either he is/is not in good bodily health and has the prospect of an average duration of life is not a fit subject for commutation.

or (in the case of an impaired life which is yet considered a fit subject for commutation) "as ...... ---- is suffering from ---------- his age for the purpose of commutation, *i.e.*, his age next birthday should be taken to be ---------------years more than his actual age."

Station..................

Dated ....

Countersigned (in cases where Regulation............ applies)

(Signature and designation of examining Medical Authority).

Reviewing Medical Authority.

APPENDIX IX

It contains the powers which are to be exercised by the various competent authorities These powers have been delegated with reference to rule 7 (6) (2) of the Rajasthan Service Rules —

A—GENERAL

S No	No of Service Rule	Nature of power	Authority to which the power is delegateds	Extent of power delegated
1	2	3	4	5
[1]1	7(8) (b)	Power to issue orders that Government servant should in certain circumstances be treated as on duty	Administrative Departments of the Government except that in the case of cadres controlled by the Apptts Deptt the power will be exercised by that Deptt	Full powers, [2]subject to the following conditions, viz — (a) the training or instruction should be in India, (b) the training or instruction should be connected with the post which the Government servant is holding at the time of placing him on training or instruction, (c) that it is obligatory on the part of the Government to send the person for such training or instruction, (d) the training should not be in professional or technical subject which are normally brought under the provisions relating to 'study leave', and (e) the period of training should not exceed one year

1. Substituted vide F D Order No F D 1731/60 F 16 (4) F D A (Rules)/60 dated 21-4-6J
2. Substituted vide F D Memo No F 7 A (5) FD A/Rules/60 Dated 31 3-61 and F D Memo No F 1 (23) F D E-R/63/Rules/62 Dated 4-11 63.

1	2	3	4	5
				(f) Only permanent Government servants should be sent for training where a permanent Government servant with requisite qualification is not available for being deputed for training in a department, temporary Government servants may be considered for deputation on training provided *that* :— (1) the temporary Government servant has completed at least 3 years service (2) the appointment of the temporary Government servant is regular i e he fulfills educational & age qualifications prescribed for the appointment he is holding and the concurrence of the Rajasthan Public Service Commission has been obtained where required under Service Rules
[1]1A	8	Power to prescribe maximum age limit for appointment on particular post or posts.	Appointments Department	Full powers.
[2]1A	(1)	To waive age restriction under special circumstances in the case of Class IV and	Heads of Departments.	5 years
			Administrative	Full powers

1 Inserted vide F D Notification No F 1 (80) FD A (R) 62 Dated 4 12-62
2 Substituted vide F D *Order No F 6 (11) FD A (Rules)/58, dated 3-5-60*

1	2	3	4	5
		Ministerial Government Servants.	Departments.	
	[1](ii)	To waive age restriction under special circumstances in respect of members of Subordinate services.	Administrative Departments. Heads of Deptts.	Full Powers. Upto 30 years in respect of Apptts. against Technical posts only.
	(iii)	To waive age restriction in the case of technical Government servants belonging to State Service.	Heads of Departments.	Upto 30 years provided they are competent to make substantive appointments.
	(iv)	To waive age restriction under special circumstances in respect of officers of State Service.	Administrative Departments of Government in consultation with Appointments Department.	Upto 45 years of age.

NOTE

The delegation shall be subject to the limits regarding age, if any, prescribed in specific service rules framed under Article 309 of the Constitution for any particular service or class of posts.

1	2	3	4	5
2	9	Power to dispense with Medical Certificate of fitness, before appointment to Government Service in individual cases	Heads of Departments.	In respect of Subordinate, Ministerial and Class IV Servants-Full powers.
	11	Power to accept in the case of woman candidate for Government service a Medical Certificate of fitness, signed by any woman practitioner.	Any authority competent to make substantive appointments to the post.	Full powers.
3	17	Power to suspend the lien	All Heads of Departments.	Full powers, provided that they are autho-

1. Substituted vide F.D. Order No: F. 7A (29) F.D.A./Rules/60 Dated 21-11-60.

1	2	3	4	5
				rised to make substantive appointments to the post on which the lien is held.
4	19	Power to transfer the lien	All Heads of Departments	Full powers, provided that they are authorised to make substantive appointments to both the posts concerned
[1]4A	20	To order transfer of Officers	Heads of Departments Class I.	All holders of posts the maximum pay whereof does not exceed [2]Rs. 800/- except members of R. A. S and Rajasthan Accounts Service.
			Heads of Departments other than *Class I*	Full powers in respect of non gazetted Staff within their respective charges [3]Collectors are empowered to order transfer of Tehsildars within the District
[4]4B	23	To reduce the (A) period of notice (b) with mutual consent or to waive the condition of notice on the part of Government servant	Appointing Authority	Full powers.

1 Substituted by F D Order No F 6 (9) F D A (Rules)/58, dated 19-6-58 for existing delegation

2. Substituted Rs. 800/- instead of Rs. 750 - vide F D Order No F 1 (85) FDA (Rules) 62 dated 31-12-62

3 Inserted vide F D Order No F 6 (c) (2) F D /AR/61, dated 14 6-61

4 Inserted by F D Order No I D 6005/58/F 7 A (14) F D-A (Rules)/59, dated 27th June 59

1	2	3	4	5
[1]5	25	Power to fix pay and allowances of a Government servant treated as on duty under Rule 7(8) (b).	Any authority which has power to make substantive appointments to the posts with reference to. which the pay and allowance of the Government servant are to be fixed.	Full powers.
[2]5A	7(8) (B) & 25	Powers to issue orders that gazetted officers (except R.A S.Officers) & upto District Level Officers sent on training by the Development Department be treated as on duty and to fix their pay and allowances during training.	All Heads of Departments.	Full powers.
5B	7(8) b	Power to issue orders treating a Govt. servant sent on training or a course of instruction in India as on duty.	InspectorGeneral of Police, Rajasthan.	Full powers in respect of Government servants drawing pay in the pay scales from 1 to 26 and subject to the following conditions :— (1) That the training programme alongwith number of persons to be trained is approved by the Government. (2) The Inspector General of Police

1. Substituted by F.D. Order No. I. D. 1731/60/F. 16 (4) F.D -A (Rules)/60, dated 21-4-60.
2. Inserted vide F.D. Order No. F. 1 (83) F.D. (A) Rules/62, Dated 17-12-62.

1	2	3	4	5
				is competent to select persons for training in accordance with any approved procedure
6	29	Power to withhold increments.	Any authority which has power to make a substantive appointment to the post which the Govt. servant holds.	Full powers

NOTE

[1]In respect of officers holding posts in the Rajasthan Judicial Service inferior to the post of District Judge (as defined in clause (a) of Article 236 of the Constitution of India) the High Court of Judicature for Rajasthan will exercise such powers

1	2	3	4	5
[2]6A.	31 (b)	Power to allow Government servants to count extraordinary leave for increments		
		(i) On account of illness	Any authority which has power to make substantive appointment to the post which the Govt servant holds.	Full powers
		(ii) On account of other special reasons beyond control of the Government servant.	Administrative Departments of the Government.	Full powers.
[3]6B	35 & 50	I. Power to make offg. appointments in respect of	Heads of Departments Class I.	Up to 4 months when the maximum pay of the post does

1 ... G A /52, dated the April 54
2. ... I D 1731/60 F 16 (4) F D-A (Rules)/60, dated ... 6-A ... 6 ...
3 ... D-A/R/58 dated 19-6-58

1	2	3	4	5
		clear temporary vacancy		not exceed Rs 800 [1]with the exception of a post held or to be held by R A S Officers
			[2]Principal of Medical Colleges in Rajasthan	[2]Upto maximum period of 4 months when the maximum of the pay scale does not exceed Rs 9000 p m This will take effect from 1-1-1962
		II *Power to* make temporary *appointments in* a permanent *vacancy when* officiating promo *tion from a lower* cadre is not *possible*	*Heads of* Departments Class I	Upto 4 months when the maximum pay *of the* post does not exceed Rs [3]800/- except to a post held or to be held by R A S Officers
		III Power to *make temporary* appointment in *permanent* vacancy by making *officiating* promotion from a lower cadre	Heads of Departments Class I	Upto 4 months when the maximum pay of the post *does not* exceed Rs [3]800/- *provided* senior most person locally *available* is promoted.

NOTE

If seniority is to be ignored, reference to the next higher authority must be made simultaneously *giving reasons and* concurrence of such authority *obtained in writing* and brought on record

The power to make officiating appointments may be exercised by the Heads of Departments in those cases also where charge of two posts is to be held by one person entitling him to charge allowance or officiating or special pay [4]Where provisions in regard to making of temporary/officiating appointments exist in Service Rules of a cadre framed under the *proviso to Article* 309 of the Constitution, such provisions shall prevail and the *powers under*

1	2	3	4	5
7	36	Power to reduce the pay of an officiating Government servant	Any authority which has power to make a substantive appointment to the post concerned	Full powers
[1]7A	37	Power to fix with certian limits the pay of a Govt servant officiating in a post, the pay of which is personal	Any authority which has power to make substantive appointment to the post to which a Govt servant is appointed	Full powers
7B	38	Power to issue general or special orders allowing acting promotions to be made in place of Government servants treated as on duty	Administrative Department of the Government	Full powers
8	41	Power to fix the pay of a temporary post which will probably be filled by a Government servant	Any authority to which has power to create a temporary post on the pay fixed	Full powers
9	43(a)	Power to sanction the undertaking of work for which a fee is offered and the acceptance of a fee	All Heads of Departments	Full powers upto a maximum of Rs 500/- in each case In the case of recurring fees this limit applies to the total of recurring payments made to individual in a year.
10	43(c)	[2]Power to sanction specifically	All Heads of Dapartments	[2]Full powers in respect of non-gazet

1 Inserted and substituted vide F D Order No F D 1731/60/F 16 (4) FDA (Rules) 60, dated 21-4-60

2 Substituted vide F D (Exp-Rules) Order No F 1 (37) FD (ER)/67, dated 19 5-67

1	2	3	4	5
		the undertaking of work of occasional character or of special merit where extra ordinary long working hours have to be observed by particular non gazetted Government servants and to the grant of honorarium.		ted Government servants subject to the condition that the amount of honorarium granted should not exceed the following limits in each case
			1 For extra work of less than 60 hours	Nil
			2 For extra work of 60 hours and above but less than 120 hours	One fourth of a month's pay (including Special Pay & Dearness Pay, if any)
			3 For extra work of 120 hours but less than 180 hours	Half a month s pay (including Special Pay Dearness Pay, if any)
			4 For extra work of 180 hours but less than 240 hours	Three Fourth of a month's pay (including Special Pay & Dearness Pay, if any)
			5 For extra work of 240 hours and above	One month's pay (including special Pay & Dearness Pay if any)

[1] 1 Attention is invited to S No 10 in Appendix IX of Rajasthan Service Rules Volume II (as amended vide Finance Department Order No F 1(37) FD (Exp Rules)/67 dated 19 5 1967) under which powers to grant honorarium to non gazetted Government servants have been delegated to Heads of Departments subject to conditions mentioned in the aforesaid order

2 With a view to facilitating proper verification by audit while checking the entitlements as given in the sanctions of honorarium it has been decided that a suitable record of permanent nature showing the following particulars should be maintained by all drawing/disbursing officers

1 Memorandum inserted vide F D Order No F 1 (37) FD (Exp-Rules) 67 Dated 2nd March 68

3 It is therefore enjoined upon all Drawing/Disbursing Officers that they should maintain a register named "REGISTER OF SANCTION/PAYMENT OF HONORARIUM UNDER ITEM 10 OF APPENDIX IX OF RAJASTHAN SERVICE RULES VOLUME II" in the following proforma in their respective offices with immediate effect, to be provided to Audit parties on demand.—

S No	Name of the incumbent	Particulars of work of occasional character/special merit	No of hours of extra work
1	2	3	4

Period during which extra work performed: Date	From	Time To	Reference to No & date of sanction of competent authority	Amount payable
5	6	7	8	9

Signature of Head of Office	Reference to Bill No & date with Vr. No & date of payment	Signature of Head of Office	Remarks.
10	11	12	13

1	2	3	4	5
11	50	Power to appoint a Government servant to hold temporarily or to officiate on more than one post and to fix the pay of subsidiary posts and the amount of Compensatory Allowances to be drawn	All Heads of Departments	Full powers provided that they have power to appoint a Government servant substantively to each of the posts concerned, and provided further that the posts have a clear and well-defined charge or sphere of responsibility.
[1]11A	50	Power to fill a Gazetted post rendered vacant by the in-	All Heads of Departments and District	Powers can be exercised subject to the following Con-

1 Inserted vide F D Order No F 8 (23) F 11/55/II dated 11-1-63 and 23-1-63.

1	2	3	4	5
		cumbent proceeding to leave by appointing an officer in addition to his duties and to grant him a Special Pay in accordance with para 5(3) of Finance Department Order No F. 8 (28) F. II/55 dated 9 8 1963.	Level Officers.	ditions :— (1) The leave vacancy is for a period not exceeding 60 days. (2) Filling of vacancy does not involve change of Headquarters for the appointee. (3) The vacant post is filled by an officer of the same cadre
12	71	Power to require a Medical Certificate of fitness before return from leave	The authority competent to grant leave to the Government servant concerned.	Full powers.
13	84	Power to accept a certificate signed by any registered medical practitioner as evidence of the fitness. of a non gazetted Government servant to return to duty.	The authority competent to grant the leave	Full powers
	[1]14	Power to grant leave of all kinds except [2][study leave] and special disability leave.	[1]Authority competent to make substantive appointment	[1]Full powers. They are further authorised to redelegate the powers to the subordinate authorities. (Gazetted Officers to the extent considered necessary. [3][xxx]

NOTE

1 The following may be treated as a general re-delegations :—

[1](i) Subject to the conditions that no substitute is needed, leave (excluding study & disability leave) may be granted upto two months by the following authorities in respect of officers mentioned in column 2:—

Authority	Officers in respect of whom leave may be granted
1	2
Head of Department and Additional Head of Department exercising powers of Head of Department	(i) All Gazetted Officers posted at the Headquarter of the Head of Department or at the separate Headquarter of the Additional Head of Department (ii) All joint and Deputy Heads of Department posted at Regional Level.
Joint/Deputy Head of Department not attached to the office of the Head of the Department.	(i) All Gazetted Officers posted at the Headquarter of the Joint/ Deputy Head of Department, who are directly subordinate to him. (ii) All district Level Officers subordinate to him.
District Level Officer.	All Gazetted Officers subordinate to him Where substitute is needed, leave shall be granted by the appointing authority or such lower authority to whom power of transferring officers has been delegated

(ii) All Heads of Offices mae grant leave (except study and special disability leave) upto 2 months to the members of subordinate, Ministerial & class IV services

2. Re-delegation to subordinate Gazetted authorities beyond the general re-delegation indicated in Note I may be made by the authorities concerned as may be deemed necessary except in respect of study leave

[2]Clarification I. Attention is invited to sub clause (i) of Note 1 in Serial No. 14 of Appendix IX of the Rajasthan Service Rules, Volume—II (as amended vide Finance Department Order No. F. 1 (68)FD (E-R)/65 Dated 14-12-1965).

1. Substituted vide F. D Order No. F 1 (68) F D (E-R)/65, dated 14-12-65.
2. Inserted vide F D Order No F (68) FD (ER)/66 dated 13-7-66

It is clarified that the term 'Additional/Joint/Deputy Head of Department" used in the aforesaid sub-clause should be interpreted to mean the Officers who have been so designated.

[1]2. Attention is invited to sub-clause (i) of Note 1 in Serial No. 14 of Appendix IX of the Rajasthan Service Rules, Volume II (as amended vide Finance Department Order No. F 1 (68)FD (E-R)/65, dated 14-12-1965 and 13-7-1966).

It is clarified that Superintending Engineer/Deputy Chief Engineer in Public Works Department all branches shall exercise similar powers to sanction leave as have been delegated to Deputy Heads of Departments under the aforesaid orders.

Exceptions 1.—District Level [1]Officers (1. Collectors, 2. District Agriculture Officers, 3. Superintendents of Police, 4 Executive Engineers, 5. District Forest Officers, 6. District Medical and Health Officers, 7. Mining Engineers, 8. District and Sessions Judges, 9. District Animal & Husbandry Officers, 10. Principals of all Colleges, &[2] 11. Settlement Officers) are empowered to grant all kinds of leave with the exception of disability leave upto 2 months to the officers subordinate to them (S. D. Os., Dy. S. Ps., Asstt. Engineers, etc.) provided that if replacement be necessary, prior concurrence of the competent authority should be obtained by letter, telegram or on telephone.

2. Heads of Offices *are empowered to grant all kinds of* leave with the exception of study and disability leave to the non-gazetted staff under them upto 2 months.

1	2	3	4	5
[3]14A	99to102	Power to grant special disability leave.	Government in the Administrative Department.	Full powers.
			[4]Deputy Inspector General of Police, Rajasthan Armed Constabulary.	[4]Full powers to sanction leave not exceeding two months in respect of non-gazetted

1. Inserted by F.D. Order No. F. 1 (68) FD (Exp-Rules)/65, dated 7-10-66.
2. Inserted vide F.D. Order No. F. 6 (19) FD-A (R)/59 dated 27-4-61. *It will take effect* from 20-4-60.
3. Items 14 and 18 inserted and substituted respectively vide F.D. Order No I D 1731/60/F 16 (4) gD.A./Rules/60 dated 21st April, 60.
4. Inserted vide F.D Order No F. 1 (57)F D(Exp-Rules)/65-III/III dated 2nd Nov. 1966 It will take effect from 5-9-65.

1	2	3	4	5
				R A. C. personnel
14B	—	Powers to grant leave to a Gazetted Government Servant in foreign service in India	1 The foreign employer.	Full powers to grant privilege leave not exceeding 120 days other than leave preparatory to retirement.
			2 The authority which sanctioned the transfer to foreign service	Full powers
[2]14C	—	Power to grant leave to a non-gazetted Government servant in foreign service in India	The foreign employer	Full powers to grant privilege leave not exceeding 120 days other than leave preparatory to retirement

NOTE

Leave other than privilege leave to non gazetted Government servants in foreign service shall be sanctioned by the authority who would have sanctioned had the Government servant been on duty in Government

[3]14D	—	Power to Grant study leave	Heads of Department	Full powers in respect of non gazetted servants
			Administrative Departments	Full powers in respect of Gazetted Officers
[4]14E	Rule 59	Power to deny in whole or part	Appointments Department	Full powers

1
2.
3
4

1	2	3	4	5
		any leave applied for and due as preparatory to retirement in exigencies of publice. service		
15to17	—		Deleted	
[1]18		(i) Power to transfer a Government servant to foreign service (including other Governments) & to fix his pay and allowances.	Administrative Departments of the Government subject to the following conditions :— [2](i) An employee placed on deputation may be allowed to elect to draw either:- (a) pay in the scale of pay of the post on which he is deputed [3]as may be fixed under the provisions of Rajasthan service Rules, or (b) the basic pay in the parent department plus personal pay, if any, plus deputation allowance at the rate of 20% of his basic pay. The deputation allowance shall be so restricted that the basic pay of the employee in his parent department from time to time plus the deputation allowance does not exceed the maximum of the	Full powers.

1. Substituted vide F.D. Order No. F. 16 (4) FD A (Rules)60 dated 21-4-60.
2. Lastly Substituted vide FD Order No. F 1 (22) FD-A(Rules) 61, dated 4-3-67
3. Added vide F.D. Order No. F. 1 (22) F.D. (A)/61, dated 7-8-63

1	2	3	4	5
			scale of the post held on deputation or where the post on deputation has a fixed pay, that fixed pay,(provided that in all cases deputation allowance shall not exceed Rs 300/ p m)	

NOTE

1 The basic pay for the above purpose shall mean the pay drawn in the scale of the substantive appointment held or the pay in the scale of the officiating appointment in an employee's parent cadre, provided that it is certified by the appointing authority that but for the deputation the employee would have continued to hold the officiating appointment indefinitely Special pay drawn in a particular appointment shall be deemed as part or basic pay in the following circumstances, provided it is drawn continuously for more than two years

(a) The special pay has been shown in part 4 of schedule No II of the Rajasthan Civil Service (Revised pay) Rules, 1961. or

(b) the special pay has been specifically for the post, in addition to a scale of pay for the post,

(c) the special pay has been sanctioned for acquiring prescribed qualifications

2 Dearness Allowance will be regulated in accordance with the rules of the parent Government or of other Government/foreign service according as pay is drawn in the parent pay scale or in the pay scale of the post held on deputation Project allowance admissible in a Project area may be drawn in addition to deputation allowance if it is allowed to the employees of other Government/foreign service

3 Personal pay, mentioned in the above clause, will not be absorbed in the deputation allowance but will be absorbed in other increases of pay, for example, increments or increases of pay by promotion or for any other reason.

4 Where subsequent to deputation the basic pay of an employee exceeds the maximum pay of the post held on deputation or the fixed pay of the post, the deputation of the employee shall be restricted to a period of six months from the date on which his pay exceeds such maximum and the employee should be reverted to his parent department

5 Where the basic pay of a Government servant is more than the maximum pay of the post to which he is to be deputed he should not be sent on deputation.

6 Clause (1)(b) does not apply to officers sent on deputation on Panchayat Samities/Zila Parishads (Rajasthan State Electricity Board, and Rajasthan State Road Transport Corporation), to any other body which the Government may specify by special order

7 A Government servant on deputation to the Rajasthan State Electricity Board Rajasthan State Road Transport Corporation, or to a Government company as defined in section 617 of the Companies Act may be allowed Bonus in addition to deputation allowance, if any, where such Bonus is payable to employees of the Rajasthan State Electricity Board, Rajasthan State Road Transport Corporation or of the Government Company concerned, under the payment of Bonus Act (Central Act 21 of 1965), or by a decision by the Rajasthan State Electricity Board, and Rajasthan State Road Transport Corporation outside the scope of the Bonus Act provided that the Bonus is related to service rendered on deputation during the accounting year commencing on any day in the year 1964 or any subsequent year

These orders shall not be applicable to employees already on deputation, their cases will be regulated by the orders which are in force before the issue of these orders When their existing period of deputation is further extended their pay on deputation shall be refixed by the Administrative Departments in accordance with the revised delegation

In pursuance of Note 6 of clause (i) appearing in column No 4 against serial No 18 of Appendix IX of the Rajasthan service Rules, Vol II (vide F D Order of even number dated 13-10-61) the Governor has been pleased to order that the aforesaid clause (i) shall not be applicable to Govt servants sent on deputation to the Rajasthan Hotel corporation

These orders taken effect from the date of constitution of the Hotel Corporation

NOTE

(i) This clause does note apply to officers sent on deputation to body corporate, owned or controlled by the Government and Panchayat Samitis/Zila Parishads and to any other body which the Government may specify by special order

(ii) T A according to the rules of the borrowing Government or of the foreign employer as the case may be

(iii) Payments of leave and pension contribution in accordance with Appendix V of the R. S R by the foreign employer or borrowing Government.

[1](iv) Compensatory allowance according to Rules of Borrowing Government or Foreign Employer provided that if the said allowances are less than the compensatory (City) Allowance House Rent Allowance and

1 Substituted vide F D order No F 1(16)FD(Exp-Rules)/67 dated 31-3-1967

Travelling Allowance admissible under State Rules, the persons on deputation may opt for drawal of such compensatory allowance in accordance with the State Rules.

(v) Medical concessions not lower than those admissible under State Rules.

(vi) Period not exceeding one year at a time.

1	2	3	4	5
	(ii)	Power to obtain persons on deputation from other Governments.	Administrative Department of the Government	In accordance with the conditions not more liberal than those stated against (i) above

[1]Government of Rajasthan Decision No 1. Deleted

[2]Government of Rajasthan Decision No. 2.

The aforesaid clause (i) shall not be applicable to Government Servants sent on deputation to the Urban Improvement Trust's in Rajasthan. These orders will apply to cases of deputation commencing hereafter and to a Government servant in whose case orders regarding the grant of deputation allowance have not been issued.

These orders shall not be applicable to employees already on deputation and who are in receipt of deputation allowance. They will continue to draw deputation allowance till the expiry of their existing term of deputation On expiry of their existing term these orders shall become applicable

[3]4 *Exception:*—The Governor has been pleased to order that henceforth powers to transfer Accountants to foreign service and to fix pay & allowances shall be exercised by the Chief Accounts Officer, Rajasthan subject to conditions laid down in Serial No. 18 of the said Appendix.

1	2	3	4	5
[4]18A		Power to create temporary posts	Administrative Deptts. of the Government.	Upto 4 months:— (a) Against specific provision in the Budget subject to

1 Inserted vide F.D. Order No F 1 (30)FD(A)Rules/62, dated 11-5-1962 effective from 13-10-64 and deleted F D. Order No F 1(22)FD-A/R/61 Dated 21st Dec. 1966 effective from 1-3-66

2 Inserted vide F.D. Order No F 1(22)FD-A(R)/61, dated 19-4-1963

3 Inserted vide F.D Order No F 1(20)FD E-R)67, dated 31-3-1967.

4. Inserted by F D Order No F.6(9)F D/A/R/58, dated 19-6-58

1	2	3	4	5
				necessary administrative sanction to the Scheme having been issued.
				(b) Against saving under the Head 'Establishment' provided the maximum pay of the post does not exceed Rs. 200/-
				PROVIDED
				(i) the power is not exercised for extension of an existing temporary post or a post created temporarily in exercise of this power.
				(ii) the expenditure involved in creation of the posts is not met by diverting funds from any other Head by re-appropriation.
				(iii) the post does not form part of a larger scheme which involves the creation of several posts, any one of which carries a maximum pay, in excess of Rs. 200/—.
				[1](iv) the rates of pay for temporary post should be in the prescribed scales of pay for similar posts.
[2]18B	136	Power to extend joining time	(1) Administrative Department of the Government.	Full powers within maximum limit of 30 days in circumstances narrated in Rule 136 of Rajasthan Service Rules.
			(2) Heads of Department Class I	Upto 7 days in addition to the normal joining time admissible under

[illegible]

1	2	3	4	5
				narrated in Rule 136 of the Rajasthan Service Rules These powers will be exercised in respect of non gazetted Government servants only and reasons for extension of joining time shall be recorded in the orders
[1]18C	175	Power to allow to count the Military or war service towards a Civil pension subject to the fulfilment of conditions prescribed in the rules	Administrative Department of Government	Full powers

[2] The action taken under the orders superseded shall be deemed to have been taken under the appropriate orders

1	2	3	4		5
18D	244 (2)	Power to retire Government servants after attaining the age of 55 years	(1) State service	Government in the Administrative Department	Full powers provided that the procedure laid down in Appointments(A II) Department order No F 1 (36) Apptts (A II)/63 dated 25-9-63 is allowed
			(2) Subordinate service (Gazetted & non Gagetted posts)	Heads of Departments	
			(3) Ministerial service (Gazetted non gazetted posts)	Appointing authorities	Appointing authorities
		Powers to retire Govt servant after comple	(1) State service	Government in the Adminis-	Full powers provided that (1) the procedure laid

1 Inserted vide F.D Order No ID 1731/60/F 16 (4) F D/A/Rules/60 dated 21-4.60

2. Inserted vide F D Order No F 7 A.(43) F D.A/Rules/57, dated 3-5-60 and ID 1880/60 F 7 A F D A/Rules/57, dated 1 7-60 & Substituted vide F D order No F7A(43 FDA (R) 57, dated 13-3-1966 and Superseded vide F D order No F1(34) F D.A. (Rules) 63 dated 13-12-63

1	2	3	4	5
	tion of 25 years of quilyfying service.		trative Department.	down in Appointments 'A' Department Circular No.F. 24(55) Apptts. (A)/57 dated 18-8-1958 read with subsequent Circulars dated 17-11-1958 and 4-10 1963 and as amended hereafter from time to time is followed in respect of Gazetted Officers belonging to any of the services.
		(2) Subordinate Service (Gazetted and Non-gazetted)	Appointing authorities.	(ii) the procedure laid down in appointments (A-II. CR. Department Circular No. F. 24 (55) Apptt. (A)/57. P. S. I/Gr. II/CR dated 16-5-1963 as amended from time to time is followed in respect of the *Subordinate* (non-gazetted) staff.
		(2) Ministrial service (Gazetted and non-gazetted posts).	Appointing authorities.	(iii) the procedure to be laid down by the Apointments (A-II) Department is followed in respect of the Ministerial staff non-gazetted).

Government of Rajasthan Order [1]*[Deleted]*

B—PENSION

S. No.	No. of service Rules.	Nature of Power.	Authority to which the power is delegated.	Extent of delegation.
1	2	3	4	5
19	270	Power to *sanction* extraordinary pension.	[2](i) Administrative *Departments of* the Government.	[2]Full powers in cases *where there is no disagreement* between the Accountant General, the *Administrative* Department and the Rajasthan Public Service Commission *either* as regards *admissibility* of the Award or the amount *admissible*, under the rules.
			(ii) (a) *Chairman,* Board of Revenue. (b) Inspector General of Police (c) Inspector *General of* Prisons (d) Director *of Medical* & Health Services.	*Full powers in respect* of Government servants on Posts carrying pay in scales were the maximum does not exceed *Rs. 335/-provided* sanction in strictly in accordance *with rules* and Accountant General's report and provided *further there is no disagreement* between himself Accountant General and Rajasthan Public *Service* Commission either as regards admissibility of the award of the amount admissible under the rules.
[3]19A(i)	56, 239	Power to sanction *extension*	Administrative Deptt. with the *concurrence* of	In respect of the following *up to 28th February*, 1971 or upto the

1 Deleted vide F.D order No. F 1(42) FD (Exp-Rules) 67/I, dated 13.6.67.
2 Substituted vide F. D. order No F 1 (72) F D (ER)/65-II dated 29-12-65
3 Substituted vide order No. F/18(7)FII(R) 55, dated 31-1-56 for G.A D. order No. F.2(39)/55'GA/A/52, dated 28-12-54, 13-7-57.

1	2	3	4	5
		of service of persons who have attained the age of superannuation.	Appointments Department.	date on which a Government servant attains the age of 58 years whichever is earlier:— (1) Medical Officer including teaching staff of Medical Colleges Gazetted Officers on the Non-medical Teaching Staff of Medical College, Chief Public Analyst and Public Analyst, and female Nursing staff of the Medical Department. [1](2) Persons teaching physics, Chemistry, Biolo gy (Botany & Zoology) coming under the following categories:- (a) Education Department-Collegiate Education Branch:— (i) Principals or Degree & Post Graduate Colleges with Post Graduate qualifications in Science & working as Heads of Departments in that subject. (ii) Heads of Departments. (iii) Senior Lecturers. (iv) Lecturers. (v) Demonstrators. (b) Education Department Primary & Secondary Branch, (i) Senior Teachers possessing prescribed qualifications. (ii) Science Instructors in B. S. T. C. Schools in

1 Substituted vide F D. order No F. 1 (12) F D (Exp Rules)/67/I dated 13-7-67 and 30-6-67 respectively. Amendments made vide order dated 30-6-67 shall come into force with effect from 1st July, 1967.

1	2	3	4	5
				Pay Scale No. 21 or 17 who are graduates in Science. *(iii) Teachers Grad II* who are Graduates in Science. *(iv) Teachers* Grade III with Elective Science in Matriculation (v) Director, Senior Lecturers, Lecturers, [1](Assistant Director) & Research Assistants in the State Institute of Science Education. (3) Persons fulfilling prescribed qualifications and teaching Electrical, Mechnical & Civil Engineering subjects in Poly-Technics and Industrial Training Institutes. *(4) Teachers in Polytechnic/Industrial Training Institute* teaching Electrical, Mechanical and Civil Engineering subjects.
[1]19A(ii)		Power to sanction extension of service of persons who have attained superannuation age.	Appointments Department.	For a period not exceeding 12 months.
[2]19B(i)	346	(1) Power to sanc-	Administrative Department	Full powers upto 28th February, 1971 subject

1	2	3	4	5
		tion re-employment upto the age of 60 years of Government servants who are sanctioned extension of service upto the date of attaining age of 28 years.	with the concurrence of Appointments Department.	to the condition that pay is fixed in accordance with the formula laid down in Government of Rajasthan's decision inserted vide Finance Department orders No. F 1760/59/ F. 1(16)FD/A/57, dated 30-10-52 and D. 6510/ 59/F. 1(f) (16)FD/A/59, dated 20-11-59 without any relaxation in respect of the following:— (i) Medical officers including teaching staff of Medical College, Gazetted Officers on the Non-medical teaching staff of Medical College, Chief Public Analyst & Public Analyst, and female nursing staff of the Medical Department.
		[1](2)Power to sanction re-employment upto age of 60 years of displaced persons from Pakistan who joined service in Rajasthan or in Ajmer, as teacher,	Additional Director, Primary & Secondary Education, Rajasthan.	Full powers subject to the following conditions that— (i) re employment is allowed in each case on year to year basis subject to the teacher being found physically and mentally fit; and (ii) aproval of the Rajasthan Public Service Commission is taken after two years re-employment in accordance with Rajasthan Public Service Commission (Limitation of Functions) Regulations

1. Inserted vide F.D. order No- F1(42)FD(Exp-Rules)/67, dated the 27th May, 1968.

1	2	3	4	5
	before 1952 and who retired from Government service on attaining the age of superannuation		where posts are within the perview of Rajasthan Public Service Commission (iii) pay is fixed in accordance with provisions contained in Rule 337 of Rajasthan Service Rules	
19B (ii)	Power to sanction re-employment of pensioners who have retired on attainment of superannuation age	Appointments Department	Full powers subject to the condition that pay is fixed in accordance with the formula laid down in Government of Rajasthan's decision inserted vide Finance Department orders No 1760/59/F 1(f) (16)FD/A/57 dated 30 10 59 and D 6510/59/F 1(f) (16) FD/A/59, dated 20-11 59 without any relaxation	
[1]19B 346 (iii)	Power to sanction re employment of teachers in Govt Schools who are recipients of National/State Award for Teachers.	Additional Director Primary & Secondary Education	Full powers till the recipient attains the age of 58 years subject to condition that pay on re-employment will be fixed in accordance with provisions contained in Rule 337 of Rajasthan Service Rules If the recipient at this age after 31st August re employment may be further extended till the end of the academic session.	

These amendments takes effect from 1 7 1967

[2]Clarification —Doubts have been expressed in certain quarters about the category of Government servants covered by

1 Inserted vide FD order No F 1(?) FD (Exp-Rules) 67 dated 30 -67 and 10-9-67
2 Inserted vide FD order No F 1(42) FD (Exp-Rules) 67 dated 24-8-67

the term "female nursingh staff" appearing in Column 5 against S. No. 19A i) & 19B(i) of Appendix IX of the Rajasthan Service Rules-Volums II (inserted vide Finance Department Notification No. F1(42)FD(Exp-Rules)/67-I dated 13 6.1967). It is hereby clarified that the following categories or Government servants should be treated as "female nursing staff" for this purpose :—

1. Nursing Superintendent.
2. Sister.
3. Sister Tutors.
4. Staff Nurse.
5. Lady Health Visitor.
6. Auxilary Nursing Midwife.

NOTE

The Dais are not trained and should not, therefore, be treated as female nursing staff.

1	2	3	4	5
[1]19C		Power to regularise cases by granting re-employment where the persons have been irregularly retained in service beyond the superannuation age.	Head of Department.	Full powers in respect of Non-Gazetted Government servants who retired before 1.12.1962 provided that pay on re-employment plus pension including amount equivalent to Death-cum-Retirement Gratuity does not exceed last pay drawn, and other terms & conditions are as laid down by the Government from time to time.

[2]MEMO

Doubts have been experessed in certain quarters about the category of Government servants covered by the term "teaching staff of Medical Colleges" appearing in Column 5 against Serial No.19A(i) & 19B(i) or Appendix IX of the Rajasthan Service Rules-Volume II (inserted vide Finance Department Notification No. F.1(42)FD(Exp-Rules)/67-I dated 13.6.1967). It is hereby clarified that the term "teaching staff of Medical Colleges" shall mean the officers holding posts

1. Inserted vide FD order No. F 1 (35) FD (Exp-Rules)/67, dated 27th May, 1968.

1	2	3		4	5
20	292	To sanction the pension (including family pension) of Government servants		[1][xxx] As provided in Rules 293 (ii (b)	
[2]20A	213	To condone deficiency in service.	(i) Head of Department	Up to 3 months	Subject to the following conditions — (i) The powers can only be exercised in case of low paid employees proceeding on invalid and compensation pensions (ii) Power will not be used when the condonation may have the effect of making the qualifying service as 5 years or 20 years on account of which a Government servant or his family may become eligible to Death-cum-retirement gratuity or family pension under Rules 257 and 261 of Rajasthan Service Rules
			(ii) Administrative Department in consultation with Finance Department	Up to 12 months	

NOTE

The expression 'low paid employees, should be interpereted to mean employees whose pay (including all emoluments of the nature of pay) at the time of retirement did not or does not exceed Rs 200/-.

1 [xxx] Deledted vide G A.D order No F 2 (39) GA/A/52 dated 13-5-55
2. Substitutel vide F D Order No ID 5333/59 F 1 (f) (63) FD-A/57 II, dated 15 1-60

1	2	3	4	5
[1]20B	212	To condone interruption in service (either between two spells of permanent or temporary service or between a spell of temporary service & permanent service or vice versa.	Administrative Departments of the Government.	Full Powers subject to the following conditions:- (i) the interruptions should have been caused by reasons beyond the control of the Government servant concerned; (ii) Service preceding the interruption should not be less than "five years" duration and in cases where there are two or more interruptions, the total service pensionary benefits in respect of which will be lost if the interruptions are not condoned, should not be less than five years; and (iii) the interruptions should not be more than one year's duration. In cases where there are two or more interruptions the total of the periods of all interruptions that are condoned should not exceed one year. Provided the powers shall not be exercised in cases involving interruption caused by dismissal, removal, retrenchmentor resignation from the service of one of the covenan-

1. Substituted by F D, Order No. F. 1 (75) F.D (A) Rules/62/II, dated 26-11-62.

1	2	3	4	5
				ting States of the pre-reorganisation of State of Rajasthan (including any princely State which had merged into that unit) or from the service of any of the Jagir Thikanas, or from the pre-reorganisation States of Ajmer, Bombay & Madhya Bharat followed by subsequent appointment to the service of a different State, unit, Princely State or Thikana.
	[1]21	32	To sanction the commutation of civil pensions.	Full powers to authorities competent to make substantive appointment subject to budget provision
	[2]22		Deleted.	
	23	32	To grant temporary advances from the amount standing at the credit of a Government servant in the Provident Fund.	Full powers to Heads of Departments in respect of Subordinate, Ministerial and Class IV Services, subject to the observance of Rules.

Government of Rajasthan's Orders

[3]*No 1*—In order to ensure speedy settlement of Pension cases, His Highness the Rajpramukh in partial modification of note to Rule 293 of R. S. R has been pleased to delegate the following officers, the power to sanction pensions in respect of all categories of non-gazetted employees belonging to their departments within their jurisdiction retired before 1-4-52, subject to the condition that this power will be exercised only in cases in which a clear and unconditional certificate has been recorded by the Accountant General regarding the admissibility

1 Substituted vide F D Order No F 6 (11) F D (A) Rules/58, dated 28-8-58
2 Deleted by F D Order No F 1661/58 F 18(7) F II/55, dated 28-4-58
3 F D Order No F.21(2) F II/53, dated the 21st Feb., 1953

of pension and/or gratuity, and to the extent of the amount so certified :—

1.	Police Department	.... Superintendents of Police.
2.	Revenue Department	.... Collectors.
3	Education Department	.... Inspector of Schools.
4	Medical & Health Department	Assistant Directors of Medical & Health Services.
5.	P. W. Department	.... Superintending Engineers.
6.	Forest Department	.... Conservator of Forests.
7.	Customs & Excise Department	Deputy Commissioners, Customs & Excise.

[1]*No. 2*—In continuation of F. D. Order No. F.21 (2) F II/53, dated the 21st February, 1953 inserted as Government of Rajasthan's Order No. 1, His Highness the Rajpramukh has been further pleased to delegate powers to the District and Sessions Judges regarding grant of pensions to all categories of non-gazetted employees serving under them, retired before 1-4-52 on the conditions laid down in the order under reference.

[2]*No. 3.*—In continuation of F.D. Order No. F. 21(2) F II 53, dated 21-2-53 and 9-5-53, His Highness the Rajpramukh has been further pleased to order that the powers delegated to various officers enumerated therein for quick disposal of pending pension cases will also be exercised by them in connection with the disposal of pending cases of Contributory Provident Fund.

[3]*No. 4.*—His Highness the Rajpramukh is pleased to order that Shri B. C. Dutt, Special Officer appointed to dispose of pension claims of all those who retired before 1-4-55 and who are likely to get a monthly pension of over Rs. 25/- be delegated full powers for the disposal of all such cases. He will exercise powers of Government as well as of all subordinate authorities to secure final disposal of these cases.

[4]*No. 5*—With a view to expedite disposal of pension cases of Non-gazetted retired Government servants, the Governor is pleased to delegate the following powers to the Special Officer (Pensions). The powers will be exercised in case where the pension Amount is not likely to exceed Rs. 100/- per month.

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1 F.D. Order No. F.21 (2)F. II/53, dated the 9th May, 1953.
2. F. D. Order No. F. 21 (2) F II/53 dated the [illegible]
3. F.4 (63 [illegible]
4 Inserted [illegible] 7-4-60

S No 1	Nature of Power 2	Extent of Power 3
1	Power to condone break in service	Up to one year on each occasion subject to the condition that— (1) the break was not caused by resignation, dismissal or removal from service, mis conduct or insolvency or inefficiency, (2) the break in service was not caused as a result of change in service from one of the covenanting States to another
2	Power to admit collateral evidence furnished by the head of office in individual cases under Rule 289 of the R S R	Full Powers
3	Power to accept the service rendered by a Government servant as qualifying after the date of invalidation up to a period not exceeding one year	Full Powers
4	Power to accept invalidation certificates not in the proper form.	Full Powers
5	Power to regularise cases by granting re-employment where the Persons have been irregularly retained in service beyond the superannuation age	Full Powers The re-employment will be sanctioned on terms and conditions laid down by the Government from time to time
6	Power to condone erasures and over-writings in the date of birth recorded in the service-book and finally admitting the date of birth.	Full Powers
7	Power to sanction pension under Rule 293 of Rajasthan Service Rules	Full powers in cases where persons were retired before 1 3-59, and where the pension amount is not likely to exceed Rs. 25/- p m

NOTE

Power shall be used after a report on title to pension has been given by the Accountant General.

1	2	3
[1]24	To grant exemption to a pensioner from personal appearance under Rule 308 of R.S.R.	Full powers to Collector of the District in which the pension is drawn
[2]25	To approve an agent for the purpose of Rule 312 (b) of R.S R.	Full powers to Collectors in respect of agents in the case of individual pensioners provided the pension amount excluding temporary increase does not exceed Rs. 100/- p.m. subject to the following conditions:— (1) The agent has obtained proper power of attorney to represent the *the pensioner to draw his pension.* (2) The agent executes a proper bond to refund over-payments and other requirements of Rule 312. (3) The Collector is satisfied as to the financial status of the agent to fulfil his obligation of refund over-payments. (4) Approval given under this Item is reviewed every year in regard to the continued fulfilment of the above conditions.

1	2	3	4	5
[3]26	356	†Power to permit a pensioner to accept any commercial appointment.	Appits (A) Department.	Full Powers.

1. Delegated by GAD order No F. 2 (39) 4A/A/51 dated 18-5-1954
2. Delegated by GAD order No. F 2 (39) GA/A/54, dated 28-12-54
3. Inserted vide F,D. order No. F. 1 (36) FD (ER)/65, dated The 19th July, 1965

APPENDIX X.

Rajasthan Government have fixed the revised Schedule of fees to be charged by the employees of the Medical Department, in the case of their private practice as detailed below. This cancels all previous orders in this connection. It shall come into force from the date of publication in the Rajasthan Rajpatra:—

SCHEDULE 'A'

Schedule of fees to be charged by the Medical Officers of Rajasthan Government in the case of their private practice.

	Day (6 A.M. to 8 P.M.)	*Night* (8 P.M. to 6 A.M.)
1. (1) Specialists in the grade of Rs. 500—1000	Rs. 15/-	Rs. 20/-
(2) D.M. & H. O. or Junior specialists in the grade of Rs. 400—800	Rs. 10/-	Rs. 15/-
(3) Civil Assistant Surgeons Class I	Rs. 5/-	Rs. 7/-
(4) Civil Assistant Sergeons Class II	Rs 3/-	Rs. 5/-

2. (a) When the time taken by the doctor for examination etc. is up to 3 hours.	Fees as above would be applicable within Municipal limits or where no Municipal limits within a radius of 5 miles. From 5 to 10 miles radius. the fees would be $1\frac{1}{2}$ times of the above.
(b) When time is rages from 3 to 6 hours	Three times the rate above.
(c) When time taken is from 6 to 12 hour	Five times the rates above.
(d) When time taken is more than 12 hours	As mutually agreed upon.

3. Conveyance charges would be in addition to the prescribed fees and the following rate will be charged if conveyance is not provided by the patient—.

(a) Up to 5 miles radius .... Rs. 1/- both ways.
(b) From 5 to 20 miles .... Rs, 2/- both ways.
(c) Beyond 20 miles ... At taxi rates.

4. Rajasthan Government servants and their families will have 50% concessions, arrangements for their conveyance or its charges will be in full as laid down in preceeding Note.

"Family includes Government servant's wife (husband in case of a women Govt. servant) sons, parents, minor brothers, unmarried sisters or daughters, widowed sisters or daughters-in-law, if wholly dependant on the Government servant."

5. Central Government servants will be governed by the rules laid down by the Government of India.

SCHEDULE 'B'

Schedule of fees to be charged by Nursing Staff of Rajasthan Government.

	Day (6 A.M to 8 P.M.)	Night (8 A.M. to 6 A.M.)
1. Staff Nurses and Compounders Grade I	.... Rs. 2/-	Rs. 3/- (whole day Rs. 8/- whole night Rs. 12/-)
2. Midwives and Compounders Grade II	.... Rs. 1/50/-	Rs. 2/- (whole day Rs. 5/- whole night Rs. 8/-)
3. Compounders Grade III & IV Nurse Dais and Dais	.... Re. 1/-	Rs. 1/50/-

NOTES

1. Rajasthan Government servants and their families will have 50% concessions.

2. 'Family' includes Government servant's wife (husband in the case of women Government servants), sons, parents, minor brothers, unmarried daughters or sisters, widowed sisters or daughters-in-law, if wholly dependant on the Government servant.

3. Arrangements for their conveyance or its charges will be as laid down in Schedule 'A'.

SCHEDULE 'C'

Schedule of fees for conducting Labour cases.

	Labour Normal Rs.	*Cases* Abnormal Rs.
1. Specialists in the grade of Rs 500-1000.	100/-	150/-
2. D. M & H. O. or Junior Specialists in the grade of Rs. 400—800.	50/-	75/-
3 Doctors in C A. S. Class I cadre.	30/-	45/-
4. Doctors in C A. S. Class II cadre.	25/-	37/50/
5. Staff Nurses and Compounders Grade I.	10/-	15/-
6. Midwives and Compounders Grade II.	5/-	7/50/
7. Compounders grade III and IV Nurse Dais and Dais	4-/	6/-

NOTES

1. Rajasthan Government servants and their families will have 50% concessions.

2. Arrangements for their conveyance or its charges will be as laid down in Schedule 'A'

3. 'Family' includes Government servant's wife (husband in the case of woman Government servants), sons, parents, minor brothers, [1][x x x] daughters or sisters, widowed sisters or daughters-in-law, if wholly dependant on the Government servant

SCHEDULE 'D'

Schedule of fees to be charged by the employees of Ayurvedic Department in the case of their private practice :—

	Day (6 A.M to 8 P.M.)	[2]*After night* (8 P.M. to 6 A.M)
(a) Principals of Ayurvedic Colleges.	5/-	7/-

1 The word unmarried Deleted vide F.D. Order No F.1(84)FD/Exp-Rules/66 dated 5.12.66.

2. Inserted vide F.D Corrigendum No. F 1 (84) F D /((Exp. Rules) 66 Dated 3-3-1967.

(b) Professors and Physician Specialist.	4/-	6/-
(c) Lecturers, Vaidyas Class 'A' Inspectors and Assistant Physician Research.	3/-	5/-
(d) Vaidyas Class 'B' & 'C'	2/-	4/-
(e) Nurses & Compounders	1/-	2/-

2. Conveyance charges would be in addition to the prescribed fee and will be charged at the rates as mentioned at item No. 3 of Schedule 'A' if conveyance is not provided by the patient.

II. In the existing note 3 below Schedule 'C' the word "unmarried" appearing before the word daughters shall be deleted.

[1]In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Governor of Rajasthan is pleased to make the following rules, namely:—

1. (1) These Rules may be called the Rajasthan Medical Officers Fee Rules, 1964.

(2) They shall apply to all Medical Officers serving in connection with the affairs of the State Government.

[2]NOTE

The term 'Medical Officer' includes 'Chief Public Analyist' for the purpose of these Rules.

(3)(i) Except as provided in sub-clause (ii), they shall be deemed to have come into force with effect from the 21st November, 1962.

(ii) The rates specified in the Schedule shall be operative from the date of publication of these rules in the Official Gazette.

2(i) 'Professional attendance' means medical attendance and surgical operations in course of treatment in a Government hospital.

(ii) 'Service other than professional attendance' includes medical examination for various purposes and bacte-

1. Inserted by D M. & H. Slip No. 37 FD Erratin No. F. 1 (46) FD/A/R/61 Dated 31.10 61 No F 1 (9) (a) Gen./55, dated the 5th March, 1955 and published in the Rajasthan Gazette Part II A, dated the 23rd April, 1955.

2 Inserted vide FD Order No F. 1 (77) FD (E-R)/65/4 Dated 6.1.66. It will take effect from 21.11 62.

3 Arrangements for their conveyance or its charges will be as laid down in Schedule 'A'

SCHEDULE 'C'

Schedule of fees for conducting Labour cases

	Labour	*Cases*
	Normal Rs	Abnormal Rs
1 Specialists in the grade of Rs 500 1000	100/	150/-
2. D M & H O or Junior Specialists in the grade of Rs 400—800	50/	75/-
3 Doctors in C A S Class I cadre	30/	45/-
4 Doctors in C A S Class II cadre	25/	37/50/
5 Staff Nurses and Compounders Grade I	10/	15/-
6 Midwives and Compounders Grade II	5/-	7/50/
7 Compounders grade III and IV Nurse Dais and Dais	4-/	6/

NOTES

1 Rajasthan Government servants and their families will have 50% concessions

2 Arrangements for their conveyance or its charges will be as laid down in Schedule 'A'

3 'Family' includes Government servant's wife (husband in the case of woman Government servants) sons, parents, minor brothers, [1][x x x] daughters or sisters, widowed sisters or daughters in law, if wholly dependant on the Government servant

SCHEDULE D

Schedule of fees to be charged by the employees of Ayurvedic Department in the case of their private practice —

	Day	[2] *After night*
	(6 A M to 8 P M)	(8 P M. to 6 A M.)
(a) Principals of Ayurvedic Colleges	5/	7/-

1 The word unmarried Deleted vide F D Order No F 1(84)FD Exp-Rules/66 dated 5 12.66.
2 Inserted vide F D Corrigendum No. F 1 (84) F D /((Exp Rules) 66 Dated 3-3-1967

(b) Professors and Physician Specialist.	4/-	6/-
(c) Lecturers, Vaidyas Class 'A' Inspectors and Assistant Physician Research.	3/-	5/-
(d) Vaidyas Class 'B' & 'C'	2/-	4/-
(e) Nurses & Compounders	1/-	2/-

2. Conveyance charges would be in addition to the prescribed fee and will be charged at the rates as mentioned at item No. 3 of Schedule 'A' if conveyance is not provided by the patient.

II. In the existing note 3 below Schedule 'C' the word "unmarried" appearing before the word daughters shall be deleted.

[1]In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Governor of Rajasthan is pleased to make the following rules, namely:—

1. (1) These Rules may be called the Rajasthan Medical Officers Fee Rules, 1964.

(2) They shall apply to all Medical Officers serving in connection with the affairs of the State Government.

[2]NOTE

The term 'Medical Officer' includes 'Chief Public Analyist' for the purpose of these Rules.

(3)(i) Except as provided in sub-clause (ii), they shall be deemed to have come into force with effect from the 21st November, 1962.

(ii) The rates specified in the Schedule shall be operative from the date of publication of these rules in the Official Gazette.

2(i) 'Professional attendance' means medical attendance and surgical operations in course of treatment in a Government hospital.

(ii) 'Service other than professional attendance' includes medical examination for various purposes and bacte-

1. Inserted by D.M. & H. [illegible] Dated 31.10.61 Rajasthan Gaze- [illegible]

2. [illegible] ...ll take effect [illegible]

riological, pathological and analytical work carried out in Government laboratories and Government Hospitals.

3. No fees for professional attendance shall be charged by the Medical Officers from private persons admitted to the paying wards of a hospital.

4. (1) Medical Officers may with the previous sanction, general or special, of the Director of Medical and Health Services, Rajasthan, render to the public, the Central and other State Governments and any Commercial Department or Undertaking of the State Government services other than professional attendances, specified in the Schedule to these rules and charge there for fees at the rates specified therein.

Provided that a Medical Officer may, subject to such general or special orders as the State Government may issue in this behalf, reduce the rates if in any special case, either because of the pecuniary circumstances of the person to whom the service is rendered or for some either reason of public interest he considers it necessary so to do.

(2) The fees so charged shall be shared in the proportion of 3 to 2 between the State Government and the Medical Officer rendering the service or where the service is rendered in a laboratory the head of the laboratory who may divide his share with his assistants in such manner as he considers equitable ;

Provided that the fees received for service as an examiner for a University or other examining body or as a lecturer may be retained in full by the Medical Officer rendering the service.

(3) Nothing in this rule shall be deemed to prohibit Medical Officers from rendering to the public outside Government hospitals service other than professional attendance, not being services specified in the Schedule to these rules and charging fees at the rates laid down by the St te Government :

Provided that the State Government may at any time prohibit any specified Medical Officer or Officers from rendering to the public any specified service or services other than professional attendance.

5. (1) A Medical Officer summoned by a Court at the instance of Government to give evidence shall be treated as on duty and shall not be entitled to receive any fees.

(2) A Medical Officer summoned by a Court at the instance of any party other than Government shall receive such fees as may be fixed by the Court but shall retain only such

1 Inserted vide FD Notification No. F. 1 (14) FD (A) Rules/61-II Dated 23.10.61.

portion thereof as may be sanctioned by the Director of Medical and Health Services on his application and shall credit the balance to the State Goveanment.

SCHEDULE

NOTE

This Schedule does not apply to work done in the ordinary course of duty.

S. No.	Nature of work.	Rate of fees.
1	2	3
1.	Certificate of physical fitness	Rs 5/- in case of examination by one doctor.
	(a) to a candidate for Govement service.	Rs. 16/- in case of Board. (Candidate sent by Selecting or Appointing authority should be examined free of charge).
	(b) To a candidate for admission to educational institutions, such as Government Technical Colleges or Training Schools.	Rs. 4/-
2.	Medical Examination for commutation of pensions.	Rs. 16/-
3	(a) Service as Examiners for a University or other examining body.	Such fees as may be fixed by the University or other examining body.
	(b) Service as Lecturers.	Such fees as may be fixed by the Institution employing the officers
4.	*Laboratory Investigations.*	
5	*Blood.*	
	1. Waserman's Reaction	Rs 10/-
	2. Khan's Test	Rs. 8/-
	3. Total W.B.C. Count.	Rs 5/-
	4. Total R.B C. Count.	Rs. 5/-
	5. Haemoglobln P.C	Rs 2/-
	6 Blood film for differential count.	Rs 5/-
	7. Widal Test to any combination of organisms.	Rs. 5/-
	8. Blood Film for Parasites.	Rs 2/-

d Culture Sterile-	Rs. 10/-
d culture with isolation and stification of specific Orga- s	Rs. 10/-
lan Burgh Test.	Rs. 5/-
nic Index.	Rs 5/-
hyde Test.	Rs. 2/-
d Uria.	Rs. 8/-
d Coagulation time and ding time.	Rs. 2/-
d Chloride	Rs. 8/-
d Calcium	Rs. 8/-
d Alkali Reserve.	Rs. 8/-
d Cholostrial	Rs. 8/-
d Grouping.	Rs. 5-/
ng Blood Sugar.	Rs 5/-
r Tolorance Test complete-	Rs. 15/-
nentation rate.	Rs. 2/-
lute Values.	Rs. 10/-
itative chemical and Physical	Rs. 2/-
ititative sugar, Albumen, Uria teme etc.	Rs. 2/-
ire if sterile.	Rs. 10/-
ical and Microscopical for Both	Rs. 2/-
ire with identification of nisms.	Rs. 10/-
concentration Test.	Rs, 5/-
oscopical.	Rs. 2/-
nical (Fat Analysis)	Rs. 5/-
lt Blood.	Rs. 2/-
ure.	Rs. 10/-
Examination.	Rs 2/-
ure for T B. etc.	Rs. 10/-
imen Test.	Rs. 2/-
Exudates.	
oscopic	Rs 2/-
ure with identification	Rs 10/-
B. Film and culture swab	Rs 10/-
ospinal Fluid	
Microscopic	Rs. 5/-

2 Cell count	Rs 5/
3 Chemical for ingradients	Rs 5/
4 Culture with identification of organisms	Rs 10/
5 Langes Collidal cold Test	Rs 10/-
11 *Serous Fluid*	
1 Microscopical	Rs 2/-
2 Cell Count	Rs 3/-
3 Chemical	Rs 5/
4 Dark ground illumination	Rs 2/-
5 Culture with identification	Rs 10/
6 Zendeichaschiun reaction	Rs 15/
12 Tissue section	Rs 15/-
13 Fractional Test Meal	Rs 10 /
14 Animal Experiment	Rs 15/-
15 Viscines Antogenous	Rs 15/
16 Medical Examination of persons in Government hospitals where fee for such examination is reimbursed by private companies	Fee, if not covered by any of the above entries at such rate as is specified in the case of private practice in Appendix X of Rajasthan Service Rules, Vol II
[1] 17 Medical Examination of Person for purposes of Life Insurance	Fee prescribed by Life Insurance Corporation from time to time
18 Analysis by the Chief/Public Analyst of samples of food submitted by private purchasers or local authorities under the Prevention of Food Adulteration Act 1954	
(i) For examination of Atta, Gur, Cane, Sugar and Tea	5/
(ii) For chemical examination of milk	5/
(iii) For analysis of Ghee, Butter and Khoya	Rs 5/-
(iv) For analysis of other articles of food	Rs 10/-

II These orders take effect from 21st November, 1962

1 Inserted vide F D Notification No F 1 (77) FD (GR)/65/II dated 8 1-66

APPENDIX XI

*Commutation Table prescribed under Rule 327 of the R.S.R.

Age next birthday	Commutation value expressed as No. of years' purchase	Age next birthday	Commutation value expressed as No. of years' purchase
17	21 77	50	13.49
18	21 61	51	13 13
19	21.44	52	12.77
20	21 26	53	12.40
21	21 09	54	12 03
22	20 91	55	11 65
23	20 72	56	11 27
24	20 53	57	10 89
25	20 33	58	10 50
26	20.13	59	10 12
27	19 93	60	9 74
28	19 72	61	9 37
29	19 50	62	9 00
30	19 28	63	8 64
31	19 06	64	8 28
32	18 83	65	7.93
33	18 59	66	7 58
34	18 35	67	7 24
35	18.10	68	6 91
36	17 84	69	6 58
37	17 58	70	6 26
38	17 31	71	5.95
39	17 03	72	5 64
40	16.74	73	5 35
41	16 45	74	5.06
42	16 15	75	4 79
43	15 84	76	4 52
44	15 52	77	4 27
45	15 20	78	4.02
46	14 87	79	3 79
47	14 53	80	3.57
48	14 19	81	3.37
49	13 84	82	3.18
		83	3.01
		84	2.86
		85	2 73

Note—This table is based on a rate of interest of 3.5% per annum and takes effect from 24-9-59.

*Substituted by F D Order No. D.236/60 F. 7 A (II) F D.A/Rules/59, dated the 16th March, 1950

***Commutation Table prescribed under Rule 327 of R S R and effective from April 1, 1962**

Commutation value for a pension of Re One per annum

Age next birthday	Commutation value expressed as number of years' purchase	Age next birthday	Commutation value expressed as number of years' purchase
1	2	1	2
17	21 10	53	12 70
18	21 07	54	12 36
19	20 95	55	12 01
20	20 82	56	11 65
21	20 68	57	11 30
22	20 54	58	10 95
23	20 40	59	10 59
24	20 24	60	10 23
25	20 08	61	9 88
26	19 92	62	9 52
27	19 75	63	9 17
28	19 57	64	8 82
29	19 38	65	8 47
30	19 18	66	8 12
31	18 98	67	7 78
32	18 77	68	7 45
33	18 55	69	7 11
34	18 33	70	6 79
35	18 09	71	6 47
36	17 85	72	6 16
37	17 60	73	5 86
38	17 34	74	5 57
39	17 08	75	5 28
40	16 80	76	5 01
41	16 52	77	4 74
42	16 23	78	4 48
43	15 94	79	4 24
44	15 64	80	4 00
45	15 33	81	3 78
46	15 02	82	3 57
47	14 70	83	3 36
48	14 38	84	3 17
49	14 05	85	2 99
50	13 72		
51	13 39		
52	13 05		

*Substituted by F D Order No F 1 (3) F.D.A./Rules/62 Dated 22-5-1962.

*Commutation Table, prescribed under rule 327 effective from 1st November, 1963

Commutation value for Pension of Rupee one per annum.

Age next birth day	Commutation value expressed and number of years' purchase	Age next birth day	Commutation value expressed and number of years purchase
1	2	1	2
17	20 33	51	13 07
18	20 22	52	12 75
19	20 11	53	12 42
20	19 99	54	12 09
21	19 87	55	11 75
22	19 75	56	11 42
23	19 61	57	11 08
24	19 48	58	10 73
25	19 33	59	10 39
26	19 18	60	10 05
27	19 02	61	9 70
28	18 86	62	9 36
29	18 69	63	9 02
30	18 51	64	8 68
31	18 32	65	8 34
32	18 13	66	8 00
33	17 93	67	7 67
34	17 72	68	7 34
35	17 50	69	7 02
36	17 28	70	6 70
37	17 05	71	6 39
38	16 80	72	6 09
39	16 56	73	5 80
40	16 30	74	5 51
41	16 04	75	5 23
42	15 77	76	4 96
43	15 4[illegible]	77	4 70
44	15 21	78	4 45
45	14 92	79	4 20
46	14 62	80	3 97
47	14 32	81	3 75
48	14.02	82	3 54
49	13 71	83	3 34
50	13 39	84	3 15
		85	2 97

*Substituted vide F D order No F 1 (46)F D F.(Exp-Rules) 63 dated 19-12-63

*Commutation Table, prescribed under Rule 327 of the Rajasthan Service Rules, effective from 1-1-1967.

Commutation value for a pension of Rupee One per annum.

Age next birthday 1	Commutation value expressed as number of years' purchase. 2	Age next birthday 1	Commutation value expressed as number of years' purchase. 2
17	19.24	52	12.50
18	19.15	53	12.20
19	19.06	54	11.89
20	18.96	55	11.58
21	18.86	56	11.26
22	18.76	57	10 94
23	18 64	58	10.62
24	18.53	59	10.29
25	18 40	60	9 97
26	18.28	61	9.64
27	18.14	62	9.31
28	18.00	63	8.99
29	17.85	64	8.66
30	17.70	65	8.34
31	17.54	66	8.01
32	17.37	67	7 69
33	17.20	68	7.37
34	17.01	69	7.06
35	16.82	70	6 75
36	16.62	71	6.45
37	16.42	72	6.15
38	16.20	73	5 86
39	15.98	74	5.58
40	15.75	75	5.30
41	15.52	76	5.03
42	15.27	77	4.78
43	15.02	78	4.52
44	14 76	79	4.28
45	14.50	80	4.05
46	14.23	81	3.83
47	13.96	82	3 62
48	13.68	83	3.42
49	13.39	84	3.23
50	13.10	85	3.04
51	12.80		

Note.–This table is based on a rate of interest of 4.75 per cent per annum.

*Substituted vide F.D. Order No. F. 1 (10) F.D. (Exp-Rules)/67 dated 21st March, 67.

APPENDIX XII

Part I

Services specially classified as Class IV Services (Inferior)

Holders of posts in all Departments in categories such as —

1 Artisans (Blacksmiths, Carpenters, Welders, Turners Painters, etc)
2 Attendants—including Gallery Attendants, Ward Attendants, Hospital Attendants, Repeater Attendants, Sub Station Attendants
3 Barbers
4 Barkandazes
5 Bishtis
6 Binders and Assistant Binders
7 Boharias
8 Boys—including Library Boys, Telephone Boys, *Petrol* Boys and Ward Boys
9 Bundle Lifters
10 Burnishers
11 Cartmen
12 Cart Drivers
13 Chainwalias
14 Chaukidars
15 Chainmen
16 Cinema Servants
17 Cleaners
18 Cooks
19 Coolies
20 Daffedars
21 Daftries
22 Dais or Midwives
23 Dak Runners
24 Dressers
25 Farrashes
26 Filter Operators
27 Gardeners (Halis, Malis, Chaudhries etc)
28 Gang Mates and Gang Men.
29 Gate Pass Checkers.
30 Gate Keepers and Gate Sergeants

31. Guards including Treasury Guards, Forest Guards, Akhet Guards and Reserve Guards.
32. Harkaras.
33. Helpers.
34. Hoshnak.
35. Jamadars.
36. Kanvarias.
37. Khallasis.
38. Labour including Permanent Labour and Skilled Labour.
39. Liftmen.
40. Line Beldars.
41. Mates and Head Mates.
42. [1]Deleted.
43. Moghiyas.
44. Nigrans and Nigranedars including Assistant Nigrans and Nigranedars.
45. Orderlies.
46. Packers.
47. Paidals.
48. Patrols.
49. Peons.
50. Record-Lifters.
51. Road Jamadars.
52. Shahnas.
53. Shikaris.
54. Sowars such as Cycle Sowars, Camel Sowars, Shutar Sowars, Horse Sowars, Dak Sowars
55 Sweepers.
56. Syces.
57. Tailors.
58. Turnkeys and Assistant Turnkeys,
59 Warders.
60. Wards Mates.
61. Washermen.
62. Watermen.
63. Cultivators.
64. Shephards.
65. Deels.
66. Meortas.
67. Bhandaries.
68. Waiters.
69. Masalchees.
70. Pantrymen.
71. Stewards or Butlers.
72. Abdars.
73. Confectioners.

1. Deleted vide F.D. Notification No. F.1 (Apptts. A)/56 dated [illegible]

74. Bakers
75. Bearers.
76. Baildars.
77. Boiler Attendants.
78. [1]Deleted.
79. Mines Guards.
80. Papastia.
81. Mistry.
82. Pahraiti.
83. Sarwans.
84. Tinmen.
85. [2]Deleted.
86. Storeman.
87. Upholsters.
88. Cobblers.
89. Dyer.
90. Lashkars
91. Sanitary Supervisor.
92. Cinema Operator.
93. Nadar Deorhi.
94 Nadar Khirkia.
95 Darwan.
96 Hazari.
97 Neogan.
98 Provision Peon.
99 Coach Builder.
100. Moulder.
101. Vulcaniser.
102. Electroplater.
103. Batterymen.
104. Mochi.
105. Painter.
106. Kothari Devasthan Department
107. Bhandari Devasthan Department.
108. Rokaria Devasthan Department.
109. Toshakhani ,, ,,
110. Avishokhi ,, ,,
111. Balbhogi ,, ,,
112. Shubh Chintak ,, ,,
113. Rasoia ,, ,,
114. Tehilva ,, ,,
115. Jhapatia ,, ,,
116. Kirtania ,, ,,
117. Chobdar ,, ,,
118. Harkara ,, ,,

1. Deleted vide Notification No F 3 (17) Apptts (A)/62, dated 21 8 62.
2. Deleted vide Apptts. Deptt Order No F. 18 (16) Apptts. A/56 dated 11.4.59.

119. Poshaki Devasthan Department.
120. Jalgharia „ „
121. Caretaker.
122. Tax Collector.
123. Assistant Pantryman.
124. Machineman.
125. Farm Boys.
126. Head Ploughman.
127 Ploughman.
128. Fishermen.
129. Headmates (Dewasa).
130. Dhobi.
131. Process Servers.
132. Skilled Weavers Grade I.
133. Skilled Weavers Grade II Twister Master.
134. Assistant Weaving Master, Miller, Finisher, Cotton Weaving Assistant, Boilerman.
135. Leatherman.
136. Weighman.
137. Project Operator.
138. Gauge Readers.
139. Laboratory Bearers (Education Department).
140. Laboratory Servants (Education Department)
141. Blacksmiths.
142. Carpanter.
143. Turners.
144. Bajawala Devasthan Department.
145. Sarongiya „ „
146. Pakhavjiya „ „
147. Baddar „ „
148. Mukhiya „ „
149. Pujari „ „
150. Bhitariya „ „
151. Jhapetiya „ „
152. Desh-ka-Poswan „ „
153. Nagarchi „ „
154. Pracharak „ „
155. Shehnayachi „ „
156. [1]Bull Attendant
157. [1]Gwalas & Ploughman.
158. [1]Asstt. Gasman.
159. [2]Manual Assistant.

1. Added vide Apptts. Departments Notification No. F 3 (7) Apptts. (A)/61/Gr III, dated 22.2.61
2. do F. 3 (33) „ (A)/61, dated 24 1 62.

160. [1]Mapkeeper.
161 [1]Farroman
162 [2]Diesal Boys.
163 [2]Porters
164 [3]Lashkars
165 [4]Laboratory Boys.
166 [5]Menders.

Services specially Classed as Superior

A—STATE SERVICES OR GAZETTED POSTS

I Holders of posts included in the following Services:—

1 Rajasthan Administrative Service
2 Rajasthan Judicial Service
3 Rajasthan Police Service
4 Rajasthan Accounts Service
5 [6]Rajasthan Secretariat Service

II Holders of other posts enumerated below —

Agriculture Department

A AGRICULTURE SECTION

1 Director of Agriculture
2 Deputy Directors
3 Assistant Director of Agriculture
4 Administrative Assistant
5 Economic Botanist
6 Agricultural Chemist
7 Entomologist
8 Mycologist.
9 Statistician.
10 Agricultural Engineer.
11 Assistant Agricultural Engineer
12 Hydrologist
13 Superintendent Basic Agriculture School
14 District Agricultural Officers
15 Fruit Specialist
16 Divisional Veterinary Officers
17 Animal Husbandry Officer
18 Dairy Development Officer
19 Principal, Rajasthan Veterinary College, Bikaner,

1 Added vide Noti No F 3 (17) Apptts (A)/62 dated 21 8 61
2 do F 3 (1) , (A) III/64 dated 7 1 64
3 do F 3 (2) [illegible]
4 do
5 do
6 Added vide A

20 District Veterinary Officer
21 Assistant Plant Protection Officer
22 [1]Asst. Soil Conservation Officer
23 [1]Officer Incharge Junior Staff Training Centre.

B LIVESTOCK SECTION

1 Deputy Directors
2 Assistant Director, Veterinary
3 Officers Class I
4 Officers Class II
5 Gaushala Development Officer
6 Livestock Development Officer
7. Superintendents, Cattle Breeding Farms
8 Veterinary Assistant Surgeon

Department of Archaeology and Museums

1 Chief Superintendent
2 Superintendents
3 Curators
4 [2]Archaeological Chemist.
5 [2]Exploration and Excavation Officer
6 [3]Numismatist

Aviation Department

1 Chief Pilot
2 Pilots
3 Ground Engineers
4 Radio Operator.

Ayurvedic Department

1 Director of Ayurvedic Department
2 Manager in charge of Pharmacies
3 Professor of Ayurvedic College
4 Deputy Director.

Census Department [4]Deleted

Circuit Houses

1 Superintendent, Rajasthan State Hotel, Jaipur
2 Inspector of Stores

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1 Inserted vide Appts Deptt Notification No F 3 (5) Appts A/63 dated 25 3 63
2 Inserted vide Appts Deptt Notification No F 3(1) Appts. (A) 64 dated 17 6 64
3 do No F 3(3) Appts (A)/65 dated April 65
4 Deleted vide ,, ,, ,, No F 3(12) Appts. (A)/62 dated 3 8 62

Civil Supplies Department

1 Special Accounts Officer
2 Accounts Officers
3 Assistant Accounts Officers
4 Statistician

Co operative Department

1 Deputy Registrars
2 Assistant Registrars
3 Education Officer
4 Publicity Officer

[1]*Excise Department*

1 Dy Commissioner Excise
2 Administrative Officer
3 [2]District Excise Officer
4 Assistant Excise Officer
5 Chief Prosecuting Inspector
6 Dy Commissioner (Preventive force)
7 Assistant Excise Officer (Preventive Force)

[3]*Commercial Taxes Department*

1 Dy Commissioner, Commercial Taxes (Adm)
2 Dy Commissioner, Commercial Taxes (Ap eals)
3 Administrative Officer
4 Commercial Taxes Officer
5 Vice Principal Commercial Taxes Training School
6 Assistant Commercial Taxes Officers
7 Asstt Commercial Taxes Officers (Preventive Force)
8 [4]Statistical Officer

Education Department

1 Director
2 Deputy Directors
3 Inspectors of Schools including Assistant Director
4 Inspector of Sanskrit Pathshalas
5 Adult Education Officer
6 Registrar Departmental Examinations
7 Inspectress of Girls Schools
8 Deputy Inspectors of Schools including Personal Assistant to Director Deputy Inspectors of Sanskrit Pathshalas
9 Deputy Inspectresses of Girls' Schools

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1 Inserted vide Notification No F (16) Apptts (A)/64 dated 19 8 65
2 Substituted vide No " dated 22.4 65
3 " No " " dated 19 4 64
4 Inserted vide " No " " dated 22.4 65

10. Pincipals of Govt. I Grade Colleges.
11. [1]Deleted.
12. [1]Professors of Govt. I Grade Colleges.
13. Lecturers in Goverrment I Grade Colleges.
14. [1]Lecturers in Government Intermediate Colleges-Deleted.
15. Headmasters of Government High Schools and similar educational institutions.
16. [1]Deleted.
17. Principal, School of Arts and Crafts, Jaipur and Kala Sansthan, Jaipur.
18. [illegible] School of Arts and Crafts, Jaipur.
19. [illegible]
20. [illegible] kaner.
21. [illegible]
22. [illegible]
23. Head Mistress, Ganga Children School, Bikaner.
24. Head Mistress, Children School, Kotah.
25. Head Mistress, Children School, Udaipur.
26. Head Mistress, Children School, Bharatpur.
27. Head Mistress, Children School, Jodhpur.
28. Physical Instructor, Rajasthan College, Jaipur.
29. Librarian, Rajasthan College, Jaipur.

Puratatva Mandir (Rajasthan Oriental Research Institute)

1. Director.
2. Deputy Director.
3. Senior Research Officer.

[2]Electrical Inspectorate

1. Electrical Inspector.
2. Asstt. Electrical Inspectors.

Evacuee Property Administration Department

1. Accounts Officer.

Forest Department

1. Chief Conservator of Forests.
2. Conservators of Forests.
3. Divisional Forest Officers.
4. Forest Utilization Officer.
5. Sub-Divisional Forest Officers.

1. Deleted vide Appts. Deptt. Notification No. F3/(13) Appts (A) III/63, dated 6 8 62.
2. Substituted vide Apptts. Deptt. Noti. No. F3 (1) Appts. (A-III)/67 dated 12.4.67

6. Forest Settlement Officers.
7. Assistant Forest Settlement Officers.
8. Personal Assistant to Chief Conservator of Forests in the cadre of Divisional Forest Officer.
9. Working Plan Officers.
10. Silviculturist Officers.

Garages Department

1. Chief Superintendent, Garages.
2. Automobile Engineer.
3. Superintendent, Garages.

Government Printing & Stationery Department

1. [1]Director, Printing and Stationery.
2. Superintendents Government Presses.
3. Assistant Superintendents, Government Presses.
4. Accounts Officer.

Industries & Commerce

1. Director of Industries & Commerce.
2. Deputy Directors.
3. Marketing Officer.
4. Wool Laboratory Officer.
5. Engineer.
6. Technical Assistants.
7. Sheep Research Officer.
8. Wool Grading Superintendents.
9. Joint Director.
10. Assistant Director, Industries & Commerce.
11. Superintendent, Handi Crafts Board.
12. Metallurgist.
13. District Superintendents.
14. Accounts Officer.
15. Superintendent, Cottage Industries Institute.
16. Palm Gur Organiser.
17. Manager, Wool Carding and Finishing Centre.
18. Superintendent, Regional Research Station.
19. Technical Assistant, Sheep and Wool Department.
20. Wool Grading Superintendent.
21. General Superintendent.

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1. Substituted vide Apptts. Deptt. order No. F3 (14) Apptts. (A) III/62, dated 13.8.62.

22. [1]Dy. Suprintendent, } for Sodium Sulphate Plant, Didwana.
23. [1]Shift Engineers. }
24. [2]Principal, Crafts Training Institute, Jaipur.
25. [3]Laboratory Officer.

Public Works Department-Irrigation

1. Chief Engineer.
2. Chief Development Engineer.
3. Superintending Engineers.
4. Executive Engineers.
5. Technical Assistant to Chief Engineer.
6. Assistant Engineers.
7. Mechanical Engineer.
8. Geologist.
9. Sub Engineer.
10. Assistant Accounts Officer.
11. Hydrology Assistant.
12. Labour Welfare Officer.
13. [4]Assistant Research Officer.

Public Works Department—Buildings & Roads

1. Chief Engineer.
2. Superintending Engineers.
3. Executive Engineers.
4. Assistant Engineers.
5. Special Officer, Water Supply.
6. Senior Architect.
7. Junior Architect.
8. Government Chemist.
9. Accounts Officer.
10. Horticulturist
11. Superintendent Gardens.
12. Chemist (Water Works Department).
13. Special Officer, Village Water Supply (Water Works Department.)

Jails Department

1. Inspector General of Prisons.
2. Deputy Inspector General of Prisons.
3. Superintendents, Central Jails.
4. Superintendents, District Jails.

1. Inserted vide Appts Deptt. Notification No. [illegible]
2. do
3. do
4. do

5. Deputy Superintendents, Central and District Jails.
6. Director of Jail Industries.
7. Medical Officers (C.A.S. Class I & II).

Labour Department

1. Assistant Labour Commissioner.
2. Chief Inspector of Factories and Boilers.
3. Labour Statistical Officer.
4. Lady Welfare Officer.
5. Labour Officer.
6. Inspectors of Factories.
7. Inspectors of Mines.
8. Inspector of Boilers.
9. Madical Inspector of Factories
10. [1]Superintendent, Industrial Training Institute.

Medical and Public Health Department

A—MEDICAL AND PUBLIC HEALTH DEPARTMENT

1. Director of Medical and Health Services.
2. Deputy Director, Medical and Health Services.
3. Assistant Directors, Medical and Health Services.
4. Chief Nursing Superintendent.
5. Provincial T. B. Officer.
6. Vital Statistics Officer.
7. Accounts Officer.
8. Principal Medical Officers.
9. Superintendents of Hospitals.
10. Senior Surgeons.
11. Senior Physicians.
12. Senior Gynecologist.
13. Senior Ophthalmologist.
14. Surgeons.
15. Physicians.
16. Gynecologists.
17. Ophthalmologists.
18. Radiologist.
19. Dental Surgeon.
20. District Medical and Health Officers
21. Civil Assistant Surgeons Class I (including 4 Dental Surgeons).
22. Nursing Superintendents.
23. Matrons.
24. [illegible]

1. [illegible] dated 18 4 63.

25. Lady Superintendent, Health School.
26. Pharmaceutical Chemist.
27. Bacteriologist.
28. Chief Public Analyst.
29 Chemical Examiner.
30. Manager, Central Medical Stores.
31. Rajasthan Medical and Health Services Class I (Selection Grade)
32. Rajasthan Medical and Health Services Class I.
33. Rajasthan Medical and Health Services Class II (Senior Scale).
34. Rajasthan Medical and Health Services Class II (Junior Scale).
35. Assistant Health Officers.
36 Secretary, Stores Purchase Organisation.
37. Administrative Officer.
38. Demonstrator.
39. Dietician.
40. Public Analyst.

B—SAWAI MAN SINGH MEDICAL COLLEGE

1. Principal, Sawai Man Singh Medical College.
2. Professors in—

   (a) Physiology.
   (b) Anatomy.
   (c) Pharmacology.
   (d) Pathology.

3. Readers in—

   (a) Pathology.
   (b) Medicine (Clinical).
   (c) Bio chemistry.

4. Assistant Professors in—
   (a) Physiology.
   (b) Anatomy.

5. Senior Demonstrators in—

   (a) Physiology.
   (b) Anatomy.
   (c) Pharmacology.
   (d) Pathology.

6. Lecturers.

Mines and Geology Department.

1 [1]Director
2 [2]Joint Director (Administration)
3 Mining Engineers
4 Assistant Mining Engineers
5 Chemist cum Ceramic Technologist
6 Mines Manager
7 Assistant Mines Manager.
8 Dy Drilling Engineer
9 Chemists
10 Ceramic Assistant
11. Asstt Engineer (Survey)
12 Manager Patan Project
13 Labour Welfare Officer
14 Senior Geologist
15 Junior Geologist
16 Chemical & eramic Engineer.

Officers Training School, Jaipur

1 Administrative Officer.

Police Department.

1 Police Automobile Officers
2 Director, Forensic Laboratory
3 Assistant Director, Forensic Laboratory
4 Superintendent of Police, Radio Organisation
5 Deputy Superintendent of Police, Radio Organisation

Public Relations Directorate.

1 Director.
2 Deputy Directors
3 Assistant Directors
4 Scrutiny Officer
5 Senior Photographer.
6 Assistant Editor
7 Liaison Officer
8 Public Relations Officer
9 Enquiry Officer

Relief and Rehabilitation Department

1 Financial Adviser
2 Loans Officers

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1 Substituted vide order No F3(28) Apptts (A)III/63 dated 15.9.65
2 Added vide order No F3 (23) Apptts (A.III) 63 dated 23.3.66.

Social Welfare Department.

1. Director.
2. Assistant Director.
3. Welfare Officers.
4. Research Officers.
5. [1]Publicity Officer.
6. Special Officer (Rehabilitation)
7. Medical Officer.
8. Superintendent of Homes.
9. [2]Chief Probation Officer.
10. Principal.
11. Lecturer.
12. Lecturer in Tribal Welfare and Correctional Administration.

Election Department.

1. Bhief Election Supervisor.

Tourist Facilitias Department.

1. Organiser, Tourist Facilities.

Registration & Stamps Department.

1. Inspectors.

Revenue and Land Records Department.

[3]Deleted.

Sailors Soldiers & Airmens Boards.

1. Secretaries.

Secretariat.

1. Assistant Secretaries to Government.
2. Organisation and Methods Officers.
3. Private Secretaries.
4. [4]Deleted

State Insurance.

1. Director.
2. Deputy Director.
3. Assistant Director.

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1. Deleted vide N[illegible]
2. Added vide [illegible]
3. Deleted vide [illegible]
4. Deleted vide [illegible]

Directorate of Economics and Statistics.

1. Director of Economics and Statistics.
2. Statistician.
3. [1]Dy. Director.
4. [1]Assistant Director.

Local Self Government (Local Bodies).

1. Regional Inspectors
2. Divisional Panchayat Officers

Transport Department.

1. Assistant Regional Transport Officers.
2. Manager, Rajasthan State Transport Service.

Development Department

1. Block Development Officer.
2. Animal Husbandry Officer.
3. Agriculture Extension Officer
4. [2]Editor, Rajasthan Vikas
5. [3]Principal, Gram Sewak Centre.

Colonisation Department.

1. Assistant Director of Colonisation.
2. Tehsildars of Colonisation

Rajasthan High Court

1. Deputy Registrar (Administration)
2. Assistant Registrar and Secretary to the Chief Justice

Law and Judicial Department.

1. Whole-time Public Prosecutors
2. [4]Government Advocate.

Panchayat Department

1. Assistant Directors
2. Senior Instructors and other Instructors
3. District Panchayat Officers

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1 Inserted vide Apptts (A III) Deptt. Noti No F 3 (18) [illegible]
2. " " " " " " [illegible]
3 " " " " " " [illegible]
4 " " " " " " [illegible]

Small Savings Organisation.

1. Special Officer, Small Savings Organisation.
2. Divisional Officer, Small Savings Scheme.

Directorate of Employment.

1. Director of Employment.
2. Deputy Director of Employment.
3. Assistant Director of Employment.
4. Sub-Regional Employment Officer.
5. Assistant Employment Officer.
6. District Employment Officer.

Consolidation Department.

1. Consolidation Officer.

Rajasthan Public Service Commission.

1. [1]Deleted.

[2]*Evaluation Organisation.*

1. Regional Evaluation Officer.
2. Research Officers.

[3]*Rajasthan Canal Project*

1. Assistant Town Planner.

[4]*Rajasthan State Roadways' Department.*

1. General Manager.
2. Deputy General Manager.
3. Assistant General Manager (Administration).
4. Assistant General Manager (Traffic).
5. Assistant Regional Manager.
6. Chief Mechanical Engineer.
7. Regional Mechanical Engineer.
8. Works Manager.
9. Controller of Stores.
10. Assistant Mechanical Engineer.
11. Assistant Works Manager.
12. Technical Assistant.
13. Assistant Engineer (Civil).
14. Stores Officer.
15. Labour Officer.
16. Senior Accounts Officer.

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1. [illegible] -62
2. [illegible]
3. [illegible] -62.
4 [illegible]

[1]Rajasthan Underground Water Board

1. Engineer Incharge and Secretary.
2 Executive Engineer (Drilling).
3 Executive Engineer (Blasting)
4 Geohydrologist
5 Assistant Engineer.
6 Junior Geologist.
7. Chemist.
8. Drilling Foreman.

[2]Directorate of District Gazetteer.

1 Research Officer.

[3]Directorate of Archives

1. Director of Archives
2 Assistant Director of Archives

B—SUBORDINATE SERVICES

[4]Holders of posts enumerated below or similar posts

1. Junior Accounts Service

Agriculture Department,

A—Agriculture Section.

1. Boring Supervisors.,
2. Borers.
3. Computors
4. Overseers
5. Draftsmen
6. Artists
7 Technicians
8. Mistries
9. Drill Operators
10. Laboratory Assistants
11. Agriculture Assistants
12 Field Assistants
13. Assistant Technicians
14 Farm Mistries
15 Agriculture Teachers.
16 Supervisors of Gardens
17 Instructors
18. Mechanics

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1. Inserted vide Noti No F 1 (6) Appts (A) III/65, dated 15-9-65.
2. " " (9) " (A)/65, dated 23-7-65.
3 Inserted vide Noti No F 3 (16) " (A III)/65, dated 8-11-65.
4. Inserted " " (19) " (A) 62 dated 12- [illegible] 62

19. Cotton Inspectors.
20. Plant Protection Assistant.
21. Assistant District Agriculture Officers
22. Tractor Foreman.
23. Farm Managers.
24. Research Assistant.
25. Agriculture Extension Officers.
26. Designer, Agriculture Workshop.

B—Livestock Section.

1. Salhotries.
2. Inoculators.
3. Head Stockmen and Stockmen.
4. Livestock Inspectors.
5. Fisheries Supervisors.
6. Compounders, Veterinary Hospitals.
7. Poultry Inspectors, Sub-Inspectors and Assistants.
8. Laboratory Assistants.
9. Assistant Superintendents, Cattle Breeding Farms.
10. [1]Animal Husbandry Extension Officers; and Sheep and wool Extension Officer.

Department of Archaeology and Museums.

1. Custodians.
2. Conservation Assistant.
3. Supervisor Astronomical Observatory, Jaipur.
4. Photographers.
5. Draftsmen.
6. Artists
7. [2]Librarian.
8. Supervisor (Fort and Palace.)
9. Laboratory Assistant.
10. Marksman.
11. Head Photographer.
12. Carpenter.

Ayurvedic Department.

1. Inspectors of Ayurvedic and Unani Dispensaries.
2. Vaids and Assistant Vaids of Pharmacies.
3. Vaids and Hakims of Dispensaries.
4. Compounders.
5. Nurses.

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1. Inserted vide Noti No F. 3 (26) Apptts. (A)/62, dated 30-10-63.
2. Posts at No 7 to 12 substituted vide Noti. No. F 3 (1) Apptts. (A-III) dated 12-4-67

6 Lecturers of Ayurvedic Colleges
7 Registrar, Indian Medicine Board

Circuit Houses

1 Supervisors—incharge of Circuit House Class I
2. Supervisor, Government Hostel, Jaipur
3 Senior Receptionist
4 Junior Receptionist
5 Manager Circuit Houses
6 [1]Asstt Superintendent, Rajasthan State Hotel, Jaipur
7 [1]Manager, Bikaner House, New Delhi

Civil Aviation Department

1 Mechanics

[2]*Food Supplies Department*

1. [3]Area Supply Officers
2 Enforcement Officers
3 Godown Officers
4 Assistant District Supply Officers.
5. Enforcement Inspectors.

Co-operative Department.

1 Inspectors
2 Assistant Inspectors
3 Field Publicity Assistants.
4 Operators
5 Gram Sewaks
6 [4]Teachers of the Rural Reconstruction Department
7 Vaidyas
8 Manager, Dramatic Unit
9 Artist, Dramatic Unit
10 Actors, Dramatic Unit
11. Musicians, Dramatic Unit
12 [5]Co-operative Extension Officers

[6]*Commercial Taxes Department*

1 Legal Assistant
2 Inspectors Grade I.

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1 [illegible]
2 [illegible]
3 [illegible] otts (A III), 65 dated 4-2-65
4 [illegible] 30-10-63
5 [illegible] 13-10-63
6 [illegible] 30-10-63
[illegible] dated 19 8-61

3. Inspectors Grade II
4. Inspectors Grade III.
5. [1]Patrolling Officer.
6 [1]Jamadars.
7. [1]Sepoys.
8. [1]Driver.

[2]Excise Department.

1. Inspectors Grade I.
2. Inspectors Grade II.
3. Inspectors Grade III.
4. [illegible]
5. [illegible] Force).
6. [illegible] Force).
7. [illegible] Force).
8. [illegible]
9. Sepoy and Sewars (Preventive Force).

Dharmarth Department.

1. Inspectors.
2. Assistant Inspectors.

Education Department.

1. Sub-Deputy Inspectors.
2 Headmasters of Government Schools other than High Schools and similar Educational Institutions.
3. Librarians in-charge of Maharaja's Public Library, Jaipur, King George V Silver Jubilee Library, Bikaner and Sumer Public Library, Jodhpur.
4 Teachers in all Government Institutions.
5. Superintendent, Physical Education.
6. Medical Officer.
7. Social Education Organisers.
8. Overseers
9 Vice Principal, Kala Sansthan, Jaipur.
10. [3]Physical Instructor.
11. Laboratory Assistants.
12. Demonstrators.
13 Short-Hand Instructors.
14. ~~Taxidermist.~~
15. Artists.

1. Added vide Noti No F.3 (16) Appts(A)/64, dated 10-8-64.
2 „ „ „ (16) . (A)/64 dated 19-8-64
3 Inserted vide Noti No. F 2 (22) „ (A-III)/61, dated 24-1-62

16. Garden Supervisor.
17. Museum Keepers.
18. Gasman
19. Section Cutter.
20. [1]Lecturer in Sanskrit Colleges.
21. Educatian Extension Officers.
22. [2]Assistant Physical Instructors.
23. Music and Dance Teachers.
24. Violenists.
25. Tabla Teacher.
26. Bus Drivers
27. Lady Matrons.
28. Mechanic and Mistries.
29. Librarians of Degree and Post Graduate Colleges.
30. Assistant Statisticians.
31. Computors.
32. [4]Enforcement Officer.
33. [3]Assistant Enforcement Officer.
34. [4]Attendence Officer.
35. [5]Divisional Librarian.
36. [6]Matron.

Puratatva Mandir (Rajasthan Oriental Research Institute).

1. Junior Research Assistant.
2. Surveyors.

Election Department.

1. [7]Deleted.

Forest Department.

1. Rangers } including Demarcation Ranger
2. Deputy Rangers } and Grass Farm Deputy Rangers.
3. Instructors, Kotah Forest School.
4. Head Guards
5. Havaldars.
6. Foresters.
7. Nakedars.
8. Skinners.
9. Surveyors.
10. Draftsmen.
11. Amins
12. Overseers

1. [illegible]
2. [illegible]
3.
4
5.
6
7. Deleted [illegible] (4) [illegible] /62 [illegible] 22-10-62.

Garages Department.

1. [1] Drivers, Assistant Drivers including Motor Drivers, Truck Drivers, Tractor Drivers.
2. Foreman.
3. Electricians.
4. Mechanic
5. Fitter
6. [2] Mechanical at Inspector.

Public Works Department – Irrigation.

1. Assistant Field Engineers.
2. Computors.
3. Estimators
4. Draftsmen including Head Draftsmen, Senior Draftsmen, Junior Draftsmen and Assistant Draftsmen.
5. Tracers.
6. Overseers.
7. Surveyors including Senior and Juniors.
8. Supervisors.
9. Plan Record Keeper.
10. Ferro Printers and Ferromen.
11. Service Foremen.
12. Mechanical Foremen.
13. Instructors.
14. Head Signaller and Signallers.
15. Ziledars and Naib-Ziledars.
16. Deputy Collector.
17. Mechanical and Electrical Overseer.
18. Research Assistant.
19. Head Laboratory Assistant.
20. Laboratory Assistant.
21. Overseer.
22. Canal Tehsildars.
23. [3] Field Assistant.
24. Silt Analyst.
25. Observers.
26. Mistries
27. Labour Welfare Inspector.

Relief and Rehabilitation Department.

1. Tehsildar.
2. Assistant Rural Rehabilitation Officer.

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1. Added vide Notification No. F. 18(16) Apptts. (A) 56, dated 11-4-59.
2. " " " No. F. 3 (1) 64, dated 26-6-67.

3. Loans Inspector.
4. Roving Inspector.
5. Naib Tehsildar.
6. [1]Sales Inspector.

Social Welfare Department

1 Assistant Research Officers
2 Assistant Publicity Officers
3 Assistant Statistical Officers
4 Photographers and Artists.
5 Welfare and Rehabilitation Inspectors
6 Accounts Inspectors
7 Propaganda Assistants
8 Welfare Workers.
9 Lady Welfare Workers
10 Overseer-cum-Draftsmen.
11. Parcharaks
12 Operators
13 Chief Inspectors
14 Senior Housing Inspectors
15 Industrial Inspector.
16 Supervisor of Schools
17. Housing Inspectors
18 Well Inspectors
19 Vaidyas
20 Compounders
21 Hostel Superintendents
22 Lady Hostel Superintendents
23 Tailoring Instructors
24 Carpentry Instructors
25 Shoe Making Instructors
26 Bamboo and Cane Making Instructors
27 Agriculture Instructors
28 Smithy Instructors
29 Instructors (Basic Schools)
30 Craft Basic School Teachers
31. Teachers
32 Assistant Superintendents
[33 [2]Lady Welfare Officer
34 District Social Welfare Officer
35 Investigator (Field Survey)
36 Probation Officer
37 Assistant Lady Welfare Officer

1 Added vide Noti No F 5 (10) Apptts (A II) 65 dated 19 8-66
2 Item No 33 to 43 added vide Noti No F 3 (16)(A III) 64 dated 21-3-64

38 Superintendent of After Care -Home/Rescue/Home Beggars Home and Home for Aged and Infirms.
39. Head Master of Certified School.
40. Assistant Superintendent, After Care Home/Rescue Home/ Beggars' Home District Shelter and Orphanage.
41. Assistant Probation Officers.
42. Welfare Officer (Prisons).
43. Investigator (Home).] [1]

Public Works Department—Buildings and Roads

1 Engineering Subordinates, Senior and Junior.
2. Estimators.
3. Computors.
4. Draftsmen including Head Draftsman, Senior Draftsmen, Junior Draftsmen and Assistant Draftsmen.
5 Ferromen.
6. Workshop Supervisors.
7. Workshop Foremen.
8. Water Inspectors.
9. Meter Inspectors.
10. Meter Readers.
11. Loboratory Assistants.
12. Filter Attendants.
13. Pump Attendants.
14. Tracers.
15. Inspectors of Gardens.
16. Assistant Inspectors of Gardens.
17. Legal Assistant.
18. Assistant Architects.
19. Assistant Statistician.
20. Mistries.
21. [1]Pump Driver.

Labour Department.

1. Inspectors.
2. Investigator.
3. Statistical Assistant.
4. Computor.
5. Compounder.
6. Midwives.
7. Nurse.
8. Draftsman.
9. Projector Operator.

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1. Inserted vide Appits. Deptt. Notf. No. F. 3(25) Appits. A III/65 dated 5-4-66.

10 [1]Manager, Central Medical Store, Employees, State Insurance Scheme
11 [2]Foreman Instructors
12 [2]Supvisor Instractors
13 [2]Drawing and crafts Instructors
14 [2]Non Technical Instructors

Jails Department

1 Jailors
2 Deputy Jailors
3 Assistant Jailors
4 Chief Head Warders
5 Matrons
6 Head Warders
7 Factory Manager
8 Assistant Factory Manager
9 Teachers
10 Head compositors
11 Compositors
12 Printers
13 Inspector of Jails and Lock ups
14 Compounders
15 Nurse Dais

Revenue, Colonisation and Land Records Department.

1 Naib Tehsildars
2 Assistant Land Records Officers
3 Inspectors or Checkers in the office of Settlement Department
4 Inspectors, Land Records Department
5 Head Draftsmen and Draftsmen
6 Boundary Inspector
7 Sadar Kanungos Assistant Sadar Kanungos and Office Kanungos
8 Assistant Office Kanungo
9 Senior Boundary Inspector
10 Inspector of Revenue Accounts
11 Tracers
12 Ferroman
13 Tehsildars

Registration and Stamps Department

1 Sub Registrars

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1 Inserted vide Apptts Deptt Noti No F 3(16) Apptts A/61/Gr III dated 3-11-61
2 " No F 3(10) A II/62 dated 7-6 62

Directorate of Local Bodies

1 Assistant Regional Inspectors

A-MEDICAL & PUBLIC HEALTH DEPARTMENT

1 Assistant Superintendents, Hospitals
2 Assistant Pharmacutical Chemists.
3 Assistant Matrons
4 Sisters and Junior Sisters
5 Nurses and Nurse Dais including Male Nurses
6 Compounders
7 Pharmacists
8 Technicians
9 X Ray Assistant.
10 Propaganda Assistants
11 Artists
12 Lady Health Officers
13 Laboratory Assistants
14 Media man
15 Health Inspectors
16 Sanitary Inspectors
17 Malaria Surveyors
18 Health Visitors
19 Vaccinators.
20 Mistries
21 Electricians
22 Sister Tutor
23 Staff Nurse
24 Midwives
25 Animal House Keeper
26 Photographers
27 Occupational Therapist
28 Moddellars
29 Physical Instructor
30 [1]Motor Mechanic
31 [2]Units Officer Malaria

B—SAWAI MAN SINGH MEDICAL COLLEGE

1 Junior Demonstrators
2 Curator
3 Librarian
4 Physical Instructor

1. Inserted vide Appts Deptt Notf No F 3(21) Appts (A) 61/Gr III dated 24 1-62.
2. Inserted vide Appts. Deptt Notf No F 3(2) [illegible]

[1]*Mines and Geology Department*

1 Drill Mechanic
2 Laboratory Assistant Senior
3 Field Assistant Grade I
4 Draftsmen Grade I
5 Overmen Senior.
6 Surveyors
7 Electrician
8 Mines Foreman Grade I
9 Museum Assistant
10 Statistical Assistant
11 Mines Surveyor
12 Computors
13 Laboratory Assistant Junior.
14 Chemical Assistant
15 Ore Dresser
16 Mechanic
17 Manager, Bhankri Slab Quarries
18 Workshop Mechanic
19 Mines Foreman Grade II
20 Compressor Operator
21 Prospecting Supervisor
22 Pump Operators
23 Generator Operator
24 Rock Drill Operator
25 Drilling Assistant
26 Rigman
27 Section Cutter
28 Tracer
29 Compressor Driver
30 Driller Grade I
31 Driller Grade II
32 Assistant Driller
33 Draftman Grade II
34 Field Assistant Grade II
35 Overman Junior.
36 Filter Grade II
37 Drivers of Jeep, Truck and Tractors

Police Department

1 Inspector
2 Sub Inspectors
3 Head Constables

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3 Substituted vide Apptts. Deptt. Notn. No F3(23) Apptts. (A III)/63 dated 9-6

4 Constables
5 Assistant Sub Inspector
6 Photographer
7 Compounder
8 Welder.
9 Turner
10 Painter
11 Company Commander
12 Platoon Commander
13 Ballistics Experts
14 Scietific Assistants
15 Police Photographer and Analyser

Public Relations Directorate

1 Photographers
2 Dark Room Assistants
3 Artists
4 Mechanic cum Operator
5 Operator
6 [1]Mistries

[2] *Directorate of Economics and Statistics*

1 Statistical Reserch Assistants
2 Senior Artists
3 Junior Artists
4 Draftsmen
5 Computors
6 Field/Statistical Inspector
7 Progress Extension Officer
8 Librarian
9 [3]Supervisor (Economics and Statistics)

Transport Department

1 Transport Inspectors
2 Transport Sub Inspectors
3 Survey Inspector
4 Foreman
5 Drivers
6 Mechanical Inspectors

Development Department

1 Co operative & Panchayat Officer
2 Social Education Officer

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1 Inserted vide Appt Deptt Not No F 3(21) Apptts A III/63 dated 12 12-63
2. Substituted vide Apptts Noti No F3 (18) Apptts (A)/61/Gr III dated 20-3-62
3 Inserted by Notification No F 3 (1) Apptts (A III) 67 dated 12 4 67

3. Overseers.
4. Drivers

Panchayat Department.

1 Panchayat Extension Officers Grade I.
2 Panchayat Extension Officers Grade II.

Tourist Facilities Department.

1 Tourist Assistants.

Directorate of Employment.

1 Statistical Assistants.

Consolidation Department.

1 Assistant Consolidation Officer.
2. Munsarim.
3 Inspectors.

Industries Department

1 Liason Officer-cum-Hostel Superintedent
2 [1]Technicions, Grade I, II & III.
3 [1]Mechanic in the crysteatisation Plant, for Sodium Sulphate Didwana.
4 [2]Industries Extension Officers.
5 [3]Designer Artistic crafts Training Institute, Jaipur.
6 [3]Superintendent Quality Marking of Small Scale Industries.
7 [4]Superintendent, Salt (Technical).
8 [5]Seperintendent Cum-Designer Artist, Design Extension Centre, Jaipur.

Evaluation Organisation

1. Research Assistant.
2. Inverstigator.
3. Computor.

Rajasthan State Roadways Department

1. Depot Manager.
2. Assistant Depot Manager.
3. Traffice Inspector.
4. Assistant Traffic Inspector.
5. Assistant Statistician.

1	Inserted by Notification No	F 3 (2)	Appts	(A-III)	63,	,,	5 2 63
2	do	,, (26)	,,	,,	62,	,,	30 10 63
3	do	,, (4)	,,	,,	64	,	8-7-63
4	do	,, (4)	,		63		5-6-67
5,	do	,, (14)	,,	,,	64	,,	26 4 64

6. Labour Welfare Inspector.
7. Store Superintendent.
8. Stores Inspector.
9. Stores Sub-Inspector.
10. Assistant Stores Sub-Inspector.
11. Senior Foremen Grade I.
12. Senior Foremen Grade II.
13. Junior Foreman (Mechanical).
14. Junior Foreman (Electrical).
15. Overseer.
16. Drivers.
17. Conductors.
18. Mechanics.
19. Electrician Grade I.
20. Turner Grade I.
21. Vulcaniser Grade I.
22. Black-smith Grade I.
23. Tin-smith Grade I.
24. Shoemaker Grade I.
25. Welder Grade I.
26. Painter Grade I.
27. Carpenter Grade I.
28. Assistant Mechanics.
29. Upholsters Grade II.
30. Tyre Fitter Grade II.
31. Carpenter Grade II.
32. Assistant Electrician Grade II.
33. Painter Grade II.
34. *Tin-smith/Shoemaker Grade II.*
35. Welder Grade II.
36. Vulcaniser Grade II.
37. Turner Grade II.
38. Black-smith Grade II.
39. Refrigeration & Air-Conditioning Technicians.
40. Hoistes-cum-Tourist Guide (Air-Condition Coaches).

C—MINISTERIAL SERVICES

Holders of posts in all Departments in categories such as—

1. Accountants including Divisional Accountants, Senior Accountants, Sub-Accountants, Deputy Accountants, Junior Accountants, Assistant Accountants, Stores Accountants and Assistant Stores Accountants. District Revenue Accountants & Tehsil Revenue Accountants.
2. Ahalmads, Senior, Junior or Assistant Ahalmads.

3 Accounts Clerks and Junior Accounts Clerks
4 Accounts Compilers
5 Assistants including Revenue Assistant, Judicial Assistant Establishment Assistants Miscellaneous Assistants
6 Audit Chithiat Clerks
7 Audit Clerks
8 Auditors including Divisional Auditors
9 Bill Clerks
10 Biltiyat Clerks
11 Book Binders
12 Cashiers and Assistant Cashiers
13 Clerks including Civil Clerks Criminal Clerks, Miscellaneous Clerks Appeal Clerks, Revision Clerks, English Clerks
14 Calculating Machine Operators
15 Camp Clerks
16 Cataloguers
17 Compilers including Head Compiler in Directorate and District Gazetteers Department
18 Confidential Clerks
19 Copyist
20 Core Logging Clerks
21 Counter Clerks.
22 Dak Clerks
23 Despatch Clerks
24 Diarists.
25 Division Clerks
26 Establishment Clerks
27 Excise Clerks
28 Farm Clerks
29 Fieldmen cum Storekeepers and Junior Fieldmen-cum Storekeepers
30 Field Assistants
31 Force Clerks
32 Furniture Clerks
33 Gajdhars
34 Gazette Clerks
35 Head Clerks
36 Inspectors in Census Department
37 Inspectors for Intelligence, Sub Inspectors and Assistant Inspectors in Custom and Excise Department
38 Instrument Clerks
39 Junior or Lower Division Clerks.
40 Khata Jamabandi Clerks
41 Log Clerks
42 Loading and Despatch Clerks
43 Librarians or Library Clerks in Offices

44. Librarians of Libraries other than those mentione Schedule I or II, Assistant Librarians, Branch Librar Reference Librarians.
45 Leave Reserve Clerks.
46 Munsarims.
47. Munshies and Head Munshies.
48 Moharrirs.
49 Mukaddams
50. Nakedars.
51 Nazirs.
52 Paper Expert, Co-operative Department.
53. Parcel Clerks.
54 Patwaris.
55 Pay Clerks.
56. Pension Clerks.
57. Personal Assistants to Heads of Department or O not belonging to the cadre of the Department.
58 Peshkars and Junior or Assistant Peshkars.
59 Petition Clerks.
60 Proof Readers.
61. Public Relations Directorate following posts—
    Enquiry Officers.
    News Editors.
    News Assistants.
    Journalists.
    Scrutinisers.
    Production Officers.
    Lecturers.
62. Readers and Chief Readers.
63. Receipt Clerks
64 Record Keepers, Assistant Record Keepers and I Clerks
65. Refund Clerks.
66 Roznamcha Clerks.
67 Reference Clerks.
68 Section-in-charge and Section Clerks.
69 Senior or Upper Division Clerks, Including Inspec Jagir Department.
70 Stationery Clerks.
71. Statistics Clerks.
72 Stenographers.
73 Stock Verifiers.
74. Store Keepers and Assistant Store Keepers.
75. Sub-Divisional Clerks.
76. Superintendents, General Superintendents and S Superintendents including Office Superintenden Registrar in M. B. M Engineering College, Jodhpu

77. Supervisors.
78. Tabulators.
79. Time Keepers and Assistant Time Keepers.
80. Translators in Office.
81. T. A. Clerks.
82. Treasurers in Offices, Assistant Treasurers and Junior Treasurers.
83 Typists.
84 Vernacular Clerks.
85. Writers.
86. Village Level Workers.
87. Muhafizan.
88. Deputy Registrars Departmental Examinations.
89. Insurance Inspectors.
90. Booking Clerk & Conductor Govt. Transport Service, Sirohi.
91. Manager Grades I & II in Devasthan Deptt.
92. Darogas Grades I & II "
93. Ohdedar " " "
94. Mahant " " "
95. Mukhiya " " "
96. Pujari " " "
97. Goswami " " "
98. Sub-Editor.
99. Reporter.
100. Senior Proof Reader.
101. P. A. to Director of Agriculture.
102. Store Supervisor.
103. Games Supervisor-cum-Assistants.
104. Lady Supervisors.
105. Lady Tailors.
106. Inspector, Stores and Accounts.
107. Amins of Irrigation Deptt.
108. Telephone Operators.
109. Surveyors of Consolidation Department.
110. Guides
111. Junior Receiptionists.
112. Karindas
113. Section officers in the Secretariat and the office of the Rajasthan Public Service Commission.
114. Accounts Inspectors.
115. Record Assistants.
116. Investigators.
117. Record Attendent.
118. Weeders.
119. Preservation Assistant.
120. Laboratory Assistants.
121. [1]Head Translators of the Secretariat.

1. Inserted vide Apptts. Deptt. Notification No. F. 3 (19) Apptts. (A) III/65. dt. 9.8.72.

[1]APPENDIX XIII

Rules regulating the incidence of Pay, Allowances, Pension etc, between Rajasthan Government and the Central Government and the Governments of Punjab, Bihar, Madras, Mysore, Madhya Bharat, Hyderabad (Deccan) PEPSU, Saurashtra Travancore, Cochin and Madhya Pradesh

These rules shall take effect from the dates noted against each Government —

Part A States

1 Punjab	21 5-1955
2 Bihar	1 10 1955
3 Madras	28 6 1954
4 Orissa	23 11-1955

Part B States

1 Mysore	25 5 1954
2 Madhya Bharat	27 5 1954
3 Hyderabad (Deccan)	11 6 1954
4 PEPSU	28 5 1954
5 Saurashtra	23 8 1954
6 Travancore Cochin	3 9 1954
7 Madhya Pradesh	11 3 1954

(i) *Incidence of Pay and Allowances, other than leave salaries* – The Rules given in Section I of Part 'B' of Appendix 3 to Account Code, Volume I, shall apply *in toto*

(ii) *Incidence of leave salary* —(a) *Temporary transfer* — The liability for leave shall be extinguished by recovering Leave Salary Contribution at rates to be prescribed by the lending Government, but no contributions shall be payable for the period of leave The recovery of Leave Contributions would extinguish all future liability for the leave earned during the period of deputation excluding the grant of special disability leave As regards the latter kind of leave the allocation shall be governed by Rule 6 in Section II of Part 'B' of Appendix 3 of Account Code, Volume I

(b) *Permanent Transfer* —Leave salary shall be allocated according to Rule 3 or Rule 9 of Section II of Part 'B' of Appendix 3 to Account Code, Volume I, according as the Government

1 Inserted by F D Order No F 7 (17) F II 54 *dated the 6th December 1955*

servant is subject to the Leave Rules of the Fundamental Rules or Revised Leave Rules, 1933 In the case of the "Revised Leave Rules, 1933 (or equivalent)', the liability of the Lending Government shall include both "Earned Leave" and "Half Pay Leave" at credit on the date of permanent transfer of the Government servant

Madras Government have not agreed to the Rules of allocation regarding Half Pay Leave.

NOTE

It shall be decided at the time of transfer from a State, whether the Leave Rules to which the Government servant concerned was subject while serving under the State Government should be deemed equivalent to the Fundamental Leave Rules or the Revised Leave Rules, 1933. When neither of those rules can be applied appropriately, the two Governments shall settle the issue at the time of transfer in keeping with the principle underlying those rules, as far as possible

(c) Both in the case of temporary transfer and in the case of permanent transfers, the Government sanctioning 'Leave not due' shall bear the charge on account of such leave, in the first instance, in all cases, but in the event of the Government servant on return from such leave, being transferred to another Government before the 'Leave not due' taken by him is completely earned by duty, such re-adjustment of the charge shall be made as may be agreed npon by the two Government concerned

(iii) *Incidence of the cost of Passage* —The liability shall be extinguished by the recovery of Passage contributions as provided in Section III of Appendix 3 to Account Code, Volume I

(iv) The procedure set out in (ii) above shall also be followed for the allocation of pension In other words, in all cases of temporary transfers, pension contributions at rates prescribed by the lending Governments, shall be recovered from the borowing Government for the period of deputation, but no contribu-

[illegible]

remain responsible for the pensionary charges of the Govern ment servant in respect of the service rendered under it, prior to the permanent transfer including the period of service and leave, for which contributions have been recovered This liability shall be discharged by paying a proportionate pension when it is sanctioned, the allocation being made on the basis of the length of service and the rules laid down in Section IV of

Appendix 3 to Account Code, Volume I, being followed "*mutatis mutandis*" If the pensioner is entitled to get his pension commuted the commutation shall have the effect of absorbing or reducing the share debitable to the different Governments in the order in which these shares rise from the lowest to the largest amount in accordance with Rule 32 of Section IV of Appendix 3 to Account Code, Volume I

(v) *Incidence of charges of Bonus in respect of Government servants who are employed on bonus terms*—The principle given in Section V of Appendix 3 of Account Code Volume I, shall be adopted In other words, the lending Government shall recover from the borrowing Government such bonus contributions as may be agreed upon between the two Governments

(vi) *Incidence of Government contributions to I C S Family Pension Fund*—The question shall be decided by mutual agreement in each case as and when it arises

(vii) *Incidence of Government contributions to the I C S Non European Members Provident Fund*—The liability shall be settled by current recovery of a contribution to be fixed *ad hoc* at Rs 20/— per mensem

Madras Government have not agreed to the arrangement

(viii) (a) Incidence of expenditure involved in Audit and keeping accounts

(b) Incidence of Grants of Land and Alienations

(c) Incidence of the cost of post functions on Railways including the cost of protecting Railway Bridges

(d) Incidence of charge on maintenance of demarcation of a dispute over boundaries

(e) Incidence of Family Pensions in respect of Military and Naval Officers and of Civil Officers serving with a Military or Naval Force

(f) Incidence of Leave Salary and Pension Contributions recovered in respect of Government servants lent on foreign service

Madras Government have not agreed to this and Punjab and Bihar Governments have not agreed to the arrangements in regard to items (e & f)

The relevant rules laid down in Appendix 3 to Account Code, Volume I shall be adopted '*mutatis mutandis*'

The rates of contributions for leave salary and pensionary charges will generally be the same as are applicable to a Central Government servant on foreign service

[1]Government of Rajasthan's Decision.

[1]"Consequent upon the Re organisation of the states with effect from 1st November, 1956 and disappearance of the erstwhile Part A and Part B States, it has been decided that the incidence of leave salary, pension etc, of Government servant on deputation or transferred from the Central Government to the Rajasthan Government or vice versa will be regulated with effect from the 1st November, 1956 in accordance with the procedure laid down in Appendix 3 to Account Code Volume I issued by the Comptroller and Auditor General The incidence in respect of service rendered prior to 1st November, 1956 should be regulated in accordance with the procedure embodied in Appendix XIII of the Rajasthan Service Rules wherever it was applicable prior to that date and the liabilities allocate amongst the successor States in accordance with the provision of the States Re organisation Act, 1956 As a corollary, any contribution recovered from 1st November, 1956 from the Central Government only in accordance with the procedure laid down in Appendix XIII referred to above would have to be refunded in cases in which the liability is required to be settled otherwise than by payment of contribution under the procedure laid down in Appendix 3 to Account Code Vol I"

Government of Rajasthan's Decision

[2]In supersession of all existing orders/instructions, it has been ordered that as mutually agreed upon to between Government of Rajasthan and State Governments noted below, the incidence of leave salary, pension etc of Government servants on deputation or transfer from Rajasthan Government to any of the Government noted below or vice versa, will be regulated with effect from 1st November, 1956 in accordance with the procedure laid down in Appendix 3 to Account Code Volume I issued by the Comptroller and Auditor General of India Any contribution recovered from the State Governments in accordance with the procedure laid down in Appendix XIII of the Rajasthan Service Rules would have to be refunded in cases in which the liability is required to be settled otherwise than by payment of contribution under the procedure laid down in Appendix 3 to Account Code Volume I.

Name of States

1 Madhya Pradesh
2 Mysore,
3 Maharashtra
4 Gujarat
5 Punjab
6 Bihar,
7 Andhra Pradesh
8 Madras
9 Kerala
10 Assam
11 West Bengal
12 Uttar Pradesh
13. Orissa.

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1 Inserted vide F D No F
2 Inserted vide F D Order
3 Added vide F D Order b 2-1961

APPENDIX XIV

List 'A'

List of Heads of Departments (Class I)

1. Advocate General.
2. Chairman, Board of Revenue.
3. Chief Conservator of Forests.
4. Chief Engineer, Electrical and Mechanical.
5. Chief Engineer, Buildings and Roads.
6. Chief Engineer, Irrigation.
7. [Deleted].
8. Commissioner of Industries and Commerce.
9. Chief Electoral Officer (Temporary).
10 Chief Secretary, Government of Rajasthan.
11. Additional Commissioner, Sales Tax & Agricultural Income Tax, Rajasthan.
12. Director of Education.
13. Director of Medical and Health Services.
14. Divisional Commissioners.
15. Director of Mines and Geology.
16. Director of Agriculture & Food Commissioner, Rajasthan.
17. Development Commissioner, (Senior).
18. Development Commissioner cum-Additional Chief Secretary.
19. Inspector General of Police.
20. Inspector General of Prisons.
21. Inspector General of Registration & Stamps.
22 Jagir Commissioner.
23. Labour Commissioner.
24. Legal Remembrancer.
25. Member, Industrial Tribunal.
26. Registrar, Co-operative Societies.
27. Settlement Commissioner.
28. Director of Transport.
29. [Deleted]
30. Director of Printing & Stationery for the period the post is held by senior I.A.S (Officer).
31 Manager, Ganganagar Sugar Factory Ganganagar.
32 Additional Director of Education.
33. Director, Technical Education.
34. Director of Insurance.
35. Commissioner, Devasthan.
36. Director of Consolidation of Holdings.
37. Principal, Officers' Training School, Jaipur.

38 Chief Accounts Officer, Chambal Project
39 [Deleted]
40 Director of Veterinary and Animal Husbandry.
41. Chairman, Board of Technical Education
42 Chairman Board of Nationalisation of Text Books
43 Chief Engineer Rajasthan Canal Project
44 Second Chief Engineer, Irrigation
45 Director of District Gazetters
46 Commissioner, Colonisation, Chambal Project, Kotah
47 Director of Employment
48 Secretary, Rajasthan Canal Board (for Board's Office only)
49 Chairman Rajasthan Canal Board
50 Commissioner for Food Supplies-cum Ex-Officio Secretary to the Government
51 Colonisation Commissioner Rajasthan Canal Project
52. Chief Accounts Officer Rajasthan Canal Project Jaipur
53 Secretary, Rajasthan Legislative Assembly
54 Member Appellate Tribunal, Transport Department Rajasthan
55 Principal, Rajasthan College of Agriculture Udaipur in respect of all the institutions and organisations under the control of the Government Boards for Agricultural Education and Research
56 Chief Engineer, Rana Pratap Sagar Dam
57. Food & Relief Commissioner Rajasthan
58 Director of Colonisation Chambal Project, Kota
59 Principal, Rajasthan College, Jaipur
60 Chief Engineer, P W D (Health) Rajasthan, Jaipur
61 The Director, Rajasthan Underground Water Board
62 Secretary Rajasthan Soldiers Sailors & Airmen Board
63 Chairman Rajasthan Panchayat Samiti & Zilaparishad service Selection Commission
64 Joint Development Commissioner (Panchayats)
65 *Chief Accounts Officer Rajasthan.*
66 Examiner Local Fund Audit Department
67 Principal M B M Engineering College, Jodhpur
68 Administrator, Rajasthan Canal Project
69 Commissioner, Rajasthan Project
70 Superintendent Census Operations, Rajasthan
71 Principal Sawai Man Singh Medical College, Jaipur
72 Chief Mining Engineer, Palana Liquite Mining Board, Bikaner
73 Director of Civil Defance (Additional Inspector General of Police), Jaipur
74 Director of Sheep and Wool, Intregated Programme, Rajasthan, Jaipur

75. Principal, S.P. Medical College, Bikaner.
76. All Collectors
77. Principal, & Controller of Associated Group of Hospitals Udaipur
78. Commissioner for Boarder Areas.
79. Commissioner, Excise, Rajasthan.
80. Commissioner, Commercial Taxes, Rajasthan.
81. Chief Engineer, Gang Canal Bhankra and Ghaggar Flood Central Works
82. Director N.C.C., Rajasthan, Jaipur.
83. Joint Director Technical Education Rajasthan.
84. Director Bhasa Vibhag and Ex-Officio-Secretary to Government.
85. *Director Regional Transport* Survey, Rajasthan, Jaipur. (Abolished).
86. Advisor Civil Defance. Jaipur.
87. Principal & Controller of Associated Group of Hospitals, Ajmer/Jodhpur.
88. General Manager, Jaipur Milk Supply Scheme, Jaipur.
89. Chief Town Planner and Architectural Advisor, Jaipur.
90. Secretary to the Governor.
91. Director Employment, Rajasthan, Jaipur.
92. Engineer Incharge-cum Secretary Rajasthan under Ground Water Board, Jodhpur.

LIST 'B'

List of Heads of Department (other than Class I)

1. Additional Jagir Commissioner.
2. Chief Statistical Officer.
3. Chief Superintendent, Archaeology and Museum.
4. Director, Printing & Stationery.
5. Chairman, Board of Registration of Ayurvedic and Unani System.
6. Chief Panchayat Officer.
7. Comandants National Cadet Corps.
8. Director of Ayurvedic.
9. Director of Local Bodies.
10. Director of Public Relations.
11. Director, Social Welfare Department.
12. Director of Colonisation, Hanumangarh.
13. District and Sessions Judges.
14. Head of Puratatvá Mandir.
15. Manager Ayurvedic Pharmacies.
16. Principals of Degree & Post Gratúte Colleges excluding Ayurvedic Colleges.
17. Principal Ford Foundation Training Centre at Chhatrapura (Kota).

18 Registrar, Rajasthan High Court
19 Secretary, Public Service Commission
20 Superintendent Gazetteer
21 Superintendent, Ayurvedic Studies
22 Principal Veterinary College Bikaner
23 Principal S K N Agriculture Institute, Jobner
24 Administrative Officer, Electrical & Mechanical Department in respect of items mentioned in I D Order No F 18 (II) I 11/55, dated the 13th October, 1956
25 Director Relief Department
26 Officer on Special Duty in the Rajasthan College of Agriculture Udaipur
27 Special Education Officer, Planning in respect of the following schemes —
  (a) Multi Purpose Schools & Higher Secondary Schools
  (b) Central Divisional and District Libraries
  (c) Social Education
28 Officer on Special Duty for the Rajasthan Colleges
29 Colonisation Officer, Rajasthan Canal Project Bikaner
30 Colonisation Officer, Chambal Project Kota
31 Secretary Board of Revenue (Land Records) in regard to the Live Stock Census Operations only
32 Deputy Secretary Appointments in respect of unit Record Offices
33 Wakf Commissioner
34 Secretary Nationalisation Board of Text Books
35 Principal, Polytechnics
36 [illegible] aining Centre, Sumerpur
37 [illegible]
38 [illegible]
39 Director Economical & Industrial Survey
40 Deleted
41 Director Rajasthan Sahitya Academy Udaipur
42 Deleted.
43 Electrical Inspector
44 General Manager, Rajasthan State Roadways
45 Deleted
46 General Manager, Rajasthan Salt Sources
47 Principal, Physical Education College, Jodhpur
48 Officer on Special Duty Bikaner Medical College
49 Principal Panchayat Samaties Kendars, Jaipur/Jodhpur Bikaner and Kota
50 Dy Secretary to Government, Relief and Rehabilitation Department in respect of the rehablitation Work and the

staff working in relief and rehablitation department, Rajasthan, Jaipur.

51. Commandant, Detention Camp, Deoli.
52. General Superintendent, Sodium Sulphate Plant, Didwana.
53. Joint Director (Rural Industrialiasation, Rajasthan.
54. Secretary State Vigilance Commission, Rajasthan.
55. Gold Control Officer.
56. Principal, Sadul Public School, Bikaner.
57. The Manager, Woolen Mills, Bikaner.
58. Principal, Tribul Orientation and Study Centre, Udaipur.
59. State Family Planning Officer.
60. Dy. Inspector General of Police Anticorruption.
61. Additional Director, Medical & Health Services.

APPENDIX XV

Rules made by the Comptroller and Auditor General for Regulating the preparation of Last Pay Certificates in cases of Transfers on duty or of return from leave

(1) Transfers on duty may be of two kinds —

(i) A Government servant may proceed on duty from one province or circle of audit to another

(ii) A Government servant may proceed on duty from one place to another in the same province or circle of audit

(2) In the former case the certificate should be given as follows —

(a) If the Government servant is employed at the station of the Accountant General of his province the certificate should be given by that officer provided that the system of payment after pre audit is followed in the audit office, otherwise the procedure laid down in clause (b) below should be adopted

(b) If he has to pass through that station on his way to his new province, the certificate should be given by the officer in charge of the treasury from which he last drew pay and countersigned by the Accountant General

(c) If he is not employed at and has not to pass through, the Accountant General's station, the certificate should be given by the officer in charge of the Treasury and a duplicate of it should be forwarded by the Treasury Officer to the Accountant General for counter signature and transmission to the Accountant General of the transferred Government servant's new province

Exception—As an exception to the preceding rule, the Last Pay Certificate of non gazetted Government servants transferred from one province or circle of audit to another may be given by the Head of the Office and need not be counter signed by the Accountant General concerned but in the case of transfers out of India, the Last Pay Certificate should be signed by the Accountant General

(3) In the second case of transfer the Government servant should obtain a Last Pay Certificate from the officer in charge of the treasury from which he last drew pay, or if he is a non gazetted Government servant from the Head of the Office under whom he was last employed

(4) A Government servant who has drawn his leave salary in India should, before returning to duty, obtain a Last Pay

Certificate from the Accountant General by whom, or within whose jurisdiction, his leave salary was last paid.

(5) The Last Pay Certificate shall be prepared in all cases mentioned above in the form shown in the Annexure. This form provides for detail of the fund deductions, although the officer preparing the bills is responsible for their correctness, but the officer preparing the Last Pay Certificate is responsible not only for entering in the certificate all demands against the departing Government servant, including any made under an order of attachment of his pay by a Court of Law of which he may have received notice before granting the certificate, but also for passing on any of which he may afterwards receive notice to the treasury or the disbursing office from which the Government servant will in future draw pay.

(6) In all cases of transfers from one district to another within the same audit circle, the Last Pay Certificate should specify the last regular or monthly payment; and the entire pay for the month in which transfer has been made should be paid in the new district except where the Treasury or the Financial Rules of a Government provide to the contrary.

(7) In the case of the pay bill of a Government servant of whatever rank required to accompany the headquarters of Government to a hill station or other station which has been declared to be the headquarter of Government for the time being, the signature or countersignature of Gazetted Government servant on the bill may be treated as a Last Pay Certificate for the purpose of these rules.

ANNEXURE.

Last Pay Certificate

OBVERSE.

Last Pay Certificate of ....
of the ....
proceeding on ....
to..

2. He has been paid up to..
at the following rates:—

Particulars	*Rate*
Substantive pay	....
Officiating pay	....

Deductions:

....
....
....

3. He hand over charge of the office of..........................
on the ....noon of..... ... .

4. Recoveries are to be made from the pay of the Government servant as detailed on the reverse.

5. He has been paid leave salary as detailed below. Deductions have been made as noted on the reverse.

Period	*Rate*	*Amount*
From...............to.................	at Rs ... .a month:	
From...............to.................	at Rs...............a month:	
From... ....to.................	at Rs.... ....a month.	

6. He is entitled to draw the following:—

7. He is also entitled to joining time for...........days.

8. The details of the income-tax recovered from him up to the date from the beginning of the current year are noted on the reverse.

Dated ....*19* .

(*Signature*)......................
(*Designation*) ....

REVERSE

Details of recoveries.

Nature of recovery.................. ....
Amount Rs.... ....
To be recovered in...instalments.

Deductions made from leave salary.

From ....to .. .. on account of.... ....Rs....................
From.... ....to ....on account of ....Rs................ ...
From ... .to...............on account of..............Rs ....

Names of months.	Pay.	Gratuity Fee, etc.	Funds and other deductions.	Amount of income-tax recovered.	Remarks.
April, 19					
May, 19					
June, 19					
July, 19					
August, 19					
September, 19					
October, 19					
November, 19					
December, 19					
January, 19					
February, 19					
March, 19					

APPENDIX XVI

Rates of Dearness Allowance and Rules for the drawal of Dearness Allowance

[1]Dearness Allowance is a compensatory allowance and has been granted to all the Government servants under Rule 42 of the Rajasthan Service Rules Vol. I by superseding all the previous orders issued for grant of Dearness Allowance and special grain allowance etc.

Rate of Allowance and applicability:—The Rates of Dearness Allowance as given below are applicable to all the Government servants of the Rajasthan State with effect from 1-4-1950.

Pay		Rates of dearness allowance.
Up to Rs. 39/- per month	....	Rs. 12/- per month.
Rs. 40/- to Rs. 99/- per month	....	Rs. 15/- per month.
Rs. 100/- to Rs. 199/- per month	....	Rs. 20/- per month.
Rs. 200/- to Rs. 499/- per month	...	Rs. 25/- per month.
Rs. 500/- to Rs. 699/- per month	....	Rs. 30/- per month.
Rs. 700/- to Rs. 1,000/- per month	....	Rs. 40/- per month.

Government servants in receipt of a pay in excess of Rs. 1,000/- shall draw such amount as dearness allowance as together with their pay will make up Rs. 1,040/-.

NOTE

Pay shall include special pay, personal pay and in the case of constables and head constables literacy allowance.

(2) *To whom not applicable.*—This order will not apply to Government servants—

(a) serving on contract,

(b) whose services have been borrowed from another Government,

(c) who are part-time employees or paid from contingencies,

(d) such classes of staff in the Land Revenue or other departments as may be notified,

(e) Industrial employees (that is to say, employees other than administrative, executive, ministerial and Class IV services) in Government Presses, Water and Electricity undertakings and P.W.D. Workshops.

1 Inserted by G.A.D. Order No. F. 10 (35) GA/50, dated the 12th July, 1950.

Government of Rajasthan's Decision

[1]**Admissibility of Unit Dearness Allowance**—A doubt having arisen regarding the scope of para 2 of Finance Deptt Order No F 8 (17) R/55 dated 6 9 56 regarding drawal of dearness allowance at old Unit scale by pre-covenant employees opting in favour of Unit rate of pay it has been decided that only those Government servants who have retained unit pay in preference to the Unified Scales of pay finally under rule 4 of Rajasthan Civil Services (Unification of Pay Scales) Rules & Schedules, 1950 are entitled to draw dearness allowance at old Unit scale in terms of the above order It is not the intention of the above order that this benefit may also be allowed to Government servants who have opted the Unified Pay Scales from a date later than 1 4 50

[2]2 *Revised rates and their applicability*—(1) Instead of the rates of dearness allowances sanctioned in Government order No 1, it is ordered that with effect from 1st January 1951, the following rates of dearness allowance shall be applicable to all Government servants under the rule making power of the Rajasthan Government —

Pay	Rates of dearness allowance
Less than Rs 40/ per month	Rs 15/ per month
Rs 40/ and above but less than Rs 60/ per month	Rs 20/ per month
Rs 60/ and above but less than Rs 100/ per month	Rs 25/ per month
Rs 100/ and above, but less than Rs 200/ per month	Rs 30/ per month
Rs 200/ and above but less than Rs 500/ per month	Rs 35/ per month
Rs 500/- and above but less than Rs 700/ per month	Rs 40/ per month
Rs 700/ to Rs 1,000/ per month	Rs 50/ per month

Government servants in receipt of a pay in excess of Rs 1 000/ shall draw such amount as dearness allowance as together with their pay will make up to Rs 1 050/

(2) *To whom not applicable*—This order will not apply to Government servants —

(a) serving on contract,

(b) whose services have been borrowed from another Government,

1 Inserted by Finance Department Order No F 8 (17) R/55 (FD) A/Rules dated the 7th March 1957

2 Inserted by Finance Department Order No F 7 (1) R/51 dated the 11th January 1951

(c) who are part-time employees or paid from contingencies,

(d) such classes of staff in the Land Revenue or another departments as may be notified,

(e) industrial employees (that is to say employees other than administrative, executive, ministerial and Class IV services) in Government Presses, Water and Electricity undertakings and P.W.D. Workshops.

[1]2. (1)(a) In partial modification of rates of dearness allowance sanctioned in Government Order No. 2, it was ordered that Government servants whose emoluments (i. e. pay *plus* dearness allowance) do not exceed Rs. 100/- p. m. shall be allowed to draw an *ad-hoc* increase of Rs. 5/ p.m. in their dearness allowance with effect from 1.4.57 as under :—

Pay		Rates of dearness allowance
Less than Rs. 40/- p. m.	....	Rs. 20/- p.m.
Rs. 40/- and above, but less than Rs. 60/- p. m.	....	Rs. 25/- p.m.
Rs. 60/- and above, but up to Rs. 70/- p. m.	....	Rs. 30/- p.m.

Government servants in receipt of pay above Rs. 70/- p.m. shall be entitled to the *ad hoc* increase in their dearness allowance equal to the amount by which their pay plus Dearness Allowance falls short by Rs. 140/- p.m. The *ad hoc* increase will be admissible only to those employees whose present scale of dearness allowance is less than the scale of dearness allowance admissible to corresponding employees of the Central Government.

[2]2. (1) (b) As a measure of further relief to the low paid employees the Governor has been pleased to order that Government servants drawing pay up to Rs. 250/- p.m. under his rule making power to whom Finance Department Order No. F. 7 (1)-R/51, dated the 11.1.1951 read with Order No. F. 1 (182)-A-Rules/56, dated 20.3.1957 applies, shall be allowed to draw a further *ad hoc* increase of Rs. 5/- p. m. in dearness allowance with effect from 1.10.1958. The revised rates of dearness allowance as a result of above *ad hoc* increase in dearness allowance will be as under :—

1. Inserted by F. D Order No F. 1 (182) A-Rules/56, dated the 20th March, 1957.
2. Inserted vide F.D. Order No. F. 1 (182) F D. A/Rules 58, dated 2-10-58 and No. F. 1. (2) F. D.-A/59, dated 27-4-60.

Pay			New Rates
1. Less than Rs. 40/-		....	Rs. 25/-
2 Rs. 40/- and above but less than Rs. 60/-	.	...	Rs. 30/-
3 Rs. 60/- and above but up to Rs. 70/-	....	....	Rs. 35/-
4 Above Rs 70/- but less than Rs 100/-	...	....	Rs 30/-

NOTE

Those entitled to marginal adjustments on account of *ad-hoc* increase in D A under Finance Department Order No F 1 (182) Rules/56, dated 20-3-57 shall continue to be so entitled in addition to the above *ad hoc* increase of Rs. 5/- till the pay reaches the stage of Rs 75/-.

This will take effect from 1 10 1958

5. Rs. 100/- and above but less than Rs 200/-		Rs. 35/-
6. Rs. 200/- and above but up to Rs. 250/-	....	Rs 40/-

NOTE

(1) Government servants in receipt of a pay above Rs. 250/- but less than Rs. 255/- shall draw such amount as dearness allowance as together with their pay, will make up to Rs 290/-

(2) The *ad hoc* increase in dearness allowance will be admissible to those employees whose present scale of dearness allowance including dearness pay is less than the scale of dearness allowance admissible to corresponding employees of the Central Government.

[1]3 As a measure of further relief to the low paid Government employees it has been ordered that the Government servants to whom Finance Department Order No F 7(1) R/51 dated 11-1-51 read with Finance Department Orders No. F1 (182) FD/A/Rules/56 dated 20 3-1957 *and 2 10 1958*, as modified vide Finance Department Order No F 1 (C) (2) FD/A/Rules/59 dated 27-4-1960 apply, drawing emoluments upto Rs 315/- p. m may be allowed an ad hoc increase of Rs 5 p m in the dearness allowance with effect from 1st July, 1960 In case the total emoluments are above Rs 315/- *but* less than *Rs. 320/-* the amount of ad hoc increase will be such that the total emoluments come to Rs. 320

1 Inserted vide F D Order No F 1 (C) (12) F D (A) Rules/60 dated 18-10-1960

Emoluments for the purpose of this Order shall mean pay (as defined in Rule 7(24) of the Rajasthan Service Rules) plus Dearness allowance including dearness pay)

The ad hoc increase sanctioned above will not be admissible to persons in receipt of protected dearness pay under Rule 14 of Rajasthan Civil Services (Protection of Service Conditions) Rules 1957

[1]4 Government of Rajasthan's Decision No 4—Under the proviso to Article 309 of the Constitution of India that the rates of dearness allowance admissible to State Government employees shall be revised as follows —

Pay	Dearness Allowance
Below Rs 150/-	Rs 10/-
Rs 150/ and above but below Rs 300/-	Rs 20/
Rs 300/- and above	The amount by which pay falls short of Rs 320/-

The revised rates shall take effect from the 1st September, 1961 in supersession of the rates prescribed in the Orders G A D No F 10 (35) GA/50 dated 12 7 1950 Finance Department Nos F 7(1) R/51 dated 11 1 1951, F 1 (182) A/R/56 dated 20 3 1957, 2 10 1958 F 1 (c) (2) FD/A/59, dated 27 4 1960 and F 1 (c) (12) FD/A/60 dated 18 10 1960 and will be applicable to Government servants who elect or are brought on to the revised scale of pay under the Rajasthan Civil Services (Revised Pay) Rules, 1961 No portion of the revised rates of dearness allowance will be treated as pay for any purpose

Government servants who elect to retain the existing scales of pay under the Rajasthan Civil Services (Revised Pay) Rules, 1961, will however, continue to be eligible to draw dearness allowance at the rates in force on the 31st August, 1961, so long as they continue to draw pay in the existing scales In the case of Government servants who are allowed to draw dearness allowance at the old rates, the provisions of Finance Department Order No 4641/58/F 7A (14) FD/A/R/58 dated 2 3 1959 as amended from time to time treating a portion of dearness allowance as pay for certain purposes will continue to apply

The grant of dearness allowance, whether it is drawn at the new rates mentioned in paragraph 1 above or at the rates in force on 31st August, 1961 will continue to be regulated in accordance with the rules for the drawal of dearness allowance

1 F D Order No F 1 (51) FD/A/R 61 dated 12 12-1961

given in Appendix XVI of the Rajasthan Service Rules, Volume II as amended or clarified from time to time except that—

(i) Government servants, who are entitled to the concession of free boarding and lodging as a condition of service and who elect the revised scales of pay introduced from 1st September, 1961, shall not be eligible for any dearness allowance at all.

(ii) Dearness allowance will continue to be regulated during leave on the basis of leave salary at the old rates or the new rates according as the leave salary is based on the old rates or revised rates of pay. In cases where a Government servant has drawn pay and dearness allowance partly at the old rates and partly at the new rates during the ten months preceding the leave, the leave salary shall be the avarage of pay plus dearness allowance drawn at the old rates and pay drawn at the revised rates during the ten months preceding the leave. The amount of dearness allowance shall then be calculated at the rates mentioned in paragraph 1 above on the basis of the leave salary so arrived at.

[1]"5. Some doubts have been raised regarding the scope of conditions prescribed in para 2 of Finance Department Order No F 1 (182) F D. (A) Rules/56 dated 2 10-1958. The matter has been examined and it is clarified that the rates of dearness allowance applicable to Central Government employees on 31-10 1956 should only be taken into account for the purpose of para 2 of the aforesaid order and not any subsequent increase in dearness allowance sanctioned by Government of India on or after 1-11-1956.

In view of the above clarification, persons who on or after 1-10-1958 drew Dearness Pay in accordance with the Rajasthan Services (Protection of Service Conditions) Rules, 1957 at the same rate as was admissible on 1 11 1956 will not be entitled to the Ad-hoc increase of Rs 5/- in Dearness Allowance sanctioned by the aforesaid order."

[2]"6. Vide para 3 of the Finance Department Order No. F1 (C) (12) F.D (A) Rules/60 dated 18-10-1960 the ad-hoc increase [illegible] under the aforesaid order was [illegible] receipt of protected Dearness [illegible] ...han Civil Services (Protection of Service Conditions) Rules, 1957.

1 (F D Memo No F 1 (C) 7) F D (A) Rules/60 I dated 9-1-1962)
2 (F D Order No F 1 (C) (7) F D (A) Rules/60-II dated 9-1-1962)

On reconsideration of the matter, it has been ordered that although these employees were, with effect from 1-4-1958, benefited by the grant of higher amount of Dearness Allowance (excluding Dearness Pay) than other employees, in accordance with paragraph 12 (vi) of Finance Department Order No. 4641/58/F. 7 A (14) F.D. (A) Rules/58 dated 2-3-1959 in addition to protected Dearness Pay, they may, as a special case, be allowed the Ad-hoc increase of Rs. 5/- in Dearness Allowance with effect from 1-7-1960 subject to conditions laid down in Finance Department Order No. F. 1 (C) (12) F. D. (A) Rules/60 dated 18-10-1960. Accordingly para 3 of the Government Order dated 18-10-1960 referred to above may be treated as cancelled."

[1]"7. Attention is invited to Finance Department Order No. F.1 (182) A-Rules/56 dated 20-3-1957. A question has been raised whether ad-hoc increase in dearness allowance sanctioned under the aforesaid order is also admissible to employees of the former Ajmer State drawing pay in the Ajmer Scales of pay. It is clarified that the ad-hoc increase is admissible to emplopees of the former Ajmer State, subject to conditions laid down in the above mentioned order."

[2]"8. A question has been raised as to how the provisions of Finance Department Order No. F. 1 (182) (A) Rules/56 dated the 20th March, 1957 read with Memo No F. 1 (C) (7) F. D. (A) Rules/60 dated the 7th February, 1962 should be implemented for grant of ad-hoc increase in dearness allowance to employees of former Ajmer State drawing pay in Ajmer Scales of pay and in receipt of Dearness Pay under Rule 14 of the Rajasthan Service (Protection of Service Conditions) Rules, 1957.

It is clarified that the ad-hoc increase would be admissible only to such employees whose emoluments (i. e., pay plus protected dearness pay plus dearness allowance at Rajasthan rates), do not exceed Rs. 100/- P. M.

The last sentence of Finance Department Order dated the 20th March, 1957 referred to above may be deemed to have been superseded."

[3]"9. *A question has been raised as to whether the Government servants who are drawing pay in the revised pay scales and who are entitled to the concession of free boarding and lodging as a condition of service but are not provided rent-free accommodation can be allowed to draw dearness allowance under Government of Rajasthan's Decision No. 4 below* Rule 2.

1 (F.D. [illegible] 7-2-1962).
30-3-1962)
13-1-64).

The matter has been examined and it has been decided that such Government servants who are not provided rent free accommodation and draw pay in the revised scales of pay may be allowed to draw dearness allowance in accordance with aforesaid order "

[1]10. It has been ordered that with effect from 1st February, 1964 an *ad hoc* increase of Rs 5/ p m dearness allowance may be granted to the employees covered by the Labour Laws and employed in the State Government Enterprises subject to the adjustment against any increase in the rates of dearness allowance if granted hereafter on the basis of the report of the Revision Committee constituted under the Minimum Wages Act, 1948

These orders do not apply to those employees of State Government Enterprises whose wages are regulated in accordance with Central Wage Board reports

[2]11 In partial modification of Government of Rajasthan's Decision No 4 below Rule 2 it has been ordered that Government servants drawing pay up to Rs 300/ p m in the Revised Pay Scales under the Rajasthan Civil Services (Revised Pay) Rules, 1961, may be allowed to draw an *ad hoc* increase of Rs 5/ p m in Dearness Allowance with *effect from 1st March, 1964* The revised rates of Dearness Allowance as a result of above *ad hoc* increase in Dearness Allowance will be as under—

Pay	*Revised rates of Dearness Allowance*
Below Rs 150/- .... —	Rs/ 15/-
Rs 150/ and above but below Rs 300/	Rs/- 25/
Rs 300/ and above	The amount by which pay falls short of Rs 325/

It has further been ordered that with effect from the said date viz the 1st March, 1964 an *ad hoc* increase of Rs 5/- p m. in Dearness Allowance may also be allowed to Government servants drawing pay in the existing scales as defined in the Rajasthan Civil Services (Revised Pay) Rules, 1961 whose emoluments do not exceed Rs 320/- p m In case the total emoluments are above Rs 320/- the amount of *ad hoc* increase will be such that the total emoluments come to Rs 325/.

1 Inserted vide (F D order No F 1(4)F D (E R)64 dated 4-3-64)
2. Inserted vide (F D Order No F 1 (9) FD (Exp-Rules) 64-I Dated 30-3-64)

Emoluments for the purpose of para 2 of this order shall mean pay (as defined in Rule 7 (24) of the Rajasthan Service Rules) plus dearness allowance (including dearness pay).

[1]12. In partial modification of Finance Department order No. F. 1 (9) F.D. (Exp-Rules)64 I, dated 30th March. 1964, it has been ordered that Government servants drawing pay below Rs. 400/- p.m. in the Revised Pay Scales under Rajasthan Civil Services (Revised Pay) Rules, 1961, may be allowed to draw Dearness Allowance with effect from 1st August, 1964 at the following rates:—

Pay.	*Revised rates of Dearness Allowance.*
Below Rs 150/-	Rs. 20/-
Rs. 150/- to below Rs. 300/-	Rs. 30/-
Rs. 300/- and up to Rs. 320/-	The amount by which pay falls short of Rs. 330/-
Above Rs. 320/- and up to Rs. 390/-	Rs. 10/-
Above Rs. 390/-	Amount by which pay falls Short of Rs. 400/-

2. It has further been ordered that with effect from the said date viz. 1st August, 1964 an increase in the existing rates of dearness allowance sanctioned under para 2 of the aforesaid order may be allowed as follows:—

Emoluments	*Increase in DA.*
Up to Rs. 325/-	Rs. 5/-
Rs. 326 and up to Rs. 390/-	Rs. 10/-
Rs. 391 and above	The amount by which the emoluments falls short of Rs 400/-

[2]13. In modification of Govt. of Rajasthan's Decision No. 10 below Rule 2 it is ordered that with effect from 1st August, 1964 a further increase of Rs. 5/- p.m. in dearness allowance shall be granted to the employees in State Enterprises covered by the Minimum Wages Act other than those covered by Govt. of Rajasthan's Decision No. 12 below Rule 2 subject to adjustment against total Minimum Wages which may be notified on receipts of the Revision Committee constituted under the said Act.

1. F.D. order No. F. 1 (9) F. D. (Exp-Rules)/64-I dated 23-9-64.
2. F.D. Order No. F 1 (4) FD (E.R)/64 Dated 23.9.64

These orders do not apply to those employees of State Government Enterprises whose Wages are regulated in accordance with Central Wage Board reports

11 D A as is allowed from time to time to regular employees of the Government shall also be allowed to the work charged employees other than Casual labour

This order is effective from 1 3 1964

[1]15 With effect from 1st March, 1965 the rates of dearness allowance applicable to Government servants drawing pay in the Revised Pay Scales under the Rajasthan Civil Services (Revised Pay) Rules, 1961 shall be revised as follows —

Pay per month	Revised rates of dearness allowance per month
Below Rs 150/	Rs 25/-
Rs 150/ and above but up to Rs 540/	Rs 35/
Above Rs 540/	Amount by which pay falls short of Rs 575/

2 With effect from the said date viz, *1st March 1965* the following increase in dearness allowance may also be allowed to Government servants drawing pay in the existing scales as defined in the Rajasthan Civil Services (Revised Pay) Rules, 1961 whose emoluments are below Rs 575/ p m

Emoluments per month	Increase in Dearness Allowance per month
Up to Rs 330/	Rs 5/
Above Rs 330/ but below Rs 400/	Rs 25/
Rs 400/ and above but up to Rs 540-	Rs 35/
Above Rs 540/	Amount by which emoluments falls short of Rs 575/

3 Emoluments for the purpose of para 2 of this order shall mean pay (as defined in Rule 7 (24) of the Rajasthan Service Rules) plus dearness allowance (including dearness pay)

1 (F D Order No F 2(b) (6) FD (Exp Rules)/65 Dated 5.3.65)
2 (F D Order No F 1 (14) (Exp-Rules/65 Dated 27 3-65)

16. In supersession of this Department Orders No. F.1(4) FD (E.R)64, dated the 4th March, 1964 and F.1 (4) FD (ER)/64, dated the 23rd Sept., 1964 the Governor has been pleased to order that dearness allowance to employees of State Government Enterprises and to Work-Charged and Casual Employees in all branches of the Public Works Department and other departments shall be paid as follows :—

1. Regular Civil employees of Government whose service conditions are regulated by the Rajasthan Service Rules will receive dearness allowance in accordance with this Department Orders No. F.1 (4) FD (Exp-Rules)/ 64-I, dated the 30th March 64, No.F. 1 (9) F. D. (Exp. Rules)/64-I dated the 23rd September, 1964 and No. F.I (14) FD (Exp-Rules) 65, dated the 27th March, 1965.

2. Employees not subject to the Rajasthan Service Rules but drawing pay in scale (with separate element of Dearness Allowance or Consolidated) Applicable to regular Government employees performing similar duties including persons covered by Rule 12 of the Rajasthan Public Works Department Buildings and Roads)includings Gardens, Irrigation, Water Works and Ayurvedic Department, Work-Charged Employees Service Rules, 1964 will receive ad-hoc increase in dearness allowance in accordance with Finance Department Order No. F.1(9)FD (Exp- Rules) 64-I, dated 30th March, 1964,No. F.1 (9) FD(Exp-Rules)/64-I, dated 23.9.1964 and *No. F. 1* (4)FD(Exp-Rules)/65, dated 27.3.65.

3. Daily rated employees and casual employees shall receive dearness allowance on the following basis :—

(i)	Existing Personnel with continuous service of one year or more on 1.3.65.	Rs. 60/- lumpsum.
(ii)	Existing Personnel with continuous service of 6 months or more but less than one year on 1-3-65 plus Rs. 15/- with effect from 1-3-65.	Rs. 30/- lumpsum.

Dearness allowance already granted to persons in the category (i) and (ii) above in pursuance of the superseded Orders No. F.1(4) FD (E-R/64 dated the 4th March, 1964 and No. F1 (4) F.1 (E-R)/64, dated the 23rd September, 1964 will be adjusted against the *amounts* due in accordance with these orders.

2. The total emoluments payable to persons in Category (2) and (3) will be treated as consol[illegible]

1. [illegible]

Headquarters and in the rural areas under the Tehsil at District Headquarters as and when Consumers Stores are established by Government in each District Headquarters It will similarly be withdrawn in respect of employees posted in rural as well as urban areas other than District Headquarters as and when Consumers Stores are established by Government at Tehsil Headquarters other than Tehsils at District Headquarters

[1]19 The undersigned is directed to invite a reference to this Department Memo No F 1(8)FD (Exp Rules)/III dated 25 4 66 (copy enclosed) and to enclose a copy of revise orders No F 1(16) FD (Exp Rules)/66 I, dated 10 6 66 and F 1 (16) FD (Exp Rules)/66 II, dated 10 6 66 in supersession of the previous Orders No F 1(8) FD (Exp Rules) 66 I, dated 25 4 66 and F 1(18)FD (Exp Rules) 66 I, dated 25 4 66 sanctioning Dearness Allowance to State Government employees and Work Charged Employees other than Casual Employees with less than 6 months service and to request that necessary action may kindly to taken at your end

[2]20 In supersession of Finance Department Order No F 1(8) FD (Exp Rules/65 I dated the 25th April, 1966, the Governor has been pleased to order that with effect from 1st April 1966 the rates of Dearness Allowance applicable to Government servants drawing pay in the Revised Pay Scales under the Rajasthan Civil Services (Revised Pay) Rules, 1961 shall be revised as follows —

Pay per month	Rate of D A per month
Below Rs 70/-	Rs 33/
Rs 70/ & above but below Rs 110/	Rs 36/
Rs 110/ & above but below Rs 150/	Rs 43/
Rs 150/ & above but below Rs 210/	Rs 60/
Rs 210/ & above but upto Rs 380/	Rs 65/
Above Rs 380/- but below Rs 400/	Amount by which the pay falls short of Rs 445/-
Rs 400/ & above but upto Rs 2205/	Rs 45/
Above Rs 2205/-	Amount by which the falls short of Rs 2250/-

[3]2 The Governor has further been pleased to order that with effect from the said date viz 1st April, 1966 the increase in dearness allowance at the rates indicated below may also be allowed to Government servants drawing pay in the existing

1 (Finance Department (Exp Rules) Memo No F1 (16) FD (Exp-Rules)/66-III, dated 15 6 66)
2 Inserted vide F D Order No F1(16) FD (Exp-Rules) 66-I dated 10-6-66
3 Substituted vide F.D Order No F1 (15) F D (Exp Rules) 66 I, dated 18-6-66

Pay Scales as defined in the Rajasthan Civil Services (Revised Pay) Rules, 1966:—

Emoluments per month	Increase in Dearness Allowance per month (including D. A. sanctioned vide F. D. Order No. F. 1 (16) F D (Exp-Rules)/66-I dated 25-4-66.
Below Rs. 95/-	Rs. 8/-
Rs. 95/- & above but below Rs. 135/-	Rs. 11/-
Rs. 135/- & above but below Rs. 175/-	Rs. 18/-
Rs. 175/- & above but below Rs. 245/-	Rs. 25/-
Rs 245/- & above but below Rs. 415/-	Rs. 30/-
Rs. 415/- & above but below Rs 435/-	Amount by which emoluments falls short of Rs. 445/-
Rs: 435/- & above but below Rs. 575/-	Rs. 10/-
Rs 575/- & above but upto Rs. 2205/-	Rs. 45/-
Above Rs. 2205/-	Amount by which pay falls short of Rs. 5250/-

3. The emoluments for the purpose of Para 2 of this order shall *mean pay as defined in Rule* 7(24) of the Rajasthan Service Rules plus dearness allowance (including dearness pay).

4. These orders shall remain into force upto 30-9-66.

[1]21. In supersession of Finance Department Order No. F. 1. (8) FD (Exp-Rules) 66-II dated the 25th April, 1966 the Governor has been pleased to *order that* increase in dearness allowance shall be allowed with *effect from* 1. 4.:66 to work Charged Employees, other than *Casual* Employees with less than six months continuous service as on 1st April, 1966 in all branches of the Public Works *Department* and other Departments on the scale & conditions laid down below:—

(i) Employees, not holding regular sanctioned posts and there by not subject to the Rajasthan *Service Rules*, but drawing pay in scale (with separate *element* of Dearness Allowance or consolidated) applicable to regular *Government* employees performing similar duties, including persons covered by rule 12

be allowed dearness allowance in accordance with Finance Department Order No F 1 (16) FD (Exp Rules)/66 I, dated 1-10-1966

[1]*Daily rated employees with more than six months* continuous service as on 1-10-1966 and casual employees with more than six months continuous service as on 1-10-1966 may be allowance additional Dearness Allowance at the following rates —

Amount of monthly (consolidated) wages including Dearness Allowance sanctioned under Finance Departments order of *even number dated 10-6-1966 and* 18-6-1966	Additions in Dearness Allowance
1	2
Below Rs 103/-	Rs *20/-*
Rs 103/-and above but below Rs 146/-	Rs *5/-*
Rs 146/-and above but below Rs 193/-	Rs *7/-*
Rs 193/-and above but below Rs 270/-	Rs *9/-*
Rs 270/-and above but below Rs 585 –	Rs *11/-*

2 The total emoluments payable to persons in category (i) and (ii) will be treated as Consolidated Wages for purposes of compliance with the minimum wages prescribed under the Minimum Wages Act

[2]24 The Governor has been pleased to order that with effect from 1st January 1967, Government Servants drawing pay in the Revised Pay Scales (as amended upto date) under the Rajasthan Civil Services (Revised Pay) Rules, 1961, shall be allowed an ad hoc increase in Dearness Allowance as under —

Pay Ranges (per month)	*Rate of Dearness Allowance* admissible from 1-10 1966	*Ad hoc increase* from 1 1 -1967 in addition to Dearness Allowance admissible from 1-10 1966
	Rs	Rs
Below Rs 70/-	35/- (ad hoc)	12/-
From Rs 70/ to below Rs 110/-	41/	6/

1 Substituted vide F D order No F 1 (16) FD (Exp-Rules)/67 dated 10-6-1967
2 Inserted vide F D Order No F1 (4) F D *(Exp-Rules) 67 I dated 3.2.1967*

From Rs 110/- to below Rs 150/-	50/	20/-
From Rs 150/- to below Rs 210/-	69/-	21/-
From Rs 210/ to below Rs 380/	76/-	34/-
From Rs 380/- to below Rs 400/-	Amount by which total emoluments falls short of Rs 456/-	By such amount as makes total Dearness Allowance Rs. 100/-
From Rs 400/- to below Rs 1000/-	56/-	64/-
Rs 1000/- and above upto Rs 2250/-	56/- or Amount by which pay falls short of 2250/-	
(a) Upto Rs 2250/-		By such amount as makes the total D. A. Rs 100/-
(b) Above Rs 2250/-		Amount by which pay falls short of Rs 2350/

[1]2 "The Governor has further been pleased to order that with effect from the said date viz 1-1-1967 additional Dearness Allowance at the rates indicated below may be allowed to Government servants drawing pay in the 'Existing Scales' as defined in the Rajasthan Civil Services (Revised Pay) Rules, 1961 and whose emoluments are below 2350/- per month

Emoluments per month	Additional Dearness Allowance from 1-1-1967
Below Rs 105/-	Rs. 12/
Rs 105/- and above but below Rs 115/-	" 6/-
" 151/- and above but below " 200/-	" 20/
" 200/ and above but below " 279/-	" 21/-
" 279/- and above but below " 456/-	" 34/-
" 456/ and above but below " 1106/-	" 64/-
" 1106/- and above but below " 2250/-	" 44/-
" 2250/- "	By such amountas

1 Substituted vide F.D Order No F1 (14) FD(Exp-Rules)/67 II dated 4 3-67

	makes the total Dearness Allowance Rs 100/.
Above Rs. 2250/-	Amount by which emoluments fall short of Rs. 2350/-.

3. Emoluments for the purpose of paragraph 2 of this order shall mean pay as defined in Rule 7(24) of the Rajasthan Service Rules plus dearness allowance (including dearness pay).

[1]25 The Governor has been pleased to order that additional dearness allowance may be allowed with effect from 1-1-1967 to Work-charged employess, other than Casual employees with less than six months continuous service as on 1st January, 1967, in all branches of the Public Works Department and other Departments wherever employed, on the scales and conditions laid down below :—

(i) Employees, not holding regular sanctioned posts and thereby not subject to the Rajasthan Service Rules, but drawing pay in scale (with separate element of Dearness Allowance or consolidated) applicable to regular Government employees performing similar duties including persons covered by Rules 12 of the Rajasthan Public Works Department (Buildings and Roads) including Gardens, Irrigatin, Water Works & Ayurvedic Department Work charged Employees Service Rules, 1964, may be allowed dearness allowance in accordance with Finance Department Order No. F 1(4) FD (Exp-Rules) 67-I dated 3rd February, 1967

[2]Daily rated employees with more than six months Continuous service as on 1st January, 1967 and Casual Employees with more than six months continuous service as on 1st January 1967 may be allowed additional Dearness Allowance at the following rates :—

Amount of monthly (consolidated) wages including Dearness Allowance sanctioned from time to time	Additional Dearness Allowance
Below Rs 105/ ...	Rs. 12/-
Rs 105/- and above but below Rs. 151/-	„ 6/-
„ 151/ and above but below „ 200/-	„ 20/-
„ 200/- and above but below „ 279/-	„ 21/-
„ 279/- and above but below „ 456/-	„ 34/-
„ 456/- and above but below „ 596/-	„ 64/-

1 Inserted vide F D Order No 1 (4) F D (Exp Rules)/67 II-dated 4-3-67
2 Substituted vide F D Order No F1 (16) FD (Exp-Rules)/66, dated 10-5-68

2. Total emoluments payable to persons in category (i) and (ii) will be treated as Consolidated Wages for purposes of compliance with the minimum wages prescribed under the Minimum Wages Act.

[1]26. In modification of para 4(i) of Finance Department order No. F1 (51) FD-A/R/61 dated 18.12 1961 (appearing on pages 140-141 of the Rajasthan Civil Services (Revised Pay) Rules, 1961, the Governor has been pleased to order that Nursing Staff of Government Hospitals who are entitled to free board (or messing allowance in lieu thereof) and free lodging as a condition of their appointment, and who have so far been drawing pay in the Revised Scales of pay (as amended from time to time) without dearness Allowance, may be allowed Dearness Allowance with effect from 1.4.1966 and on wards at the rates indicated below :—

Pay per month.	Rates of D. A. per month. From 1.4.1966.	Addition in D. A. sanctioned under Column. 2. From 1-10-1966 to 31-12-66.	Addition in D A. sanctioned in Col. 2 & 3. From 1-1-1967 & onwards.
1	2	3	4
Below Rs. 70/-	Rs. 8/-	Rs. 2/-	Rs 12/-
Rs. 70/- & above but below Rs. 110/-	11/-	5/-	6/-
Rs. 110/- & above but below Rs. 150/-	18/-	7/-	20/-
Rs. 150/- & above but below Rs. 210/-	25/-	9/-	21/-
Rs 210/- & above but below Rs 380/-	30/-	11/-	34/-
Above Rs. 380/- but below Rs. 400/-	Amount by which pay falls short of Rs. 410/-	11/-	By such amount as makes the total D.A. Rs. 75/-
Rs. 400/- & above but upto Rs. 540/-	10/-	11/-	64/-

[2]27. In partial modification of Finance Department Order No. F1(4) FD (Exp-Rules)/67-I dated 3-2-1967 as amended vide order No. F1 (4) FD (Exp-Rules)/67-I dated 4-3-1967 the Gover-

1. Inserted vide F.D. Order No. F1 (15) FD (E-R)/67, dated 29-4 67.
2. Inserted vide F.D. Order No. F1 (64) F.D (Exp-Rules)/67. dated the 26 Oct. 1967.

nor has been pleased to decide that the rates of dearness allowance in respect of Government servants drawing pay in the Revised Scales (as amended from time to time) under the Rajasthan Civil Services (Revised Pay) Rules, 1961 as indicated below —

Pay per month.		Dearness Allowance per month with effect from 1 2-1967.	Dearness Allowance per month with effect from 1-10-67
		Rs	Rs
Below Rs 110		53	59
Rs 110 & above but below	Rs 150	77	84
,, 150 & above but below	,, 210	98	106
,, 210 & above but below	,, 400	119	128
,, 400 & above but upto	,, 449	130	140
,, 450 to 458/-		Amount by which pay falls short of Rs 579/-	—
,, 450 to 468/-			Amount by which pay falls short of Rs 589/

There will be no change in the existing rates of dearness allowance payable to Government servants in higher pay ranges

2 (i) The Governor has further been pleased to order that Government servants drawing pay in the "Existing Scales" as defined in the Rajasthan Civil Services (Revised Pay) Rules 1961 whose emoluments do not exceed Rs 578 on 1-2 1967 and Rs 588 on 1 10 1967 may be allowed following increase in dearness allowance as applicable to them on the aforesaid rates, as indicated below —

(A) Emoluments per month	Increase in Dearness Allowance with effect from 1-2 1967
	Rs
Below Rs 157	6
Rs 157 & above but below Rs 220	7
Rs 220 & above but below Rs 300	8
Rs 300 & above but below Rs 510	9
Rs 510 & above but upto Rs. 569	10
Rs 570 to 578	Amount by which emoluments falls short of Rs 579/-

(B) Emoluments per month.	Increase in Dearness Allowance with effect from 1-10-1967.
	Rs.
Below Rs. 163	6
Rs 163 & above but below Rs. 227	7
Rs. 227 & above but below Rs. 308	8
Rs. 308 & above but below Rs. 519	9
Rs. 519 & above but below Rs. 579	10
Rs. 580 to 588	Amount by which emoluments alls shor of Rs. 589/-

(ii) Emoluments for the purpose of this paragraph shall pay as defined in Rule 7(24) of the Rajasthan Service Rules plus dearness allowance (including dearness pay).

3. The Governor has also been pleased to order that arrears on account of increase in dearness allowance which have become due in respect of the period from 1st February, 1967 to 30th September, 1967 may not be paid in cash but may be credited to the Government servant's respective Provident Fund Accounts under the General Provident Fund (Rajasthan Services) Rules from 1st October, 1967.

In the case of Government servants who are not members of the General Provident Fund, the amounts of arrears may be credited in their accounts in the aforesaid fund as and when they are opened. Interest will, accrue on the amount so credited with effect from 1-10-1967 at the rates applicable to General Provident Fund.

Half of the credited amount may be withdrawn by the Government servants on or after 1st October, 1969 and remaining amount on or after 1st October, 1971 at their option, provided where a Government, servant quits the service or dies while in service the aforesaid amount may be paid to him on his finally quitting service or death as the case may be.

4. The provisions contained in paragraph 1 and 2 above also apply to Government servants who have retired quitted service or died before the issue of these orders. The amounts of arrears on account of increase in dearness allowance payable to them under these orders may be paid straightaway.

[1]23 In supersession of Finance Department order No F1 (64) FD (Exp Rules)/67 dated 16 10 1967 and in partial modification of Finance Department order No F1 (4) FD (Exp Rules)/67 I dated 3-2 1967 as amended vide order No F1 (4) Exp Rules/67 I dated 4-3 1967 the Governor has been pleased to decide that the rates of dearness allowance in respect of Government servants drawing pay in the Revised Scales (as amended from time to time) under the Rajasthan Civil Services (Revised Pay) Rules 1961 be revised with effect from 1st February, 1967 and 1st June, 1967 as indicateb below —

Pay per month	Dearness Allowance per month with effect from 1 2 67	Dearness Allowance per month with effect from 1 6 67
Below Rs 110	53	59
Rs 110 & above but below Rs 150	77	84
Rs 150 & above but below Rs 210	98	106
Rs 210 & above but below Rs 400	119	128
Rs 400 & above but upto Rs 449	130	140
Rs 450 to 458/	Amount by which pay falls short of Rs 579/	
Rs 450 to 468/		Amount by which pay falls short of Rs 589/

There will be no change in the existing rates of dearness allowance payable to Government servants in higher pay ranges.

2 (i) The Governor has further been pleased to order that Government servants drawing pay in the 'Existing Scales' as defined in the Rajasthan Civil services (Revised Pay) Rules 1961, whose emoluments do not exceed Rs 578 on 1 2 1967 and Rs 588 on 1 6 1967 may be allowed following increase in dearness allowance as applicable to them on the aforesaid dates, as indicated below —

1 Inserted vide F D Order No F1 (64) FD (Exp-Rules)/67 dated the 26th Oct 1967

(A) Emoluments per month.	Increase in Dearness Allowance with effect from 1 2 1967.
	Rs
Below Rs 157	6
Rs. 157 & above but below Rs. 220	7
" 220 & above but below " 300	8
" 300 & above but below " 510	9
" 510 & above but upto " 569	10
" 570 to 578	Amount by which emoluments fall short of Rs. 579/

(B) Emoluments per month	Increase in Dearness Allowance with effect from 1 6-1967.
	Rs
Below Rs 163	6
Rs 163 & above but below Rs 227	7
" 227 & above but below " 308	8
" 308 & above but below " 519	9
" 519 & above but upto " 579	10
" 580 to 588	Amount by which emoluments fall short of Rs. 589/-.

(ii) Emoluments for the purpose of this paragraph shall mean pay as defined in Rule 7(24) of the Rajasthan Service Rules plus dearness allowance (including dearness pay)

3 The Governor has also been pleased to order that arrears on account of increased in dearness allowance which have become due in respect of the period from 1st February, 1967 to 30th September, 1967 may not be paid in cash but may be credited to the Government servants' respective Provident Fund Accounts under the General Provident Fund (Rajasthan Services) Rules from 1st October, 1967

In the case of Government servants who are not members of the General Provident Fund, the amounts of arrears may be credited in their accounts in the aforesaid fund as and when they are opened Interest will accrue on the amount so credited with effect from 1 10-1967 at the rates applicable to General Provident Fund.

Half of the credited amount may be withdrawn by the Government servants on or after 1st October, 1969 and remaining amount on or after 1st October, 1971 at their option pro-

vided where a Government servant quits service or dies while in service the aforesaid amounts may be paid to him on his finally quitting service or death as the case may be

4 The provisions contained in paragraph 1 & 2 above also apply to Government servants who have retired left service or died before the issue of these orders The amounts of arrears on account of increase in dearness allowance payable to them under these orders may be paid forthwith

[1]29 In partial modification of Finance Department order No F 1 (4) FD (Exp-Rules)/67 II dated 4 3 1967 the Governor has been pleased to order that additional dearness allowance may be allowed with effect from 1 2 1967 and 1 6 1967 to Work charged employees other than Casual Employees with less than six months continuous service as on 1 2 1967 and 1 6 1967, in all branches of the Public Works Department and other Departments wherever employed, on the scale and conditions laid down below —

(i) Employees not holding regular sanctioned posts and there by not subject to the Rajasthan Service Rules, but drawing pay in scale (with separate element of Dearness Allowance or consolidated) applicable to regular Government employees performing similar duties including persons covered by Rule 12 of the Rajasthan Public Works Department (Building and Roads) including Gardens Irrigation, Water Works & Ayurvedic Department Work charged Employees Service Rules 1964, may be allowed dearness allowance in accordance With Finance Department Order No F1 (64)FD(Exp-Rules)/67 dated 26th October, 1967

(ii) Daily rated Casual Employees with more than six months continuous service may be allowed additional Dearness Allowance with effect from 1 2 1967 and 1 6 1967 at the following rates —

(A) Amount of monthly (consolidated) wages from 1 2 1967 including Dearness Allowance sanctioned from time to time	Additional Dearness Allowance
Below Rs 157	Rs 6
Rs 157 and above but below Rs 220	„ 7
„ 220 and above but below „ 300	„ 8
, 300 and above but below , 510	„ 9
, 510 and above but upto , 569	„ 10
, 570 to 578	Amount by which emoluments fall short of Rs 579/

1 Inserted vide F D Order No F1 (64) FD (Exp-Rules) 67 dated the 31st Oct 1967

(B) Amount of monthly (consolidated) wages including dearness allowance sanctioned from time to time.	Additional dearness allowance from 1-6-1967.
	Rs.
Below Rs. 163	6
Rs. 163 & above but below Rs. 227	7
„ 227 & above but below „ 308	8
„ 308 & above but below „ 519	9
„ 519 & above but below „ 579	10
„ 580 to 588	Amount by which emoluments fall short of Rs. 589/-.

2. The total emoluments payable to persons in category (i) and (ii) will be treated as Consolidated Wages for purposes of compliance with the minimum wages prescribed under the Minimum Wages Act.

3. The Governor has also been pleased to order that arrears on account of increases in dearness allowance which have become due in respect of the period from 1st February, 1967 to 30th September, 1967 may not be paid in cash but may be credited to the work charges employees Provident Fund Accounts, under the General Provident Fund (Rajasthan Services) Rules with effect from 1st October, 1967 as and when they are opened. Interest will, accrue on the amount so credited with effect from 1-10-1967 at the rates applicable to General Provident Fund.

Half of the credited amount may be withdrawn by the Government servants on or after 1st October, 1969 and remaining amount on or after 1st October, 1971 at their option, provided where a Government servant quits service or dies while in service, the aforesaid amount may be paid to him on his finally quitting service or death as the case may be.

4. The provisions contained in paragraph 1 & 2 above also apply to Government servants who have retired, left service or died before the issue of these orders The amounts of arrears on account of increase in dearness allowance payable to them under these orders may be paid forthwith.

MEMO

[1]30. A question has been raised as to whether an amount of special pay payable to a Government servant which is not charged to the Budget Head to which his pay is charged, should be included in pay and compensatory allowance e. g. dearness

1. Inserted vide F D Memo No. F1 (35) FD (Exp-Rules)/67, dated the 22nd Nov. 1967.

allowance, house rent allowance should be allowed on such pay which may include such special pay

The matter has been examined and it is clarified that such special pay which is debitable to budget head other than the relevant head to which pay of the Government servant is charged, may be included in pay and compensatory allowance e g dearness allowance, house rent allowance be allowed on such pay and charged to the budget head to which the basic pay is charged

[1]31. In partial modification of Finance Department Order No F1 (15) FD (Exp Rules)/67 dated 29 4-1967 the Governor has been pleased to order that Nursing staff of Government Hospitals who are entitled to free board (or mess in allowance in lieu thereof) and free lodging as a condition of their appointment and who are drawing pay in the Revised Scales of pay (as amended from time to time), may be allowed following increase in dearness allowance with effect from 1 2 1967 and 1 6 1967 at the rates indicated below —

Pay per month	Increase in Dearness Allowance with effect from 1 2 1967	1-6 1967
	Rs	Rs
Below Rs 110	6	6
Rs 110 & above but below Rs 150	7	7
„ 150 & above but below „ 210	8	8
„ 210 & above but below „ 400	9	9
„ 400 & above but below „ 449	10	10
„ 450 to 458	Amount by which pay falls short of Rs 459/	
„ 450 to 468		Amount by which pay falls short of Rs 469/

2. There will be no change in the existing rates of dearness allowance payable to Government servants in higher pay ranges.

3 The Governor has also been pleased to order that arrears on account of increases in dearness allowance which have become due in respect of the period from 1st February, 1967 to 30th September, 1967 may not be paid in cash but may be credited to the Government servants' respective Provident Fund

1 Inserted vide F.D Memo No F1 (15) FD (Exp-Rules) 67 dated 24.11.67

Account under the General Provident Fund (Rajasthan Services) Rules from 1st October, 1967.

In the case of Government servants who are not members of the General Provident Fund, the amounts of arrears may be credited in their accounts in the aforesaid fund as and when they are opened. Interest will, accrue on the amount so credited with effect from 1-10-1967 at the rates applicable to General Provident Fund.

Half of the credited amount may be withdrawn by the Government servants on or after 1st October, 1969 and remaining amount on or after 1st October, 1971 at their option, provided where a Government servant quits service or dies while in service the aforesaid amounts may be paid to him on his finally quitting service or death as the case may be.

4. The provisions contained in paragraph 1 and 2 above also apply to Government servants who have retired, left service or died before the issue of these orders. The amounts of arrears on account of increase in dearness allowance payable to them under these orders may be paid forthwith.

[1]32. The Governor has been pleased to order that the following rates of dearness allowance shall be applicable with effect from 1st November, 1967 to Government servants drawing pay below Rs. 532/- in the Revised Pay Scales as amended from time to time under the Rajasthan Civil Services (Revised Pay) Rules, 1961:—

Pay per month.		Revised Rates of Dearness Allowance per month with effect from 1st November, 1967.
		Rs.
Below Rs. 110/-		65
Rs. 110/- and above but below	Rs. 150/-	91
" 150/- and above but below	" 210/-	114
" 210/- and above but below	" 400/-	137
" 400/- and above but below	" 450/-	150
" 450/- and above but upto	" 499/-	153
Above Rs. 499/- but below	" 532/-	Amount by which pay falls short of Rs. 652/-.

There will be no change in the existing rates of dearness allowance payable to Government servants in higher pay ranges.

1. Inserted vide FD Order No. F1 (64) FD (Exp-Rules)/67, dated the 1st, Jan. 1968.

2 The Governor has further been pleased to order that Government servants drawing pay in the "Existing Scales" as defined in the Rajasthan Civil Services (Revised Pay) Rules 1961, whose emoluments do not exceed Rs 651/ on 1-11-1967 may be allowed following increase in dearness allowance as applicable to them on the aforesaid date with effect from 1-11 1967 :—

Emoluments per month		Increase in Dearness Allowance with effect from 1-1 1967
		Rs
Below Rs 169/-		6
Rs 169/- and above but below	Rs 234/-	7
" 234/- and above but below	" 316/	8
" 316/ and above but below	" 528/-	9
" 528/- and above but below	" 590/-	10
" 590/- and above but below	" 619/	13
Above Rs 619/- but upto	" 651/	Amount by which emoluments fall short of Rs 652/-

3 Emoluments for the purpose of paragraph 2 above shall mean pay as defined in Rule 7(24) of the Rajasthan Service Rules plus dearness allowance (including dearness pay)

[1]33 In continuation of Finance Department Order No F 1 (64) FD (Exp Rules)/67 dated 31-10-1967 the Governor has been pleased to order that additional dearness allowance may be allowed with effect from 1-11 1967 to work-charged employees, other than Casual Employees with less than six months continuous service as on 1 11 1967, in all branches of the Public Works Department and other Departments wherever employed on the scale and conditions laid down below —

(i) Employees not holding regular sanctioned posts and thereby not subject to the Rajasthan Service Rules but drawing pay in scale (with separate element of Dearness allowance or consolidated) applicable to regular government employees performing similar duties including persons covered by Rule 12 of the Rajasthan Public Works Department (Buildings and Roads) including Gardens, Irrigation, Water Works and Ayurvedic Department Work charged Employees Service Rules, 1964, may be allowed dearness allowance in accordance with Finance Department Order

1 Inserted vide F D Order No F1 (64) FD (E-R) 67, dated the 22nd Jan. 1968

No F. 1(64) FD (Exp -Rules)/67 dated 1st January, 1968

(ii) Daily rated casual employees with more than six months *continuous service* may be allowed additional Dearness Allowance with effect from 1-11-1967 at the following rates :—

Amount of monthly (consolidated) wages including Dearness Allowance sanctioned from time to time.	Additional Dearness Allowance from 1-11-1967.
	Rs.
Below Rs 169	6
Rs 169/- and above but below Rs. 234/	7
„ 234/- and above but below „ 316/-	8
„ 316/- and above but below „ 528/-	9
„ 528/- and above but below „ 590/-	10
„ 590/- and above but upto „ 619.	33
Above Rs 619/- but upto „ 651.	Amount by which emoluments fall short of Rs. 652/-.

2. The total emoluments payable to persons in category (i) and (ii) will be treated as Consolidated Wages for purposes of compliance with the minimum wages prescribed under the Minimum Wages Act.

[1]34 Instead of the rates of dearness allowance sanctioned in Finance Department Order No F 1 (15) F D (E-R)/67 dated 29 4 67 and No. F 1 (15) FD (Exp Rules)/67 dated 24-11 67 the Governor has been pleased to order that Nursing staff of Government Hospitals who entitled to free board (or messing allowance in lieu theereof) and free lodging as conditions of their appointment and who are drawing pay in the Revised Scales of Pay (as amended *from time to time*) may be allowed Dearness Allowance with effect from 1 11.1967 at the rates indicated below :—

Pay per month	Rate of dearness allowance per month w. e. f. 1.11 67.
1	2
	Rs.
Below Rs. 110/-	40/-
Rs 110/- & above but below Rs 150/-	66/-

1 Inserted vide F D Order No. F1 (15) FD (Exp Rules)/67, dated the 13th March, 1968

63 Agriculture Engineer, Rajasthan Board of Agriculture Engineering

64 Director of Tourism, Jaipur

65 Director Small Savings State Lotteries

66 Project Manager World Food Programme Scheme, Rajasthan Jaipur

67 Dy Secy G A D Govt Sectt Raj Jaipur for the purpose of Exercising financial powers under G F & A,R in respect of circuit houses in Rajasthan, Rajasthan House New Delhi and Government Hostel, Jaipur

68 Examiner Local Fund Audit Department

69 Principal M B M Engineering College Bikaner

70 Sheep & Wool Improvement Officer

71 Principal Accounts Training School, Jaipur

72 Officer on Special Duty, Bikaner Medical College Bikaner

73 Collectors of Districts

74 Director Printing and Stationery Department

II Substitute the words 'Unit record office' mentioned against item No 32 by the words 'Subordinate Ministerial and class IV staff appearing in item No 32

In Appendix XIV of the said Rules—in 'List–A–List of Heads of Departments the following new entry shall be added, namely –

94 Director of Projects (Forest) Rajasthan, Kota

Order No F1 (1) FD (FI) 71 Dated Jaipur the 4th Feb 18)

Appendix XVI

Rule 1 (1)

1 Clarification

A question has been raised as to whether an amount of special pay payable to a Government servant which is not charged to the Budget Head to which his pay is charged, should be included in pay and compensatory allowance e g dearness allowance, house rent allowance should be allowed on such pay which may include such special pay

The matter has been examined and it is clarified that such special pay which is debitable to budget head other than the relevant head to which pay of the Government servant is charged may be included in

pay and compensatory allowances e g dearness allowances, house rent allowance be allowed on such pay and charged to budget head to which the basic pay is charged

[FD Memo No F1 (33) FD (F R) 67 dated 23 11 67]

Appendix XVI

Rule (1(I)

Insert the following as clarification No 2--

Attention is invited to F D Memo dated 23-11-67 under which it has been clarified that special pay which is debitable to budget head other than relevant head to which pay of the Government servant is charged may be included in pay and compensatory allowance e g dearness allowance, house rent allowance be allowed on such pay and charged to the budget head which the basic pay is charged

To obviate all confusions in the accounting procedure it is decided that all drawing and disbursing officers will record a note in such claims to the effect that compensatory allowance e g dearness allowance has been charged after taking into account the special pay classified under a different head (Complete head of account with full particulars, such as the bill number and date of presentation of the claim at the Treasury or the Voucher number and date of payment in case the special pay has already been drawn is to be mentioned)

FD Memo No F1 (33) FA (F I)/67 Date 18 7 1968

Appendix XVI

ORDER

G D No 22]

Para 1 (ii) of Finance Department Order No F 1 (16) FD (Exp-Rules)/-II dated Ist October, 1966 be substituted by the following —

'Daily rated employees with more than six months continuous service as on 1-10 1966 and casual employees with more than six months continuous service as on 1-10-1966 may be allowed additional Dearness Allowance at the following rates —

In shall be deemed to have come into force w e from 1-10-66

Order No F 1 (10) FD (Exp Rules) 66 Dated Jaipur the 10th Ma 1968

G D No 25

Para 1 (ii) of Finance Department Order No F 1 (4) FD (Exp-Rules)/67-II dated the 4th March, 1967 shall be substituted by the following

"Daily rated employees with more than six month continuous service as on Ist January, 1967 and Casual Employees with more than six months continuous service as on 1st January, 1967 may be allowed additional Dearness Allowance at the following rates —

It shall be deemed to have come into force with effect from 1st January, 1967

[No F 1 (10) FD (F P) 66 Dated 10 5 68]

Appendix XVI

G D 26

ORDER

Instead of the rates of dearness allowance sanctioned in F.D Order No F 1 (15) FD (E R/67 dated 29 4 67 and No F 1 (15) FD (E-R)/67 dated 24 11 67 the Governor has been pleased to order that Nursing Staff of Government Hospital and free board (or messing allowance in lieu thereof) and free lodging as a condition of their appointment and who are drawing pay in the Revised Pay Scales of Pay (as amended from time to time) may be allowed Dearness Allowance with effect from 1 11-1967 at the rates indicated below —

Pay Per Month	Rate of D A Per month w e f 1-11 67
Below Rs 110/-	Rs 40/-
Rs 110 & above but below Rs 150/	Rs 66/-
Rs 150/- & above but below Rs 210/-	Rs 70/-
Rs 210/- & above but below Rs 400/-	Rs 1(2/-
Rs 400/ & above but below Rs 450/-	Rs 115/-
Rs 450/ & above but below Rs 499/	Rs 118/-
Above Rs 499/- but below Rs 532/-	Amount by which pay falls short of Rs 617/-
Rs 532/- & above but upto Rs 540	Rs 85/-

N F 1 (I) I D (I P) 67 Order Dated the 13th March 68

Appendix XVI

परिपत्र

वित्त विभाग के आदेश संख्या एफ/(64) वित्त (व्यय नियम) 67, दिनांक 26 10 67 एवं 13 3 68 के अनुसार राज्य कर्मचारियों को 1 फरवरी 67 से 30 सितम्बर 67 तक की अवधि में जो महगाई भत्ते में वृद्धि की गई वह नगद न दी जाकर राज्य में ही जमा रहेगी और जमा शुदा राशि का भुगतान अक्टूबर 1969 एवं 1971 में किया जाएगा।

इस संबंध में यह प्रश्न, कि जो सरकारी कर्मचारी प्रतिनियुक्ति पर है उनको उपरोक्त अवधि में महगाई भत्ते में दी गई वृद्धि किस प्रकार देय होगी, उठाया गया है। इस मामले पर विचार करने के बाद यह निर्णय लिया गया कि राज्य कर्मचारियों की भांति प्रतिनियुक्ति पर गये

हुए कर्मचारियों को भी महगाई भत्ते मे दी गई वृद्धि नकद न दी जाकर सबधित सस्थाओ/निगम आदि द्वारा एक नया अकाउन्ट खोलकर जमा रखी जावेगी और ऐसी जमा शुदा राशि का आधा भाग 1 अक्टूबर 1969 एव शेष 1 अक्टूबर 1971 को सबधित कर्मचारी को भुगतान करेंगे।

प्रशासनिक विभाग एव विभागाध्यक्ष सबधित सस्थाओ जहाँ कि कर्मचारी प्रतिनियुक्ति पर हैं उपरोक्त आदेश के अनुसार कार्यवाही का अनुरोध करें।

क्रमांक एफ 1 (64) वि (व्यय-नियम) 67 दिनांक जयपुर 4-7-1968

Appendix XVI

MEMO

Attention is invited to Finance Department Memo No F 1 (33) FD (Exp-Rules)/67 dated 23-11-1967 under which it has been clarified that special pay which is debitable to budget head other than the relevant head to which pay of the Government servant is charged may be included in pay and compensatory allowance e g dearness allowance, house rent allowance be allowed on such pay and charged to the budget head to which the basic pay is charged.

To obviate all confusions in the accounting procedure it is decided that all drawing and disbursing officers will record a note in such claims to the effect that Compensatory allowance e g dearness allowance has been charged after taking into account the special pay classified under a different head (complete head of account with full particulars, such as the Bill number and date of presentation of the claim at the treasury or the voucher number and date of payment in case the special pay has already been drawn, is to be mentioned)

No F 1 (33) Exp Rules)/6 Memo dated Jaipur the 8th July 1968

Appendix XVI
New Pay Scales

R S R Vol II

Revised Rates of Dearness Allowance

Attention is invited to Finance Department Order No F 1(64)FD (Exp Rules)/6/dated the Ist January, 1968 and to say that the rates of Dearness Allowance applicable to Government servants drawing pay in the Revised Pay Scales under the Rajasthan Civil Services (Revised Pay) Rules, 1961 as amended from time to time, be revised with effect from 1 9 1968 as under —

Pay per month	Revised rates of Dearness Allowance with effect from 1st September, 1968
Below Rs 110/	Rs 71/-
Rs 110 and above but below Rs 150/-	Rs 98/-
Rs 150 and above but below Rs 210/-	Rs 122/-
Rs 210 and above but below Rs 400/-	Rs 146/-
Rs 400 and above but below Rs 450/-	Rs 160/-

Rs. 450 and above but upto Rs 499/	Rs. 164/–
Above Rs 499 but below Rs 543/-	Amount by which pay falls short of Rs. 663/-

There will be no change in the existing rates of Dearness Allowance payable to employees in higher pay ranges.

2. It has further been ordered that Government servants drawing pay in *"Existing Scales' as defined in the Rajasthan Civil Services* (Revised Pay) Rules, 1961 whose emoluments are below Rs 663/- on 1-9-68, may be allowed following increase in dearness allowance as applicable to them on the aforesaid date, with effect from 1-9-1968

Emoluments per month	Increase in Dearness Allowance with effect from 1st Sept, 1968.
Below Rs 175/	Rs 6
Rs 175 and above but below Rs. 241/	Rs 7
Rs. 241 and above but below Rs 324/-	Rs 8
Rs 324 and above but below Rs 537/	Rs 9
Rs. 537 and above but below Rs 600/-	Rs 10
Rs 600 and above but upto Rs 652/-	Rs. 11
Above Rs 652/- but below Rs 663/-	Amount by which emoluments fall short of Rs 663

3 *Emoluments for the purpose of paragraph above shall mean pay* as defined in rule 7(24) of the Rajasthan Service Rules plus dearness allowance (including dearness pay).

(Finance Department [illegible] Order No F [illegible] FD (Rules) [illegible] 6th December [illegible]

Appendix

Sub Dearness allowance to work-changed employees of Public Works Department and other Departments

In continuation of Finance Department Order No F 1(64) FD (E-R)/67 dated 22-1-1968 it has been ordered that additional dearness allowance may be allowed with effect from 1-9 1968 to work-charged employees, other than Casual Employees with less than six months continuous service as on 1-9 1968, in all branches of the Public Worke Department and other Departments wherever employed, on the scale and conditions laid down below —

(i) Employees not holding regular sanctioned posts and thereby not subject to the Rajasthan Service Rules but drawing pay in scale (with seperate element of Dearness Allowance or consolidated) applicable to regular Government employees performing similar

duties including persons covered by Rule 12 of the Rajasthan Public Works Department, Buildings and Roads including Gardens, Irrigation, Water Works, and Ayurvedic Department Workcharged Employees Service Rules, 1964, may be Allowed dearness allowance in accordance with Finance Department Order No F 1 (56) FD (Rules)/68 dated 6th December, 1968

(ii) Daily rated Employees with more than six months continuous service may be allowed additional Dearness Allowance with effect from 1 9 1968 at the following rates —

Amount of monthly (consolidated) wages including Dearness Allowance sanctioned from time to time	Additional Dearness Allowance w e from 1-9-1968
Below Rs 175/-	Rs 6/–
Re 175/– & above but below 241/–	Rs 7/–
Rs 241/– & above but below 324/–	Rs 8/–
Rs 324/– & above but below 537/–	Rs 9/–
Rs 537/– & above but below 600/–	Rs 10/–
Rs 600/– & above but upto 652/–	Rs 11/–
Above Rs 652/– but below 663/-	Amount by which emoluments fall short of Rs 663-

2 The total emoluments payable to persons in category (i) and (ii) will be treated as consolidated Wages for purposes of compliance with the minimum wages prescribed under the Minimum Wages Act

[Finance Department (Rules) Order No F1(56)FD (Rules)/68 dated 18th Dec 1968 [

Appendix XVI

Sub Grant of Dearness Allowance to Govrnment servants entitled to concessions of free board and loeging

Instead to the rates of dearnrss allowance sanctioned in Finance Department Order No F (15)FD (E R)/67 dated 13 3-1968 it has been ordered that Nursing Staff of Government Hospitals who are entitled to free board (or messing allowance in lieu thereof) any free lodging as a condition of their appointment and who are drawing pay in the Revised Scales of Pay (as amended from time to time) may be allowed Dearness Alowance with effect from 1 9 1968 at the rates indicated below —

Pay per month	Rates of dearness allowance per month with effect from 1 9-1968
Below Rs 110/-	Rs 46/-
Rs 110/-& above but below Rs 150/-	Rs 73/-
Rs 150/-& above but below Rs 210	Rs 87/-

Appendix XVI
Below Rule 1

ORDER

Sub — House Rent Allowance to Patwaries of Irrigation/Colonization Department

It has been orderd that Patwaries of Irrigation Department and Colonization Departm nt, who are required to work in villages and who do not reside in Government Accommodation may be allowed House Rent Allowance of Rs 5/ per month subject to their furnishing every month of certificate to the effect that they are resding in villages within jurisdiction

The drawal of the House Rent Allowance will further be subject to general conditions laid down in the House Rent Allowance Rules 1951 as contained in Appendix XVII of Rajasthan Service Rules Volume II

This order will come into force with effect from 1 6 1968

[No F 1 (1) FD (Rules) 68 dated the 25th June 68]

Appendix XVII

Doubts have been expressed whether a Government servant living in the house of his in laws is entitled to the grant of house rent allow ance or not

The matter has been considered by the Government and it has been decided that the Government servant who lives exclusively and independently in the house owned by his mother in law/father in law may be allowed house rent allowance subject to production of rent receipt as per rules

[No F 1 [illegible] 6 FD (Rules) 69 Dated [illegible] Oct [illegible]]

Rule 3 [Page 292]

Insert the following as Government of Rajasthan Decision below Note 3 under Rule 3

वित्त विभाग के आदेश स, एफ 1 (36) वि वि (व्यय नियम) । 64 दिनांक 14–12–65 की ओर आकर्षित किया जाता है कि जिसके अनुसार किसी राज्य कर्मचारी के पास पूर्वजों के मकान में उसका भाग हो तो यह माना जाता है कि उसके पास निजि मकान है और उस मकान किराया भत्ता देय नहीं है ।

ऐसा प्रतीत होता है कि वित्त विभाग के उक्त आदेश को भली भांति नहीं समझा गया है जिसके कारण विभिन्न विभागों से इस सम्बन्ध में स्पष्टीकरण मांगे जाते हैं । अतः स्थिति को स्पष्ट करते हुए लिखा है कि राज्य कर्मचारी के पिता–माता–भाई का मकान उसके पूर्वजों का मकान नहीं माना जाता एवं ऐसी स्थिति में यदि राज्य कर्मचारी किराये के मकान में रहता है । चाहे हो उस स्थान पर उसके पिता–माता–भाई का मकान हो तो भी उसे नियमानुसार मकान किराया भत्ता दिया जा सकता है ।

[FD Noti No F 1(36) FA (Exp Rules)/64, Dated 28 10 66]

Appendix XVII
Below Rule 4

ORDER

In the said Rules, add the following as ' Government of Rajasthan Decision No 3' below Rule 4 —

"According to Rule 4 of these rules, house rent allowance is admissible to a Government servant only from the date of his application for providing Government accommodation but which is not provided to him by the Government Some doubts have been raised whether it is necessary to obtain non availability certificate before house rent allowance is claimed in case of a Government servant

(a) whose pay is increased bringing him into the category of Government servant who are required to obtain a nonavailability certificate before claiming house rent allownce under this rule,

(b) who was already in the category of Government servants who are required to obtain non availability certificate and whose pay is increased but not to such an extent as to entitle him to accommodation of higher category,

(c) who was drawing house rent allowance after non availability certificate was granted to him, and whose pay is increased resulting in entitlement to higher category of accommopdation

The matter has been considered and it has been decided that admissibility of house rent allowance in these cases will be as underd —

1 In a case coming under category (a) above, the authority competent to issue the non availability certificate may issue the same effective from the date of increase in pay, provided it is certified that no Government accommodation of the appropriate category was available on such date

2 In a case coming under category (b)above, fresh non availability certificate will not be necessary

3 In case coming under category(c) above, fresh nonavailability certificate will have to be obtained by the Government servant concerned Such non availability certificate may, however, be issued retrospectivly from the date of increase in pay on the non availability certifiate issuing authority certificate that on that date no Government accommodation of appropriate category was available Application for fresh non availability certificate must be made within 10 days of the receipt of pay slip from the Accountant General

rder No F 1 (45) FD (Rules)/68 Dated 11th Sept 68]

Appendix XVI

Sub : Dearness Allowance-Marginal Adjustment for those in the pay range of Rs 1000/- to Rs 1019/-etc

In partial modification of para 1 of Finance Department Order No F1(4) FD (Exp -Rules /67-I dated 3-2-1967, it has been ordered that marginal adjustment in dearness allowance to Government servants in the pay range Rs 1000 and above but below Rs 1019/ in the revised scales of pay may be allowed so that pay plus dearness allowance does not fall below Rs 1119/-

2 In modification of para 2 of the aforesaid order it has further been ordered that Government servants drawing pay in the 'Existing Scales as defined in the Rajasthan Civil Services (Revised Pay) Rules, 1961 (as amended from time to time whose emoluments are Rs 1100/- and above but below Rs 1119 - may be allowed additional dearness allowance at the rate at which their emoluments fall short of Rs 1119/-

3 These orders will take effect from 1st December, 1967

[Finance Department (Rules) Order No [illegible] FD (R[illegible]) date [illegible]]

Appendix XVI F D Rules

No [illegible] FD [illegible] Date [illegible]

ORDER

In continuation of this Department order No F1(15) FD (Rules)/67 dated 15 1 -1968, the Governor has further been pleased to order that Nursing Staff of Government Hospitals who are entitled to free board (or messing allowance in lieu of thereof) and free lodging as a condition of their appointment and who are drawing pay above Rs 540/- but upto Rs 800/ in the New Pay Scales (as amended from time to time), may be allowed Dearness Allowance with effect from 1 9-1968 at the rates indicated below

Pay per month	Rate of D A per month w e form 1 9 1968 (in Rs)
Above Rs 540/- but below Rs 543/-	Rs. 88/-
Above Rs 543/- but upto 544/-	Rs 89/
Above Rs 544/- but upto 545/	Rs 90/
Rs. 546/- but upto 574/-	91 to 119
Rs 575/ but upto Rs 800/-	Rs. 120/

इस विभाग के सम सख्यक आदेश दिनाक २५-५-६८ के द्वारा यह निर्णय किया गया था कि महगाई भत्ते की देय राशि का जमा खर्च चालू वर्ष के बजट प्रोवीजन मे से किया जावे। परन्तु इस विभाग के सामने ऐसे मामले उपस्थित हुए है जिनम महगाई भत्ते की देय राशि का समायोजन गत वर्ष भी नही किया गया है।

यह बडी आपत्तिजनक बात है कि उपरोक्त आज्ञा के प्रसारित होने के बाद भी अभी तक महगाई भत्ते की देय राशि का समायोजन कुछ विभागो द्वारा नही किया गया।

इस सबध मे पुन: यह निर्णय लिया गया हैं कि जिन विभागो द्वारा अभी तक महगाई भत्ते की देय राशि का समायोजन नही किया गया है वे चालू वर्ष के बजट प्रोवीजन मे स कराल तथा इसके लिए अतिरिक्त राशि की आवश्यकता हो तो नियमित विधि से वित्त विभाग (बजट) स सम्पर्क करे। तथा इस विभाग के आदेश सख्या एफ १ (६८) वित्त (व्यय-नियम) ६७, दिनाक १८-१-६९ के तहत देय राशि के भुगतान के सबध मे उचित कार्यवाही करें।

क्रमाक एफ १ (६४) वित्त (नियम) ६७ दिनाक जयपुर २२ अक्टूबर, ६९

विषय—महंगाई भत्ता।

वित्त विभाग आदेश सख्या एफ १ (६४) वित्त (व्यय-नियम) ६७, दिनाक १३ मार्च, १९६८ के अनुच्छेद ५ के सदर्भ मे राज्यपाल महोदय महगाई भत्ते की जमा शुदा राशि के चुकारे किये जाने के बारे मे निम्न आदेश प्रदान करते है —

१ (अ) सबधित आहरण व राशि वितरण अधिकारी (ड्राईग व डिस्वरसिंग आफिसर) महगाई भत्ते की राशि का रिफन्ड बिल सलग्न फार्म न० ३ मे तैयार करेगे।

(ब) उपरोक्त अधिकारी महगाई भत्ते की देय राशि को रिफन्ड करने के लिये रिफन्ड बिल को कोषागारो मे भेजने के पूर्व बिल की दो प्रतिया तैयार करेंगे और प्रथम प्रति कोष कार्यालय मे भेजेगे व द्वितिय प्रति कार्यालय के रिकार्ड मे रखेगें।

(स) कोषाध्यक्ष मे रिफन्ड बिल पास होने पर देय राशि को अदायगी सबधित कर्मचारियो को चुकाई जाकर बिल की द्वितिय प्रति पर जो कार्यालय के रिकार्ड मे रखी गई है, रसीद प्राप्त कर ली जावेगी। जिन कर्मचारिया का स्थानान्तर हो गया है उनकी महगाई भत्ते की राशि आवश्यकता हो तो मनी आर्डर द्वारा भेज दी जायेगी।

(द) आहरण व राशि वितरण अधिकारी कर्मचारियो के महगाई भत्ते के लेखो के खाते मे जो फार्म २ पर खोला गया है, चुकाई गई राशि का इन्द्राज कर बैलेन्स निकालेंगे व हस्ताक्षर करेंगे।

२ (अ) राजपत्रित अधिकारी जो स्वय अपना वेतन आदि के बिल तैयार कर रकम प्राप्त करते है वे स्वय भी अनुच्छेद १ मे वर्णित आधार पर रिफन्ड बिल की दो प्रतियाँ तैयार करेंगें और एक प्रति पर अपनी रसीद उसी प्रकार अकित करेंगें जैसा कि वेतन आदि प्राप्त करने के बिलो पर की जाती है। कोषाधिकारी कोषागार मे फार्म न० ३ की दो प्रतिया प्राप्त होने पर महगाई भत्ते की देय राशि की जाँच कर बिल पास करेग व एक प्रति सबधित अधिकारी को बैंक या सब ट्रेजरी से रकम प्राप्त करने के लिये दे देगें और दूसरी कोषागार म रखेंगे।

(ब) कोषाधिकारी राजपत्रित अधिकारियो के लेखो मे जो फार्म २ मे खोले गये है महगाई भत्ते की देय राशि का भुगतान हो जाने के पश्चात् बैलेन्स निकालेंगे व हस्ताक्षर करेंग।

३ महगाई भत्ते की राशि एव उस पर देय ब्याज की राशि लोक के घा अनिधि वद् ऋण, अन्य लेखो क राज्य सरकार की बीमा निधि महगाई भत्ते की बकाया निक्षेप-वितरण की मद से डा की जावेगी।

४ (अ) महगाई भत्ते की जमा शुदा राशि पर ब्याज भी सबधित कर्मचारी को दिया जावेगा। ब्याज १ अक्टूबर ६७ से दिया जावेगा जो पूरे महीनो (कम्पलीटेड मन्थस) के हिसाब मे होगा। ब्याज की दर निम्न अवधि मे निम्न लिखित होगी।

अवधि	ब्याज की दर
1-10-57 से 31-8-58 तक	4 % प्र० वार्षिक
1-9-58 से 31-3-60 तक	5%
1-4-60 से आगे	बाद में राज्य सरकार द्वारा निर्धारित की जायगी।

(ख) भविष्य निधि लेखा अधिकारी की जिम्मेदारी होगी कि महंगाई भत्ते की बकाया व ब्याज की राशि का उचित रूप से और अधिक भुगतान न हो।

5. जो राज्य कर्मचारी महंगाई भत्ते की मद निधि (दिनांक 1-10-57 से 1-10-57 ...) से पूर्व सेवा निवृत हो जाय अथवा मृत्यु हो जाय किसी कारण से राज्य सेवा में नहीं रहे उनको महंगाई भत्ते की जमा शुदा राशि का भुगतान ... द्वारा राज्य सेवा में न रहने की तिथि को ... कर दिया जाय।

6. कार्यालयाध्यक्ष बिल का भुगतान ... जो निर्धारित प्रपत्र ... की एक प्रति निदेशक बीमा विभाग राजस्थान जयपुर को भेजें तथा उनके निर्देश से महंगाई भत्ते की ... व्याज की राशि का ... जायेगा।

क्रमांक एफ 1 (68) वित्त (व्यय नियम) 57 दिनांक जयपुर 18 जनवरी, 1960

फार्म नं० 2

महंगाई भत्ते की जमा शुदा राशि की वापसी का बिल

बिल नं०

वाउचर नं०
मुख्य भुगतान
...

वर्गीकरण

मद
उप शीर्ष
[illegible]
राज्य सरकार की बीमा निधि
महंगाई भत्ते की बकाया निधि—वितरण

कार्यालय/विभाग

क्र० सं०	कर्मचारी का नाम	कर्मचारी का खाता नं०	जमा का विवरण: राशि ट्रेजरी वाउचर नं० तथा ता०	वापसी: प्रथम राशि ब्याज योग; द्वितीय महंगाई किस्त जमा	प्राप्त करने वाले	हस्ताक्षर प्राप्तकर्ता

योग

रकम का भुगतान की जावेगी (शब्दों में)

राशि प्राप्त की (राजपत्रित अधिकारी के लिए)

हस्ताक्षर दिनांक ... ...
... ...

लेखा या राजपत्रित अधिकारी

वित्त विभाग आदेश सं० एफ 1 (68) वित्त (व्यय नियम) 57 दिनांक ... 1958

Appegdix XVII **ORDER**

In the said rules add the following as 'Government of Rajasthan Decision No 4' below Rule 4 —

A question has been raised as to whether a Covernment servant will be required to obtain a fresh non availability certificate during the period of drawal of special pay for holding charge of another post in addition to his own duties

The matter has been considered and it is decided that during the period of drawal of special pay for holding dual charge, fresh non avai lability certificate need not be obtained if the Government servant does not change the accommodation

No F 1 (45)/FD (Rules)/68 Dated 9th Deo 1968

Appendix XVII **ORDER**

In rule (6) of the said rules

1 Sub rule (2) shall be substituted by the following viz —

(a) A Government servant drawiug pay above Rs 5 3/-p m and taking rented accommodation will be eligible to an allowance equal to the difference if any, between the rent paid (exclu ding rent or an element of rent relating to furniture) and 10% of his pay subject to the limit of $7\frac{1}{2}$% of his pay

2 These orders take effect from 1 6-1968

No F 1 (2) FD (Rules)/68 dated the 18th August 68

Appendix XVII **ORDER**

The following shall be added as Government of Rajasthan decision below Rule 9 of the said rules —

'Government of Rajasthan Decision - It has been decided that a Government servant who was occupying rented accommodation at his old station and who on transfer at his new head quarters does not get either rented accommodation or is not allowted Government accommoda tion immediately on or after taking over charge will be entitled to draw house rent allowance for a period of one month from the date he handed over charge at his old headquarters or till he gets a rented accommodation or is alloted Government accommodation at the new headquarters whichever period is less The period of one month will run concurrently with the joining time While claiming house rent allowance the Government servant concerned shall record a certificate as under

Certified that I designation posted in the Department at (name of the place) continued to accupy the rented accommodation from to after handing over charge of the post in the Department at (name of old headquarter city)

This order takes effect from 1-4-1966

No F 1 (59) FD (R le) 68 date 15th Oct 68

MEMO

Appendix XXV

The undersigned is directed to refer to Finance Department Memo No F 3 (10) FD (Rules)/68 dated 27 11-68 on the subject cited above and to sa y that the following certificate shall be recorded on the pay bill by a Gazetted Government servant whose pay is drawn on form G A 75 *and attached to the form G A 76 i e pay bill of non gazetted* Government servants on which conveyance allowance is drawn a during particular month or period in terms of the aforesaid orders

CERTIFICATE BY A GAZETTED GOVERNMENT SERVANT

'Certifed that I did not rema n out of head quarter for any peri od of more than 15 days at a time for which conveyance allowance has been claimed by me

Signature of the Government Servant

CERTIFICATE BY NON GAZETTED GOVERNMENT SERVANT

'Certified that I designation posted in department at (name of the place) did not remain out of head quarter/any period of /for more than 15 days at a time for which conveyance allowadce has been claimed by me

[N F 3 (FD (R 1 s) 68 Dat 1 10 196]

Appendix XXV

The undersigned is directed to refer to sub paras (i) & (i) of para graph 17 of Finance Department Order No F1 (7) FD (Rules)/69 dated 7 4 1969 and to say that in the case of a Government servant drawing pay in scales other than Revised Pay Scales 1961/Amended Revised Pay Scales 1966/New Pay Scales 1969 whose emoluments on 1 12 1968 are below Rs 783/ per month in addition to the dearness pay if any admissible to him under the existing orders the following amount of dearness allowance shall be treated as pay for the purposes and to extent specifi d in Finance Department order dated 7 4-1969 referred to above —

Emoluments	Amount of Dearness Pay Rs
Below Rs 181/	47
Rs 181 and above but below Rs 248/	70
Rs 248 and above but below Rs 332/-	9)
Rs 332 and above but below Ps 546/	110
Rs 546 and above but upto Rs 663	120

Above Rs 663/- Amount by which emoluments fall short of Rs 783/-

Emo uments for the purpose of these orders shall mean pay as *defined in Rule 7 (24) of the Rajasthan Service Rules, plus dearness* allowance c ncluding dearness pay)

[N F1 (FD (R ules) 69 Dated Ja [the 29th Jar 1 (]

Appendix XXX

The undersigned is directed to refer this department order No F1 (7) FD (Rules)/69 Dated 7-4-69 on the above subject and to say that since the issue of the orders reffered to above a number of points have been reffered to for clarification by various departments/offices

2 The Governor is pleased to clarify the points raised as under –

Points raised	Clarification
(1) Whether D P will Count as pay for the purpose of family pension	(1) D P. will Count as pay for the purpose of family pension admissible under Chapter XXIII A of the R S R
(2) Whether D P. will Count for calculating the amount of subscription by Govt servants to the G P F and also for grant of advance/withdrawals from Fund	(2) D P will Dount for both the purposes
(3) Whether in the pay bills or service records D P will form part of pay or of the D A	(3) It will form part of Dearness Allowance
(4) Whether fresh pay slip is necessary to be issued by the A G in respect of gazetted officers for D P	(4) Since D P forms part of D A fresh pay slip is not required to issed by the A G as there is no actual drawal of it.

The above clarifications are not new dicisisions and are effective from the date from which the original orders i e F1 (7) FD (Rules)/69 dated 7-4-69 took effect

[No F1 ( ) FD (F x)(Rules)/69 Memo Dated 23 6 70]

MEMO

The undersigned is directed to refer to Finance Department Order No F 1 (7) FD (Rules)/69 dated 7 4 1969 on the subject mentioned above and to say that the Governor has been pleased to decide that the following shall be substituted for paragraph 3 of that order

'3 (i) The dearness pay shall cont as 'emoluments'' for pension and gratuity For this purpose the emoluments as reckoned under Rule 250 B of the Rajasthan Service Rules shall be increased by the dearness pay appropriate to the pay equal to such emoluments

(ii) Except as stated below, the ultimate average emoluments under Rule 251 of the Rajasthan Service Rules shall be determined on the above basis This concession shall take effect from 1st December 1968 but in the case of persons who have already retired on or after 1 12 1968 but before

MEMO

Appendix XXV

The undersigned is directed to refer to Finance Department Memo No F 3 (10) FD (Rules)/68 dated 27-11-68 on the subject cited above and to sa y that the following certificate shall be recorded on the pay bill by a Gazetted Government servant whose pay is drawn on form G A 75, and attached to the form G A 76 i e pay bill of non gazetted Government servants on which conveyance allowance is drawn a during particular month or period in terms of the aforesaid orders

CERTIFICATE BY A GAZETTED GOVERNMENT SERVANT

'Certified that I did not remain out of head quarter for any period of more than 15 days at a time for which conveyance allowance has been claimed by me

Signature of the Government Servant

CERTIFICATE BY NON GAZETTED GOVERNMENT SERVANT

'Certified that I designation posted in department at (name of the place) did not remain out of head quarter/any period of /for more than 15 days at a time for which conveyance allowadce has been claimed by me

[N F 3 (1 FD (1 1 s) 68 Date 1 1(19( )]

Appendix XXV

The undersigned is directed to refer to sub paras (i) & (i) of paragraph 17 of Finance Department Order No F1 (7) FD (Rules)/69 dated 7 4 1969 and to say that in the case of a Government servant drawing pay in scales other than Revised Pay Scales 1961/Amended Revised Pay Scales 1966/New Pay Scales, 1969 whose emoluments on 1 12-1968 are below Rs 783/ per month, in addition to the dearness pay, if any admissible to him under the existing orders, the following amount of dearness allowance shall be treated as pay for the purposes and to extent specified in Finance Department order dated 7 4-1969 referred to above —

Emoluments	Amount of Dearness Pay Rs
Below Rs 181/	47
Rs 181 and above but below Rs 248/	70
Rs 248 and above but below Rs 332/–	90
Rs 332 and above but below Rs 546/	110
Rs 546 and above but upto Rs 663/–	120

Above Rs 663/- Amount by which emoluments fall short of Rs 783/-

Emo uments for the purpose of these orders shall mean pay as defined in Rule 7 (24) of the Rajasthan Service Rules, plus dearness allowance cincluding dearness pay)

[N F1 ( ) FD (Rules) 69 Date l Ja [r tl e 29tl Jan 19 ( ]

Appendix XXX

The undersigned is directed to refer this department order No F1 (7) FD (Rules)/69 Dated 7-4 69 on the above subject and to say that since the issue of the orders reffered to above a number of points have been reffered to for clarification by various departments/offices

2 The Governor is pleased to clarify the points raised as under –

Points raised	Clarification
(1) Whether D P will Count as pay for the purpose of family *pension*	(1) D P will Count as pay for the purpose of family pension admissible under Chapter XXIII A of the R S R
(2) Whether D P will Count for calculating the amount of subscription by Govt servants to the G P F and also for grant of advance/withdrawals from Fund	(2) D P will Dount for both the purposes
(3) Whether in the pay bills or service records D P will form part of pay or of the D A	(3) It will form part of Dearness Allowance
(4) Whether fresh pay slip is necessary to be issued by the A G in respect of gazetted officers for D P	(4) Since D P forms part of D A fresh pay slip is not required to issed by the A G as there is no actual drawal of it

The above clarifications are not new dicisisions and are effective from the date from which the original orders i e F1 (7) FD (Rules)/69 dated 7-4 69 took effect

[No 1 1 ( ) FD (Ex)Rules)/69 Memo Dated 23 (0]

MEMO

The undersigned is directed to refer to Finance Department Order No F 1 (7) FD (Rules)/69 dated 7 4 1969 on the subject mentioned above and to say that the Governor has been pleased to decide that the following shall be substituted for paragraph 3 of that order

'3 (i) The dearness pay shall cont as '*emoluments* for pension and gratuity For this purpose the emoluments as reckoned under Rule 250 B of the Rajasthan Service Rules shall be increased by the dearness pay appropriate to the pay equal to such emoluments

(ii) Except as stated below, the ultimate average emoluments under Rule 251 of the Rajasthan Service Rules shall be determined on the above basis This concession shall take effect from 1st December 1968 but in the case of persons who have already *retired* on or after 1 12 1968 but *before*

1 4 1970 the ultimate average emoluments will be calculated as follows —

The average emoluments shall be reckoned in terms of Rule 2*1 of the Rajatsthan Service Rules and to the average emoluments thus determined shall be added

(a) In the case of persons retiring on or after 1st December, 1968 but before 1st December, 1969 one half of the dearness pay appropriate to the pay equal to such average emoluments, and

(b) in the case of persons retiring on or after the 1st December, 1969 but before 1st April 1970-the full dearness pay appropriate to the pay equal to such average emoluments

(iii) Pensions and gratuities of persons who have already retired on or after the 1st December, 1968, shall be recalculated on the above basis and the arrears, if any, paid subject to such adjustments as may be necessary Necessary action for revising the pensions and gratuities on the basis of these orders should be immediately initiated by the authorities concerned "

N I I (7) FD (Rules) 69 Dated Jaipur the 17th Feb 1971

Appendix XXXIV

NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Governor of the Rajasthan hereby *makes the following further amendments to the Rajasthan Civil Services* (Grant of reward) Rules, 1965 (issued under Finance Department Notification No F1(2)FD (Exp Rules)/65 dated 13-8-1965), Appendix XXXIV of Rajasthan Service Rules, Volume II, namely--

In the said rules- the existing rule 4 shall be re numbered as Rule 4(1)and the following shall be added there under as sub rule (ii)-

* (ii) In the case of Government servants on deputation to Autonomous Bodies, Public Sector Corporations/Boards, proposals for the grant of cash reward to them by such body, shall initially be examined by the Administrative Department concerned and where the Administrative Department has supported the proposal, the Government in the Appointments Department shall after approval by the Chief Minister grant permission to the Government servant to accept the cash reward provided that-

(i) the cash reward to be granted to the Government servant on deputation is on account of some extraordinary work done by him, showing exceptional devotion to duty, while on deputation to such body and

(ii the amount of cash reward is proposed to be granted is within the ceiling prescribed under rule 3 of these rules,

* F 1 (31) FD (1) Dated 16th Aug 1 [illegible]

Appendix XXXIV

Circular

In continuation to Finance (Rules) Deptt order No F1(19) FD Rules/68 dated 25-6-68 and 24-1-69 on the above subject it is further desired that any Government servant who has qualified at the final examination of company Sacretaries Exam and is desirous of under taking practical training must inform this department sufficiently early So that necessary arrangement for the training regarding under rule 15 ' Profession of Company Secretaries Rules may be made

[No F ? (2) FD/A&I/68 1 6 70]

Appendix XXXVII

Instructions for the guidance of Government servants and Heads of offices/Departments for the timely **finalisation of pension claims**

1 While in service —

Please examine the service Book (in respect of nongazetted service) and leave account periodically and ensure the following —

(a) Date of birth is correctly recorded and attested on first page

(b) Dates of entry to Government service confirmation, promo tion reversion, etc are correctly recorded under proper attestation

(c) Certificates of verification of service are invariably recorded by Head of Office every year as required under Rule 66 of General Financial and Accounts Rules where service verifi cation is wanted, produce collateral and contemporary evidence of affidavit under R 289 of Rajasthan Service Rules (decision No 5) to enable the pension sanctioning authority to verify the service and record it in the service book

(d) Contributory Provident Fund Account No is invariably recorded in the service book under proper attestation In case you belong to former Jodhpur unit option for pensions in lieu of Contributory Provident Fund benefits invariably pasted in the service book

(e) In the case of suspension the certificate whether or not the period of suspension counts for pension or not should be recorded

(f) While on leave a certificate is recorded in the service book that he would have drawn special pay but for going on leave

(g) If you roceed on foreign service, ensure that leave salary and pension contributions are recovered and the Service Book is sent to the Audit Officer for recording the requisite certificate of recovery

(h) In case of appointment to a Gazetted post, ensure that the service book duly containing certificates of verification of

services is sent to the Audit Officer immediately on your confirmation as Gazetted officer

(i) In case your entry to Government service was at advanced age ensure to get it regularised by obtaining relaxation of age limit under Rule 8 of Rajasthan Service Rules

(j) See that you have filled in nomination for death-cum retirement Grauity correctly, and the same is duly accepted by the Head of office and is pasted in the service book

(k) Your option whether or not you elected the New Family Pension Rules is pasted in the service book See that the sheet containing details of family members is also pasted in the service book

(l) You should get a duplicate copy of the service book supplied to you under Rule 168 of Rajasthan Service Rules and arrange *to keep it upto date The certificates of verification of* services should invariably be got recorded in the duplicate service book and got attested by the competent authority (Govt Memo No F 1(12) FD(Exp Rules) 65 dated 9 3 1965

(m) If you were a Jagir employee and absorbed as a result of taking over of Thikana by the Government ensure that Thikana service is verified from the available record of the Thikana by the competent authority and a certificate is pasted in the service Book

2 When to initiate action

(i) Submit application for pension in the latest amended form P I a year in advance of the actual date of retirement or anticipated date of retirement to the Head of Department (if non Gazetted) and to the Accountant General (if Gazetted) In case the date of retirement is not fore seen, application in Form P I be submitted within a week of the date of retirement

ii) Don t forget to submit the following documents with the application

(a) Declaration for non receipt of Pension and/or Gratuity
(b) Two slips bearing specimen signatures duly attested
(c) Two copies of joint Photograph (with your wife) passport size) duly attested
(d Permanent postal address after retirement duly attested
(e) The last but most important Declaration for grant of anticipatry pension

(iii) Ensure that a copy of the retirement order is invariably sent alongwith pension papers to the Audit Office In the case of retirement on invalid pension original medical certificate for invalidation should invariably be sent alongwith pension papers

(3) At the time of retirement from Government service, i e Before demitting office

(i) Please clear all Government dues, if any, to enable the Head of Office to issue "No Demand Certificate".

(ii) If in occupation of Government residence pay office rent etc preferably in cash to the last day of occupation and ensure immediate issue of 'No Demand Certificate'.

(iii) If you are Gazetted Officer, request the Treasury officer who has made the last payment, to transit the last Pay Certificate to the Audit Officer of the Gazetted Audit Branch for countersignatures and transmission to the Pension Branch

(iv) Furnish a declaration to the Head of Office or pension sanctioning Authority, giving consent for recovery of dues, if any, from the pension or Death-cum retirement Grauity.

If you follow these instructions, you are sure to draw your pension from the first of the month following that in which you retire from service Above all, please ensure that the Head of office/Department initiates action to prepare the pension case one year in advance of the date of retirement and submits the same to the Accountant General, Rajasthan for scrutiny".

FD F1 (61) FD (Rules)/67 Dated Jaipur, the 16—2—1971

विषय—महगाई भत्ता

वित्त विभाग आदेश सख्या एफ १(६४) वित्त (व्यय-नियम) ६७, दि० १८–१–१९६९ द्वारा महगाई भत्ते की जमा शुदा राशि के चुकारे किये जाने के आदेश प्रसारित किये गये थे।

इस सबध मे कोषाधिकारियो द्वारा यह प्रश्न उठाया गया था कि ऐसे राजपत्रित अधिकारियो को जिनका कि स्थानान्तरण अन्य जिलो मे हो गया है, जहाँ कि देय महगाई भत्ते की राशि उनके खातो मे जमा की गई थी, का भुगतान किस तरीके से किया जावे।

इस प्रश्न पर विचार करने के उपरान्त राज्यपाल महोदय आदेश प्रदान करते हैं, कि राजपत्रित अधिकारियो को जमा शुदा महगाई भत्ते की राशि का भुगतान करने मे यही तरीका काम मे लिया जाये जो कि वित्त विभाग आदेश सख्या सम दिनाक १८–१–६९ मे वर्णित है।

ऐसे राजपत्रित अधिकारियो को जिनका कि स्थानान्तरण किसी अन्य जिले मे हो गया है, जहाँ पर उनकी महगाई भत्ते की देय राशि जमा कराई गई थी, उन्हे यह राशि मनी आर्डर द्वारा भिजवादी जावे।

न० प १ (६४) वित्त/व्यय/नियम/६७ दि० ६–४–७०

विषय —बकाया महंगाई भत्ता।

इस विभाग के परिपत्र क्रमाक एफ (६४) वित्त (व्यय-नियम) ६७, दिनाक ६–४–७० के अतर्गत यह आदेश प्रसारित किये गये थे कि ऐसे राजपत्रित अधिकारी जिनका कि स्थानान्तरण अन्य जिले मे हो गया है उनको उनकी महगाई भत्ते की देय राशि मनीआर्डर द्वारा भिजवा दी जावे।

इस विभाग से यह जानकारी चाही गई है कि क्या मनीआर्डर का खर्चा राज्य सरकार द्वारा दिया जावेगा। इस सदर्भ मे यह स्पष्ट किया जाता है कि मनीआर्डर किये जाने पर जो खर्चा आवेगा वह राज्य सरकार द्वारा ही दिया जावेगा।

क्रमांक एफ १ (६८) वित्त (नियम) ६७, दिनांक जयपुर २३-७-७०.

राज्य सरकार के ध्यान मे यह लाया गया है कि राज्य कर्मचारियों के एक कार्यालय से दूसरे कार्यालय मे स्थानान्तरण होने पर प्रायः अन्तिम वेतन प्रमाण पत्र मे उनका भविष्य निधि खाता नम्बर बताना छोड दिया जाता है यद्यपि अन्तिम वेतन, प्रमाण-पत्र के फार्म की पूर्ति हेतु ऐसा करना वाछनीय है। फलस्वरूप नये विभाग/कार्यालय के अध्यक्ष जहा पर कि राज्य कर्मचारी स्थानान्तरण होकर आया है भविष्य निधि शिड्यूल मे उसका भविष्य निधि खाता नम्बर लिखने मे असमर्थ होते हैं। इससे लेखा कार्यालयो मे अभिदाता का भविष्य निधि लेखा सही रखने मे कठिनाइयां होती है। लेखा कार्यालय मे भविष्य निधि लेखा उचित ढग से रखने के लिये यह आवश्यक है कि भविष्य निधि के सही खाता नम्बर सभी मामलों मे अन्तिम वेतन प्रमाण पत्र मे अवश्यमेव लिखे जाया करें और अन्तिम वेतन प्रमाण पत्र जो सब प्रकार पूर्ण हो, राज्य कर्मचारी के स्थानान्तर होते ही तुरन्त उसके नये कार्यालय को भेज दिया जावे।

निर्देशानुसार निम्न हस्ताक्षर कर्त्ता द्वारा राजस्थान सेवा नियम भाग २ के परिशिष्ट के परिच्छेद १ (बी) वित्त विभाग के आदेश संख्या एफ ६७ (ए) (२) एफ० डी० (ए) रूल्स। ५९-११ दिनांक ३१-७-६२ द्वारा निविष्ट) के सदर्भ मे यह स्पष्ट किया जाता है कि स्वीकृत सवारी भत्ता किसी भी एक साथ पन्द्रह दिन से अधिक की किसी अवधि के लिये नहीं दिया जावेगा जिसमे कि राज्य कर्मचारी की मुख्यालय से दौरे से या किसी भी अन्य कारण से मुख्यालय से अनुपस्थिति के फलस्वरूप कारण, उसके द्वारा सधारित मोटर/मोटर साईकिल राज्य कर्मचारी द्वारा सरकारी यात्राओ मे उपयोग मे नहीं ली गई हैं।

२ राज्यसरकार का ध्यान इस ओर आकर्षित किया गया है कि राज्य कर्मचारियो के लिये रिहायशी मकानों का सरकारी कार्यालयों के लिए काम मे लेने की प्रवृत्ति बढ़ती जा रही है। चूंकि रिहायश के मकानो की संख्या वैसे ही कम है और अधिक नए मकानो के लिए पर्याप्त धन का अभाव है, अतः राज्य सरकार ने निर्णय लिया है कि रिहायश के मकानो को सरकारी कार्यालय मे बदलने के लिये सामान्य प्रशासन विभाग की पूर्व स्वीकृति लेना अनिवार्य है तथा ऐसी स्वीकृति प्राप्त करने के लिए प्रस्ताव आदि अन्य सब विकल्पो पर विचार कर ही भेजे जाने चाहिये। इस सम्बन्ध अराजपत्रित कर्मचारियो को आवंटित मकानो के विषय मे विशेष ध्यान दिया जाना आवश्यक है।

क्रमांक प ३ (१०) वित्त (नियम) ६८ दिनांक २७-११-६८

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Amendments in Rajasthan Service Rules, Vol. II

Sub —Grant of special casual leave to Secretariat staff for participating in tournaments

The Governor has been pleased to order that Rajasthan Secretariat Employees who participate in Tournaments/Matches on behalf of the Rajasthan Secretariat Club may be allowed special casual leave not exceeding 10 days on each occasion

2 The Staff Welfare Officer, Rajasthan Secretariat shall be the competent authority to sanction leave not exceeding 5 days under paragraph 1 above Special casual leave for more than 5 days but upto 10 days may also be sanctioned by the Staff Welfare Officer with the approval of the Special Secretary, Appointments Department

[No FI(85) FD(Rules)/71, Dated 2nd Dec , 1971]

In the Rajasthan Civil Services (Medical Attendance) (Amendment) Rules, 1970, the following amendments be made —

The existing sub-clause (a) of clause (ix) of sub-rule (3) of Rule 2 may be substituted by the following —

"Family means Government servant s wife (not more than one)/ husband (in the case of women Government servant), children including children adopted legally and parent (s), if wholly dependant on Government servant

[No F 1(4)/FD(Rules)/70 Dated 6th Dec , 1971 They shall be deemed come into force w e from 1 3 1970]

The Governor is pleased to order that the following amendments be made in the Finance Department Order No FI(7) FD (Rules(/69 dated 7 4 1969, namely—

1 In the said order Para 10 Travelling Allowance shall be substituted by the following —

    10 ' The dearness pay will be treated as pay for the purpose of Travelling Allowance (including mileage allowance and halting allowance)

2 These orders shall be deemed to have come into force with effect from 1-9 1971

(No F 1 (Rules)/69 Dated 6th Jan , 1972)

ज्ञापन

विषय —चिकित्सा प्रतिपूर्ति क दावा की जाच किया जाना ।

उपर्युक्त विषय पर इस विभाग क समसख्यक आदेश दिनाक 1 6 70 के पेरा 2 म यह

अपेक्षा की गयी है कि 500) रु० से कम वेतन पाने वाले सरकारी कर्मचारियों के चिकित्सा सम्बन्धी दावों के प्रतिहस्ताक्षर करने वाले प्राधिकारी द्वारा ध्यान पूर्वक जांच की जानी चाहिये जिससे कि किसी वित्तीय वर्ष में किसी कर्मचारी द्वारा प्रस्तुत किये गये चिकित्सा सम्बन्धी दावों की कुल राशि यदि 1000) रु० या उससे अधिक हो तो उन दावों की यथार्थता को अभिनिश्चित किया जा सके।

2 कुछ क्षेत्रों में यह गलत धारणा बना दी गयी है कि ऐसे चिकित्सा सम्बन्धी दावों की प्रति हस्ताक्षर कर्ता प्राधिकारी द्वारा जांच किये जाने की अपेक्षा नहीं की गई है जिनका कुल योग वित्तीय वर्ष में 1000) रु० से कम हो और ऐसे दावों को सामान्य रूप से पास कर दिया जाय।

3 एतद्द्वारा यह स्पष्ट किया जाता है कि चिकित्सा प्रतिपूर्ति सम्बन्धी प्रत्येक दावे की, चाहे उसकी राशि कितनी भी क्यों न हो, प्रतिहस्ताक्षरकर्ता प्राधिकारी द्वारा भली प्रकार जांच किये जाने की अपेक्षा की जाती है और किसी दावे की यथार्थता में किसी प्रकार का संदेह होने की स्थिति में प्रतिहस्ताक्षरकर्ता प्राधिकारी यदि मामले की परिस्थितियों द्वारा ऐसा करना आवश्यक हो उन मामलों में वह उपरोक्त आदेश के पैरा 2 और 3 में यथा अभिकथित कार्यवाही कर सकता है। ऐसे समस्त मामलों में जिनमें किसी भी वित्तीय वर्ष में किसी सरकारी कर्मचारी द्वारा चिकित्सा प्रतिपूर्ति की प्राप्त की गयी कुल राशि 1000) रु० या उससे अधिक हो तो प्रतिहस्ताक्षरकर्ता प्राधिकारी चिकित्सा सम्बन्धी किसी भी दावे पर स्वीकृतिकर्ता प्राधिकारी की हैसियत से प्रति हस्ताक्षर करने से पूर्व सामान्य जांच करने के साथ साथ समस्त विगत दावों की अनिवार्य रूप से सावधानी पूर्वक विशेष जांच करेगा।

4 यदि किसी भी स्वीकृतिकर्ता प्राधिकारी ने किसी गलत धारणा के अधीन जैसा कि उपर्युक्त पैरा 2 में उल्लेख किया गया है चिकित्सा सम्बन्धी दावे सामान्य जांच के बिना पास कर दिये हों तो उन्हें ऐसे समस्त दावों की नये सिरे से जांच करनी चाहिये।

5 चिकित्सा व्यय प्रतिपूर्ति दावों के विवरण के रजिस्टर में स्तम्भ संख्या 11, 12 और 13 को क्रमानुसार 12 13 और 14 कर दिया जाय और एक नया स्तम्भ संख्या 11 'आरोही वार्ड (आगरेन्ट्र डाटर)' प्रविष्ट कर दिया जाय।

[संख्या एफ 1(6) एफ डी(व्यय) [illegible] दिनांक 21 जनवरी [illegible]][1]

In Apdendix XVI of the said rules-for the existing sub-para (VA) of paragraph 3 (appearing on page 189 of Rajasthan Service Rules Volume II–Forth Edition), the following shall be substituted:—

"(VA) Government servant who entitled to free boarding (or messing allowance) and free lodging concessions as a condition of their appointment shall be entitled to draw Dearness Allowance at the full normal rate which would otherwise be admissible to them Accordingly, instead of the rates of Dearness allowance sanctioned in Finance Department Orders No FI (15) FD (Rules/67 dated 18–12–1968 and No FI (15)FD(Rules)/67 dated 13-5-1970, Nursing Staff of Government Hospitals who are entitled to free board (or messing allowance in lieu thereof) and free lodging as the condition of their appointments may be allowed full Dearness allowance

with effect from 1 12 1971 in accordance with Finance Department Orders No Fl (4) FD (Exp-rules)/67 I dated 2-3 1967 and No Fl (56) FD (Rules)/68 dated 6 12 1968 as amended from time to time

These anendments take effect from 1-12 1971

[No Fl (15) FD (Rules)/67 Dated 25th Jan 1972]

Sub Beas Project Compensatory Allowance

The Governor is pleased to orde that the provision of Finance Department Orde No F2 (b)(14) FD (Rules)/70 dated 26 8 1970 shall also be applicable to other categories of staff sent on deputation to serve under the Beas Construction Board

These orders take effect from the date of issue

[No F2 (b) (14) FD (Rules)/70 Dated 11th Feb 1972]

Sub Treatment of portion of Dearness Allowance as pay

The undersigned is directed to refer to paragraph 17 (iii) of Finance Department Order No F 1(7)FD(Exp-Rules)/69 dated 7 4 1969 on the above subject, and to say that in the case of Government servants who are entitled to free board and lodging concessions/Messing allowance as a condition of their appointment and are, thererefore, entitled to draw Dearness Allowance at a rate lower than the normal rates, which would otherwise be admissible to them, it has been decided that the amount of dearness allowance to be treated as dearness pay for the purpose of the above Order should be reckoned at the rates at which it would be calculated, if free board and lodging concessions/Messing allowance were not given, irrespective of whether the actual amount of dearness allowance drawn by them is more or less than the amount treated as dearness pay

2 The date of effect of these orders will be the same as in Finance Department Order No Fl (7) FD (Exp Rules(/69 dated 7 4 1969

[No Fl (7) FD (Exp Rules)/69, Dated 8th Feb 1972]

No F 1)40)/FD(Rules)/70 Dated Jaipur, the 23 Fed 72

Sub Rajasthan Medical Officers Fee Rules

In exercise of the powers conferred by proviso to Article 309 of the Constitution, the Governer hereby makes the following rules to amend further the Rajasthan Medical Officers Fee Rules, 1970 namely —

1 (i) These rules may be called the Rajasthan Medical Officers Fee (Amendment) Rules, 1972

(ii) They shall be deemed to have come into force with effect from 1 9 71

2 In the aforesaid rules

(i) in column 2 of item 2 of existing Schedule 2, the punctuation full stop "( ) at the end shall be deleted and the words "(onclinical side) shall be added at the end

(ii) in column 2 of item 6 of existing Scheudle 2, the words "Sr, Givil Assistant Suregons' shall be substituted by the words "Civil Assistant Suregons (Selection grade)'

Sub Rajasthan Medical Officers Fee Rules

In the aforesaid rules —

I in column 2 of item 2 of existing Schedule 2 the punctuation full stop "( ) at the end shall be deleted and the words "(on clinical side) shall be added at the end

II in colum 2 of item 6 of existing Schedule 2, the word "Sr Civil Assistant Suregons' shall be substituted by the words "Civil Assistant Surgeons (Selection grade)"

[No F I (40)/F D (Rules)/70 Dated 23rd Feb 1972-Effective from 1-9-71]

Sub Grant of Second Ab-hoc Relief

In continuation of Finance Department Orders No FI (68) FD (Rules)/70 dated 11-2-1971 and No FI (68) FD (Rules)/70 dated 24 2-1971, the Governor has been pleased to order that additional Ad hoc Relief at the rates indicated below may be allowed with effect from 1-10-1971 to Government servants, drawing pay upto Rs 1250/- per month in accordance with the provisions of the Rajasthan Civil Services (Revised Pay) Rules, 1961/Amended Pay Scales, 1966/Rajasthan Civil Services (New Pay Scale) Rules, 1969 --

Pay	Amount of Additional Ad hoc Relief Rs
Below Rs 85/-	7
Rs 85/- and above but below Rs 210/-	8
Rs 210/- and above but below Rs 500/-	10
Rs 500/- and above but upto Rs 1250/- (Subject to marginal abjustment so that Pay, Ad hoc Relief and Second Ad hoc Relief taken together do not exceed Rs 1280/-p m)	15

In continuation of Finance Department Order No FI (68) FD (Rules)/70 dated 26 6 1971 the Governor has further been pleased to order that additional Ad hoc Relief at the rates indicated in para I above may also be allowed with effect from 1-10 1971 to Government servants drawing pay in existing scales of pay as defined in the Rajasthan Civil Services (Revised Pay) Rules, 1961

[No FI (68) FD (Rules)/70-I, Dated 2nd March, 1972]

Sub . Grant of third Ad hoc Relief

In continuation of Finace Department Order No FI (68) FD(Rules)/70-I dated 2-3-1972, the Governor has further been pleased to order that

additional Ad hoc Relief at the rates indicated below may be allowed with effect from 1-2-1972 to Government servants drawing pay upto Rs 499/- per month in accordance with the provisions of the Rajasthan Civil Services (Revised pay) Rules, 1961/Amended Pay Scales, 1966/Rajasthan Civil Services (New pay Scale Rules, 1969 ,--

Pay	Amount of Additional Ad hoc Relief Rs
Below Rs 110/-	5
Rs 110- and above but upto Rs 499/-	7

The Governor has further been pleased to order that additional Ad hoc Relief at the rates indicated in para 1 above may also be allowed with effect from 1 2-1972 to Government servants drawing pay upto Rs 499/- per month in the existing scales of pay as defined in the Rajasthan Civil Services (Revised Pay) Rules, 1961.

[*No Fl (68) FD (Rules)/70-II, Dated 2nd March, 1972*]

Sub Grant of Ad hoc Relief of work charged employees

In continuation of Finance Department Order No F 1 (68) F D (Rules)/70 dated 24 3 1971 the Governor has been pleased to order that additional Ad hoc Relief may be allowed in accordance with Finance Department Order No F 1 (68) FD (Rules)/70 I, dated 2 3 1972 and No F 1 (68) FD (Rules)/70-II dated 2 3 1972 to work charged employees who are not holding regular sanctioned posts and thereby not subject to the Rajasthan Service Rules, but drawing pay in scale (with separate elements of Dearness Allowance) applicable to regular Government employees performing similar duties including persons covered by Rule 12 of the Rajasthan Public Works Department (B & R) including Gardens, Irrigation, Water Works and Ayurvedic Department Work Charged Employees Service Rules, 1964

[No F 1 (68) FD (Rules)/70 dated 20 3 1972]

Sub Rajasthan Service Rules Volume II Material for guidance of retiring Governments Servants

In the Appendix XXXVII of Rajasthan Service Rules Volume II

I the existing sub-para (k) under para I shall be substituted by the follow ng —

"(k) Your option whether or not you elected the new Family person is pasted in the service Book See that details of members of family viz name, date of birth of each member with his/her relationship to the Govbenment servant duly countersigned by the Head of office (in case of non gazetted Government servants) are pasted in the service book Gazetted officer should send

sheet containing details of members of family direct to the Accountant General, Rajasthan and obtain acknowledgement of such communication.'

II. in sub-para (I) of para I figures "168" shall be substituted by the figures "160"

III after existing para III, the following new para shall be added —

IV Action by Head of office ·

(i) (a) Commence preparation of pension case of a non-gazetted Govt servant in form Pension-2 one year before the rate of his retirement, even without waiting for formal application for Pension in Form Pension-I

(b) Expendite finalisatian of all pending cases of the Govt servants due to *retire within one year simultaneouly* with action under (a) above which have the effect of raising his pay e g fixation of pay in various scales or otherwise and shall have a bearing on the amount of pension.

(ii) Proceed step by step to verify the statement of service of non-gazetted Govt servant according to procedure laid down in *Rule 288 and 289 of Rajasthan Service Rules* and thereafter obtain the orders of pension sanctioning authority in Form Peas on 3, as envisaged in Rule 290 of Rajasthan Service Rules

(iii) Sanction/payment of provisional pension and gratuity after despatch of pension papers fo the Accountant General *by invoking the powers vested in you under Rule 292 of* Rajasthan Service Rules.

(iv) In case of death of a Government servant while in service, the Head of office should send a letter in the precribed form given in Annexure I appended to new Family Pension Rules in Rajasthan Service Rules Vol I Part 'B' to the *family pension (from given in Annexure II appended to the* afforsaid rules) alongwith documents like death certificate (ii) two copies of passport size photograph (iii) guardianship certificate, if pension is admissible to minor (s) who has/have no natural guardian living

(v) On receipt of application for family pension, the pension sanctioning authority may *sanction pension (in form* given in Annexure III appended to the aforesaid rules) and transmit Family Pension Application with all the douments and service book to Accountant General for issue of Pension Payment Order."

[No. F 1 (61) F.D. (Rules)/67 dated 21st march, 1972]

Sub · *Compensatory Allowance to the staff deputed to West* Bengal to serve Bengla Desh Refugee.

In continuation of this Department Order No. F I (79) F.D. (Rules) 71 dated 10-11-1971 the Governor has been pleased to order that all other Gazetted Government servants other than these mentioned in item I of the aforesaid order may also be allowed Compensatory Allowance at Rs 250/- p m. subject to conditions laid down in the aforesaid order.

[No F I (79) F D. (Rules) 71 dated 6th April 1972]

Project Rules

No F.2(b)(3)FD/Rules/72 Dated Jaipur, the 15 April, 1972

Sub : The Rajasthan Service (Concession on Project) Rules 1962, Appendix-XXXI of R S R Vol II

The Governor is pleased to direct that the following amendments be made in the Rajasthan Services (Concession on Project) Rules, 1962 (appearing in Appendix XXXI of R S R Vol II namely :—

(I) In the said rules-Sub-rule (I) of rule 3 shall be substituted by the following and the existing 'Note' appearing thereunder

" (1) Government servant to whom these rules apply and who is posted on a Project and resides within five miles of a Project area shall be allowed Project allowance It shall also be admissible to a Government servant stationed at a district headquarter located in a Project area, or within five miles of such area "

(2) These orders shall come into force with effect from 1st April, 1972.

R S R Vol II 23/72

No F1 (85) FD(Rules)/71 Dated Jaipur, the 25th April, 1972.

Sub : Grant special casual leave to Government servants for participating in tournaments

The Governor has been pleased to order that Government servants who participate in Tournaments/Matches may be allowed special casual leave not exceeding 10 days on each occasion subject to the condition that such special casual leave shall not exceed 30 days in all in a Calender year

2. The staff Welfare Officer, Rajasthan Secretariat shall be the competent authority to sanction leave not exceeding 5 days at a time under paragraph 1 above, special casual leave for more than 5 days but upto ten days at a time may also be sanctioned by the staff Welfare Officer with the approval of the Special Secretary Appointments Department.

3. This supersedes the Finance Depar-ment (Rules) Order No. F1 (95)FD(Rules)/71 dated 2nd December, 1971.

Amendments to Rajasthan Service Rules Vol. 2nd

Sub. Rajasthan Service Rules, Volume II Amendment in Appendix IX.

The Governor is pleased to order that the following amendments shall be made in the Rajasthan Service Rules, Volume II, namely —

In Appendix IX of the said rules—

(1) The existing entry appearing in column 3 of Serial Number I shall be substituted by the following —

"(i) Powers to issue orders that Government Servants shall in certain circumstances, except during the period of awaiting posting orders, be treated as on duty"

(2) In column No 3, 4, 5 of Serial No 1 the following new entry No (2) shall be inserted below the existing entry No (1)

"(2) Power to issue orders that Government Servant should be treated as on duty during the period of awaiting posting orders.	Administrative Departments	Full Powers, provided the period of awaiting posting orders does not exceed 30 days"

No F 1 (18) FD (Gr 2)/74 Dated Jaipur, the 7th may, 1974.

Sub Grant or deputation allowance to Government servants on deputation to Rajasthan State Road Transport Corporation

The Governor has been pleased to make the following amendments in the Rajasthan Service Rules Volume II, namely—

In Appendix IX of the said rules—

1, The words 'Rajasthan State Road Transport Corporation" appearing in 'Notes' of Serial No 18 shall be deleted

2 The following "Exception" shall be inserted below clause (i) (b) appearing in Column 4 of Serial No 18

"Exception—In respect of a Government servant on deputation to Rajasthan State Road Transport Corporation the grant of deputation allowance under clause (b) will further be subject to the condition that deputation allowance plus bonus payable to him shall not exceed 20% of his basic pay'

2 These orders shall take effect from 1-7-1974

No F 1 (30) FD (Gr 2)/74 Dated Jaipur, the 19th July, 1974

Sub Rajasthan Service Rules, Volume II—Appendix XIV

The Governor has been pleased to make the following amendments in the Rajasthan Service Rules, Volume II, namely

In Appendix XIV of the said rules the following new entry shall be added at the end of 'list 'B'-List of Heads of Departments (other than Class I)"

Director Provident Fund Department, Rajasthan."

No F 1 (34) PD (Gr 2)/74 Dated Jaipur, the 1st Aug 1974

Volumn II-Appendix IX

that the following amendments shall be

Volume II, namely —

In Appendix IX of the said rules in Column 4 & 5 of S No 1, the following new entry (iii) shall be inserted below the existing entry (ii)—

authority to wh ch the powers is delegated	Extent or power delegated
4	5
(ii) Herd of l ep rtment	Full powers to treat a Government Servant as on duty under his control wh n he gets training organised by the Department it self acco d ng to the programme approved by the Director of tra nin and subject to recessary bud g t provis on

2 The foll wing shall be inserted as S N 5B below the existing S N 5B

1	2	3	4	5
5C	7 (1) (b) & 25	Powers to fix pay and allowances in respect of Government servants who are deputed for tra n ng organi ed by the Department and treated on duty	Head of Department	Full powers

No. FI(36) FD(Gr 2)/74 Dated Jaipur, 19th Aug 1974

Sub Rajasthan Service Rules-Volume II Amendment in Appendix IX

The Governor is pleased to order that the foll w ng amendments shall be made in the Rajasthan Service Rules Volume II namely

In Appendix IX of the said Rules the existing entry in column 3, 4 & 5 shall be ren mbered as No 1 and the following new entry shall be inserted there nnder

3	4	5
(2) Powers to relax ove age appointments	Head of Department	Full powers in respect of Class IV servants appointed before 1-4-73
	Inspector General of Police.	Fu l powers in respect of Class IV, Constabl s and Head Constables appointed before 1 4-73.

No F 1 (77) FD (Rules)/69 1 Dated Jaipur, the 28 Aug, 1974

Sub —Ra asthan Service Rules, Volume II-Appendix XIV

The Governor has been pleased to make the following amendment in the Rajasthan Service Ru e Volume II n mely —

In A pendix XIV of the said Rul s the fo lowing new entry shall be added at the end of List of 'A heads of Department Class I—

Chief Engineer, Mahi Project Banswara

No F 1 (47) FD (Gr 2)/74 Dated Jaipur, the 25th Sept, 1974

Sub Rajasthan Service Rules Volume II—Serial No 1 Appendix IX.

According to 'Exception below clau e (f) in co umn 5 aga nst Ser al No 1 of Appendix IX of Ra a than Serv ce Rules Volume II inserted vide Finance Department O der No 1 1 (12) FD (Rul s)/68 dat d 10-5-1968 the powers delegated under the afo esaid serial number are not be exercised by the Ad min strative Departments in respect of Gazetted Government servants sent for training within India to instituti ns other than those institutions run by the Government

The matter has been re-considered and in modificat on of the aforesaid provisions it has been decided that for in-service training courses upto 2 months within India the administrative Departments may exercise powers

for deputat on of Gazetted officers for such training under powers vested un ler the afo esaid serial number. Sim laly, Heads of Departments are delegated powers to issue orders for training upto a fort night w thin the country under the afore isa d serial number.

The or 'ers deputing Gazetted Gove nment s rvants for training should be issued by the Administrat ve Departm ent/Heads of Depar ments, as the case may be subject to the availability of budget prov sion
No FI (12) FD (E-R)/68 Dated Jaipur, the 7th Jan , 1975

Sub : Rajasthan Service Rules Volume II—Appendix XIV.
In Append x XIV ... ng New entry shall be ... its Class I—

Bikaner/Chambal Command, Kota"
Order No. FI(17)FD(Gr 2)/75 Dated Jaipur the, 25th April, 1975

Sub Special casual leave to Government servants under go ng sterlization operation.

The Governor has been pleased to make the following amendments in the Rajasthan Service Rules, Volume II namely —

In Appendix I of the said Rules—in Section III under heading 'special ca... ts under going sterlization operation' inse... Order No FI (19) FD(E-R)/64 dated 6 ... '4 days" against "Males" shall be substituted by the figure and word "6 days".
O der No FI(5)FD(Gr. 2)/75 Dated Jaipur, the 10th June, 1975.
